



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, October 12, 2022, at 5:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, October 12, 2022, at 5:00 p.m. Chairman Haas, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Robert Haas – Chairman
Pat Pittman
Veronica Torres
Susan Farris
Ruben Cortinas
Barbara Johnson
David Pella

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairman Haas introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Chairman Haas introduced agenda item A3., Public Comments. He asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairman Haas introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, September 14, 2022. Board Member Farris moved to approve the meeting minutes. The motion was seconded by Board Member Pittman. The vote for approval was unanimous.

Chairman Haas introduced consent agenda item B2., Date of next meeting: The next meeting will be held on Wednesday, November 16, 2022, at 5:00 p.m. All Board Members were in favor.

Chairman Haas introduced agenda item C1., Monthly Park Board Report to City Commission. Chairman Haas presented the report sent to the City Commission at the September 15, 2022, meeting.

Chairman Haas introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

- a) KRB Monthly Report. Ms. Pittman mentioned she will be working with Christine Cappel, Public Works Administrative Manager, to update the KRB brochure.
- b) KRB Notifications, Requests, Projects, Plans, and Others. Tomorrow, KRB and the Parks Department will be refreshing the planters on Morton Street. Ms. Pittman stated the fall shred will be Saturday, October 15th at City Hall Park from 9:00 a.m. to noon.
- c) Membership for KRB. Ms. Pittman mentioned Ms. Johnson will be resigned from KBR effect Sunday, October 16. She thanked Ms. Johnson for her eight years of service.

Chairman Haas introduced regular agenda item C3., Access Health presentation. There was no discussion on this item.

Chairman Haas introduced regular agenda item C4., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian shared comments from the Board with the Landscape Architect. They will address these comments as well as provide an example of a possible playground equipment budget. The City is awaiting the final report. No further discussion.

Chairman Haas introduced regular agenda item C5., An update on the Rabbs Bayou walking trail. Mr. Christian stated that there is a code violation regarding a fence that was thought to be owned by the cemetery, but in fact, it is on private property that extends to the cemetery. This raises the issue of easements. At this time, the City has not contacted the property owner. No further discussion.

Chairman Haas introduced regular agenda item C6., General discussion on the possibility of a sidewalk from Morton Street to 4th Street to Preston Street connecting to Wessendorff Park. Mr. Christian explained that the possibility of a sidewalk being installed in that area appears feasible, but a number of factors must be considered before any sidewalks can be constructed. No further discussion.

Chairman Haas introduced regular agenda item C7., Staff Information Reports. Mr. Whitehead reported the drinking water fountain at George Park has been fixed. Currently, we are attempting to capture a small skunk at the park. We are in the process of receiving bids for the powder coating of the benches and trash cans at Wessendorff Park. Also, the flower beds are looking good, and the water fountain is working properly. No further discussion.

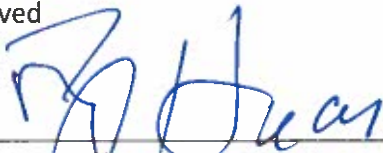
Chairman Haas introduced regular agenda item C8., Park visits by Park Board Members. Board Member Farris mentioned she noticed the drink water fountain at Freeman Town Park was repaired. Both Crawford and Wessendorff park were clean. Board Member Torres stated Freeman Town Park looked clean, nice, and the landscaping looked great. At Wessendorff Park, Board Member Torres noticed the drinking water fountain was not draining properly, the hand sanitizer dispenser was missing its cover, and the restroom toilet was clogged and there was trash on the floor. She also mentioned the park itself looked good and the landscaping was wonderful. Board Member Cortinas reported that everything looked good. No further discussion.

Chairman Haas introduced regular agenda item C9., Future agenda items. Chairman Haas mentioned he would like to keep agenda item C6 on future agendas and he would also like to review the Board Members term expiration dates.

Chairman Haas introduced regular agenda item C10., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Hodge was unable to attend the meeting tonight due to a family emergency. Board Member Pittman moved to approve Board Member Hodge's absence. The motion was seconded by Board Member Pella. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Chairman Haas adjourned the meeting at 5:32 p.m.

Approved



Robert Haas, Chairman
Parks and Recreation Board