



RICHMOND

EST. **TEXAS** 1837

Where History Meets Opportunity

Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, September 13, 2023, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, September 13, 2023, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas – Chair
Veronica Torres – Vice-Chair
Robert Hodge
Pat Pittman
Susan Farris
Ruben Cortinas

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, August 16, 2023. A typo was noted by Board Member Pittman at item C1 on the agenda. Board Member Pitman moved to approve the meeting minutes once corrected. The motion was seconded by Board Member Hodge. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date of next meeting: The next meeting will be held on Wednesday, October 11, 2023, at 5:00 p.m. All Board Members were in favor.

Chairman Haas introduced regular agenda item C1., Monthly Park Board Report to City Commission. Chairman Haas presented the report that was submitted to last months City Commission Meeting.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman stated they will be cleaning up the planters on Morton Street with the assistance of the Parks Department, on Tuesday the 18th at 9:00 a.m., the planters will be replanted by October 1st.
- b) KRB Notifications, Requests, Projects, Plans, and Others. The next Shred Event will be held on October 21, 2023, from 9:00 a.m. – noon at City Hall Park. Ms. Pittman provided a copy of the buck slip and flyer that were sent to the residents.
- c) Membership for KRB. No discussion.

Chairman Haas introduced regular agenda item C3., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian explained that the City has submitted a request to Fort Bend County for financial assistance through the Parks Mobility Bond. Upon securing funding, we will meet with the School District to discuss the terms of the agreement. Mr. Christian stated that he shared option three, which included the walking trail and the adjacent property by the cemetery, with the school district. The Parks Mobility Bond is up for vote in November. The Board was encouraged by Mr. Christian to contact their County Commissioner regarding funding for the proposed park. On behalf of the Parks Board, Chairman Haas will prepare an email to be sent to the County Commissioner.

Chairman Haas introduced regular agenda item C4., General discussion on Decker Park. On next month's agenda, Chairman Haas suggested forwarding a recommendation to the City Commission about merging Decker Park with Wessendorff Park. A brief discussion on the park was held by the Board.

Chairman Haas introduced regular agenda item C5., The Reaching Richmond Community Collaborative Junior Street Captain Council would like to speak about the proposed and existing parks in North Richmond. Abby Beck asked to speak with the Parks Board regarding the condition of the soccer fields at George Park. Several injuries have been sustained as a result of the fields being covered in holes. She stated she would like a place to play soccer safely in Richmond. Furthermore, she mentioned that the nets are not in the best condition. When the balls are kicked into the net, the players must chase the balls, and sometimes they must cross the street, run into the tall grass, and some of the balls have fallen into the river due to holes in the nets. Additionally, she would like to be able to have an interactive journey trail that children and families can engage in while walking along the trails. A short video clip was shown to the Board. If approved, Access Health will allocate funding from United Way for the materials, and the Reaching Richmond Collaborative will install them at George Park under the direction of the City. In response, Chairman Haas asked which soccer fields she was referring to. Ms. Beck explained that the soccer field is in the back field behind the gated area. Chairman Haas explained that the Soccer League maintains the area and the soccer goals. The gophers in that area are also a serious problem and cause many holes. YMCA's baseball fields are also used by small children for soccer games. Chairman Haas explained City Staff will get in touch with the Soccer League regarding the fields.

Kaylon Candler explained that they met with Howard Christian regarding the proposed park in the North Richmond community. A few renderings were presented of swings that would be suitable for the park and accessible to individuals with disabilities. Chairman Haas explained

that the new park is still a conceptual plan at this point, and they will be taking their recommendations into consideration. Vice-Chair Torres requested more information about the interactive trail. Ms. Regina Garza stated that she would send an email with a link to the interactive trail. Currently, United Way has all the materials needed for the project, and Access Health is able to allocate funds for its installation by Reaching Richmond Collaborative.


Chairman Haas introduced regular agenda item C6., Staff Information Reports. Mr. Whitehead reported Fall Softball and Baseball games from now until the end of October, we are keeping the fields trimmed. Recycling can placements at George Park were inspected by HGAC, which were found to be in compliance. The Parks Department painted the gazebo at multiple park locations. The sprinkler system was repaired at Wessendorff Park. Board Member Pittman stated that she visited George Park and was delighted to see the recycling containers and the informational signage. Mr. Whitehead mentioned that the Parks Maintenance Facility was painted.

