



RICHMOND

EST. **TEXAS** 1837

Where History Meets Opportunity

Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, March 13, 2024, at 4:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, March 13, 2024, at 4:00 p.m. Chairman Haas, called the meeting to order at 4:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas – Chair
Veronica Torres – Vice-Chair
Robert Hodge
Pat Pittman
Susan Farris
Ruben Cortinas

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, February 14, 2024. Board Member Farris moved to approve the meeting minutes. Board Member Hodge seconded the motion. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date and time of next meeting: The next meeting will be held on Wednesday, April 10, 2024, at 4:00 p.m. All Board Members were in favor of the date of the next meeting and there was no objection to the new proposed time.

Chairman Haas introduced regular agenda item C1., Monthly Park Board Report to City Commission. None to discuss.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman stated that the spring clean-up at City Hall Park was completed by KRB. As far as the Morton Street Planters are concerned, they have removed most of the dead plants, so that they may be refreshed on a later date. The Master Gardeners invited Ms. Pittman to a tour of their garden and to learn more about the plants and maintenance of their Butterfly Garden.
- b) KRB Notifications, Requests, Projects, Plans, and Others. Ms. Pittman distributed copies of the buck slips that were included with utility bills, as well as flyers for the Shred/Electronic Event and Tire Round-Up. On April 13, 2024, the Shred & Electronic Event at City Hall Park and the Tire Round-Up at the City Maintenance Facility at 106 N Second Street will both take place from 9:00 a.m. to noon.
- c) Membership for KRB. No discussion.

Chairman Haas introduced regular agenda item C3., Decker Park update. Executive Director, Madeleine Calcote-Garcia of the Fort Bend History Association presented the Board with a report regarding Decker Park. Chairman Haas read the report to the Board. Report attached.

Chairman Haas introduced regular agenda item C4., An update on the Traffic Signal Wraps. Mr. Christian stated the information has been provided to Carmen Flores, Catapult Art Studio Owner. Chairman Haas asked if funds should be allocated to the traffic signal wrap at South 11th and Jackson Street, since this intersection will become obsolete as a result of the Clay and Second Street Project. Mr. Christian stated that we would reevaluate the matter once it becomes closer to submitting the final approved product to the vendor.

Chairman Haas introduced regular agenda item C5., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian did not have an update at this time.

Chairman Haas introduced regular agenda item C6., Staff Information Reports. Mr. Whitehead stated all picnic tables at George Park have been repaired or replaced, and the playground equipment has been power washed. The pavilion at Clay Park was power washed and the playgrounds have all been mulched. In preparation for the upcoming planting season, we are mowing the sports fields twice a week and checking the sprinkler systems.

Chairman Haas introduced regular agenda item C7., Park visits by Park Board Members. Board Member Farris visited all the parks, except for George Park. She stated they all looked nice. Vice-Chair Torres mentioned the trail at George Park looked great. Board Member Pittman visited all the parks, all looked good. Board Member Cortinas mentioned the hand dryer in the men's restroom at George Park does not work, also there was a dumped mattress by the pavilion. Chairman Haas was at George Park on the softball season opening day. He mentioned everyone was having a great time and the park looked good.

Chairman Haas introduced regular agenda item C8., Future agenda items. Chairman Haas would like to leave the updates for the Traffic Wraps and Decker Park on the agenda.

Chairman Haas introduced regular agenda item C9., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Pittman moved to approve the absence of Board Member Pella. The motion was seconded by Board Member Hodge. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 4:27 p.m.

Approved



~~Robert Haas, Chairman~~ Veronica Torres, vice chair
Parks and Recreation Board

List of Attachments to Minutes

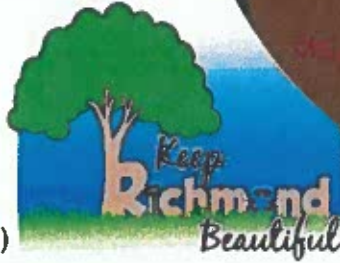
	<u>Minutes Page</u>
KRB Shred Event Flyer (Agenda Item C2.b).....	2
Buck Slip (Agenda Item C2.b).....	2
Tire Round-Up Event Flyer (Agenda Item C2.b).....	2
Decker Park Report (Agenda Item C3)	2

FREE* DOCUMENT SHRED EVENT

Sponsored by Keep Richmond Beautiful,
GFL Environmental and the City of Richmond

What You Can Bring-

All paper, File folders, Hanging files,
Notepads, Envelopes, CD's/ DVDs,
Sensitive Information: Credit Reports,
Banks Statements, etc. (NO 3-ring binders)



Providing Drive-Thru Service for Documents

Place all SHREDDING material in trunk marked to shred.
Volunteers will remove shred material from car.



A Charming Past. A Soaring Future.

