



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, November 16, 2022, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, November 16, 2022, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas – Chairman
Pat Pittman
Susan Farris
Ruben Cortinas
David Pella

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, October 12, 2022. Board Member Pella moved to approve the meeting minutes. The motion was seconded by Board Member Farris. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date of next meeting: Propose to skip December meeting and have the next meeting on Wednesday, January 18, 2023, at 5:00 p.m. All Board Members were in favor.

Chairman Haas introduced agenda item C1., Monthly Park Board Report to City Commission. Chairman Haas indicated that he would attempt to prepare a report informing the City Commission that the Board will not meet in December.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman mentioned that the Morton Street Planters had been refreshed. A total of 16,400 pounds of documents were shredded at the fall shred event held on October 15th. KRB has completed its training for the current year.
- b) KRB Notifications, Requests, Projects, Plans, and Others. Ms. Pittman stated the fall shred will held on Saturday, October 21, 2023, at City Hall Park. Flags for Veterans Day were put out this last weekend.
- c) Membership for KRB. No discussion on this item.

Chairman Haas introduced regular agenda item C3., Access Health update. There was no discussion on this item.

Chairman Haas introduced regular agenda item C4., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. The conceptual plan was distributed to the Board by Mr. Christian. He explained that an updated cost estimate will be obtained before the City meets with the School District. A general discussion about the conceptual plan was held between Mr. Christian and the Board. No further discussion.

Chairman Haas introduced regular agenda item C5., General discussion on the possibility of a sidewalk from Morton Street to 4th Street to Preston Street connecting to Wessendorff Park. It has been explained by Mr. Christian that the sidewalk will start outside of the Union Pacific right-of-way; it will not be a direct connection from the hard surface to the sidewalk. He anticipates that the sidewalk will be completed by the summer of 2023. No further discussion.

Chairman Haas introduced regular agenda item C6., Review Board Members expiration terms. Board Member terms were reviewed.

Chairman Haas introduced regular agenda item C7., Discuss Robert Haas's meeting with Rose-Rich Girls Softball to the Board. Chairman Haas stated that he explained to the League that the Parks and Recreation Board is an advisory board and that he does not speak on behalf of the City. They are seeking funding in order to light two fields; historically, the City does not provide funds to sports organizations. He advised them that they could apply, but that it would have to be reviewed. In addition, he advised them to clean the area surrounding their electrical service poles. On future tournaments, he suggested that the League work in conjunction with the City.

Chairman Haas introduced regular agenda item C8., Staff Information Reports. Mr. Whitehead stated the benches and trash cans have been repaired and re-powder coated, they will be installed back at Wessendorff Park tomorrow. The Parks Department is continuing to maintain the grass at all the City Parks. No further discussion.

Chairman Haas introduced regular agenda item C9., Park visits by Park Board Members. There was no discussion on this item.

Chairman Haas introduced regular agenda item C10., Future agenda items. There was no discussion on this item.

Chairman Haas introduced regular agenda item C11., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Pittman moved to approve Board Member Johnson's absence. The motion was seconded by Board Member Farris. Board Member Pella moved to approve Board Member Hodge's absence. The motion was seconded by Board Member Farris. Board Member Farris moved to approve Board Member Torres's absence. The motion was seconded by Board Member Pittman. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:26 p.m.

Approved



Robert Haas, Chairman
Parks and Recreation Board