Chairman Haas introduced regular agenda item C7., Park visits by Park Board Members. Board Member Farris stated she visited all parks, except George Park, and that they all appeared to be in good condition. Vice-Chair Torres reported that she visited George Park; she observed deer along the way and said the park appeared to be in good condition. Board Member Pittman visited both George and Wessendorff parks, and they both appeared to be in good condition. Board Member Cortinas visited George Park and noted that the slide was still broken, but everything else appeared to be in good shape. Mr. Whitehead explained that he is waiting for shipping and hopes to have the slide replaced soon. Chairman Haas visited all the parks, and everything appeared to be in good condition. He noticed some dying trees in some of the parks. He also noticed piles of dirt on the back side of George Park. Mr. Whitehead explained the dirt is from Lamar Little League field expansion project. Chairman Haas also mentioned the softball league has trees growing up through their electric service. Mr. Whitehead stated he would address that issue with the League President.

Chairman Haas introduced regular agenda item C8., Future agenda items. Chairman Haas would like to add Decker Park as an action item to forward a recommendation to the City Commission.

Chairman Haas introduced regular agenda item C9., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Farris moved to approve the absence of Board Member Pella. Board Member Hodge seconded the motion. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:36 p.m.

Approved 

Robert Haas, Chairman
Parks and Recreation Board

List of Attachments to Minutes

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KRB Shred Event Flyer and Buck Slip (Agenda Item C1.b).....	2
Park Swing Renderings (Agenda Item C5)	2



SHRED EVENT!

KEEP RICHMOND BEAUTIFUL!!

What Can You Bring?

All Paper File Folders Hanging Files Notepads
Envelopes Cd's/DVD's

Sensitive Information: Tax Returns, Bank Statements, Credit Applications,
Credit Reports, Closing Documents.

No Need to Remove: Staples, Paper Clips, Fasteners or Rubber Bands
NO - 3 Ring Binders

ID Required. Please bring your City of Richmond water bill stub for ID Purposes.

PROVIDING DRIVE-THRU SERVICE!

- ✓ Place all SHREDDING Material in Trunk
Clearly Marked for Shred.
- ✓ Have all material properly bagged
or boxed for easy transport.
- ✓ Volunteers will Remove Shred Material from Car.
- ✓ Patron will be prompted to drive away.



2023

FALL SHRED
SATURDAY
OCTOBER 21, 2023

RICHMOND
CITY HALL
402 MORTON ST.

FREE!

DOCUMENTS
SHREDDED ON SITE!
9:00 A.M. – NOON

QUESTIONS CALL:
713.301.6786



CITY OF RICHMOND

402 Morton Street
Richmond, Texas
Richmondtx.gov

281.342.5456

Keep Richmond Beautiful Volunteers will be on-hand for any assistance needed.



DOCUMENT SHRED EVENT sponsored by

Keep Richmond Beautiful and City of Richmond

FREE SHREDDING

Saturday, October 21, 2023 at City Hall Plaza 402 Morton Street 9 AM – 12 Noon

All Paper File Folders Hanging Files Notebooks Envelopes Cd's/ DVD's

Sensitive Information- Tax Returns, Bank Statements, Credit Applications, Credit Reports

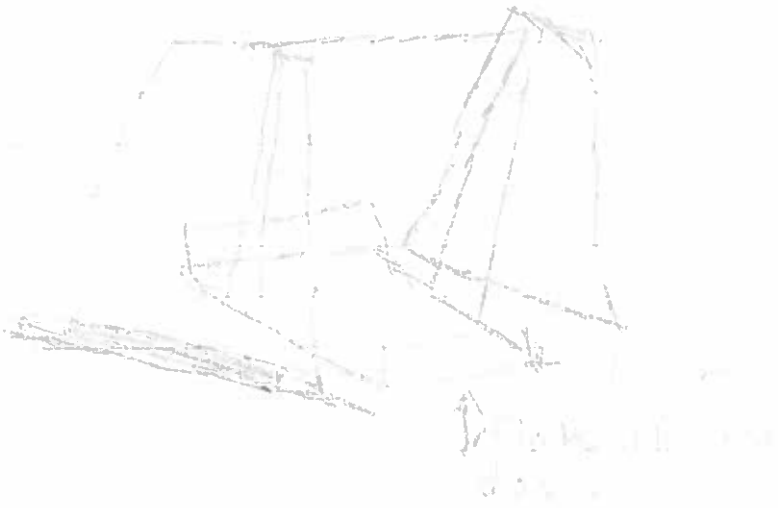
NO Need to Remove- staples, paper clips, fasteners, rubber bands, NO 3 Ring Binders

-ID Required. Please bring City of Richmond water bill stub for ID Purposes-

- **PROVIDING DRIVE-THRU SERVICE**
- Place all shredding material in trunk- clearly marked for shred
- Have all material properly bagged or boxed for easy transport.
- Volunteers will remove shred material from trunk.



Reference: <https://www.playlsi.com/en/ad/we-go-swing/>



by Henry Merino