ELECTRONIC RECYCLE EVENT

What You Can Bring-

Laptop batteries, TVs, Radio Equipment, Hard Drives,
DV/VCR Players, Stereo Equipment, Medical
Equipment, Projectors, Lab Equipment, Lithium
Batteries, Lead Acid Batteries, Circuit Boards,
Keyboards, Cellphones and Telephones, Monitors,
Speakers, Video/ Audio Equipment, IT Hardware, GPS
Equipment, cables and wires as well as other items.

All recycling operations are conducted by
R.A.K.I Computers Recycling at the
Houston facility. R.A.K.I has been
operating since 1991.

City Hall Plaza
402 Morton St.
Richmond, TX.
281-342-5456

SATURDAY
APRIL 13, 2024
9 AM- 12 PM

*Free event if you receive water bill from City of
Richmond. Bring stub as ID.

RichmondTx.gov



DOCUMENT SHRED EVENT sponsored by

Keep Richmond Beautiful and City of Richmond **FREE SHREDDING**

Saturday, April 13, 2024 at City Hall Plaza 402 Morton Street **9 AM – 12 Noon**

All Paper File Folders Hanging Files Notepads Envelopes Cd's/ DVD's
Sensitive Information- Tax Returns, Bank Statements, Credit Applications, Credit Reports
NO Need to Remove- staples, paper clips, fasteners, rubber bands. NO 3 Ring Binders
-ID Required. Please bring City of Richmond water bill stub for ID Purposes-

- PROVIDING DRIVE-THRU SERVICE • Place all shredding material in trunk- clearly marked for shred • Volunteers will remove shred material from trunk

-SEE ELECTRONIC RECYCLE OPTIONS ON BACK-



ELECTRONIC RECYCLE EVENT sponsored by

GFL Environmental and City of Richmond

Saturday, April 13, 2024 at City Hall Plaza 402 Morton Street **9 AM- 12 Noon**

Desktop computers, Cellphones, Telephones, Printers, Fax Machines, Monitors, LCD's,
Laptop batteries, Radio Equipment, Hard Drives, DVD/ DC/ VCR Players, Stereo Equipment,
Medical Equipment, Projectors, Lab Equipment, Lithium Batteries, Lead Acid Batteries, Circuit
Boards, Keyboards, Speakers, Video/ Audio Equipment, as well as other items.

ALL RECYCLING OPERATIONS ARE CONDUCTED BY R.A.K.I. COMPUTERS RECYCLING AT THE HOUSTON FACILITY. R.A.K.I. has been in the electronic recycling business since 1991 providing industry-wide solutions to e-waste disposal needs

FREE Tire Round-Up!



TIRE ROUND-UP EVENT

sponsored by the City of Richmond

Saturday, April 13, 2024

9 AM - 12 Noon

City Maintenance Facility

106 N. Second Street

No tires with treads - Passenger Size tires ONLY
Must reside in city limits of Richmond - Bring Utility stub for ID

-Be Prepared to Unload Tires Yourself-



FREE TIRE Round-Up Event

9 am-12 Noon

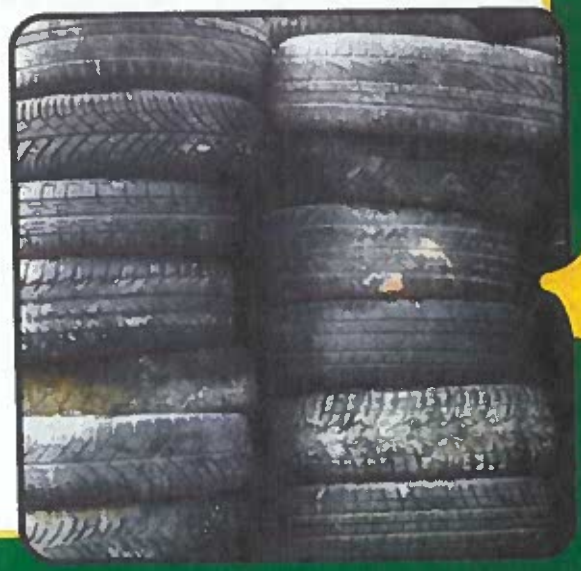
Saturday, April 13, 2024

City Maintenance Facility- 106 N. Second St.

No Tires with Rims- Passenger Size tires ONLY

BE PREPARED TO UNLOAD TIRES YOURSELF

*Must reside in the
city limits of
Richmond.
Bring Utility stub
for ID.*



Richmondtx.gov

Decker Park Report – March 13, 2024

Parks and Recreation Board, City of Richmond

Submitted by Madeleine Calcote-Garcia,

Executive Director of the Fort Bend History Association

- The Fort Bend History Association Board of Trustees and Staff have set strategic priorities for the organization, one of which is reviewing our resources and assets, including Decker Park.
- Leadership is completing a resource review process, in which we critically analyze each of our assets, specifically in regard to buildings and property.
- Decker Park, the Train Depot and the McNabb House are all included in that process.
- We hope to complete this process in late spring.
- When we've completed the process, we would like to host a roundtable with community members and stakeholders, including the City of Richmond, to discuss the possibilities with Decker Park.