



City of Richmond

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Building and Standards Commission Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Tuesday, April 4, 2023, at 5:00 p.m.

The Building and Standards Commission for the City of Richmond, Texas met on Tuesday, April 4, 2023, at 5:00 p.m. The session was held at 600 Morton Street, Richmond City Commission Room.

Vice-Chair Garcia called the meeting to order at 5:00 p.m. A quorum was present, with the following Members in attendance:

Joe Garcia – Vice-Chair
James Kinsey – Secretary
Zachary LaRock
Damacio Sanchez

Staff in attendance: Scott Fajkus, Building Official; Terri Vela, City Manager; Howard Christian, Assistant City Manager / Public Works Director; Gary Smith, City Attorney; Brittany Mullings, Public Works Executive Secretary.

Vice-Chair Garcia introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and the Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Vice-Chair Garcia introduced agenda item A3., Public Comments. Hearing no public comments. This agenda item was closed.

Vice-Chair Garcia introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Tuesday, February 7, 2023. Board Member Kinsey made a motion to approve the meeting minutes. Board Member LaRock seconded the motion. The vote for approval was unanimous.

Vice-Chair Garcia introduced consent agenda item B2., Date of next meeting. Tuesday, June 6, 2023, at 5:00 p.m. There was no objection.

Vice-Chair Garcia introduced regular agenda items C1a – C1c. Review and consider taking action on the following addresses:

C1a. 1205 Preston – Dangerous Structure

The Board was briefed on the case by Mr. Fajkus. Marilyn Amy informed the Board that she met with her lawyer today, who confirmed that the heirship process is complete. She requested an extension from the Board so that she could speak with her siblings about

getting rid of the structure altogether. Board Member LaRock moved to grant an additional 60-days for an update. Board Member Kinsey seconded the motion. The vote for approval was unanimous.

C1b. 609 Center – Dangerous Structure

The Board was provided with an overview of the case by Mr. Fajkus. Several attempts have been made by the staff to contact the owner, Mr. Davila, but have been unsuccessful. There has been no progress on this property by the owner. The Staff recommended that the structure be demolished within 60 days unless the owner contacts the Building Department. Board Member LaRock moved to approve Staff's recommendation to demolish the structure after 60-days without communication with the owner. Board Member Kinsey seconded the motion. The vote for approval was unanimous.

C1c. 406 Burnet – Dangerous Structure

The Board was given a brief overview of the case by Mr. Fajkus. Code Enforcement has met with the new owner, Miguel Salvatierra. Owner conveyed to Staff that he intended to demolish the structure and erect a single-family dwelling. Staff recommended that Substandard Orders be issued for this property. Board Member Kinsey made a motion to issue Substandard Orders. Board Member LaRock seconded the motion. The vote for approval was unanimous.

Vice-Chair Garcia introduced regular agenda items D1a – D1b., Review and discuss progress on following addresses:

D1a. 1501 Maiden – Dangerous Structure

A brief overview of the case was presented by Mr. Fajkus to the Board. He explained the construction of the foundation and framing was completed by the contractor, and the exterior siding is currently being replaced. Staff recommended a 60-day extension for the owner and contractor to continue to make progress on the renovation of the building. Board Member LaRock moved to approve an extension of 60-days for an update. Board Member Kinsey seconded the motion. The vote for approval was unanimous.

D1b. 215 Clark – Dangerous Structure

The Board was given a brief overview of the case by Mr. Fajkus. He stated that the homeowner must submit framing, foundation, and roofing plans that show wind load requirements and that the plans must be drawn by a licensed plan designer or engineer. Staff recommended allowing the homeowner an additional 60-days to obtain plans. The Board was updated by John Davis, a representative of Katrina Davis. A contractor has been consulted and Ms. Davis is weighing options regarding what can be done with the structure, he stated. Board Member Kinsey approved a 60-day update extension. Board Member LaRock seconded the motion. The vote for approval was unanimous.

Vice-Chair Garcia introduced regular agenda item E1., Staff Information Reports.

Mr. Fajkus stated he is currently outlining the process for structures located in the downtown area. There are monthly meetings with individuals aimed at achieving compliance in respect of violations. Mr. Fajkus briefly updated the Board on the structure at 101 S. 3rd Street & Calhoun Street.

Vice-Chair Garcia introduced regular agenda item F2., Excuse from attendance at the regular Building and Standards Commission Meeting. None to discuss.

There being no further business to be brought before the Building and Standards Board, Vice-Chair Garcia adjourned the meeting at 5:21 p.m.

Approved



Albert Davis, Chairman

Attest



Scott Fajkus, Building Official