



City of Richmond

Where History Meets Opportunity

Building and Standards Commission Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Tuesday, February 6, 2024, at 5:00 p.m.

The Building and Standards Commission for the City of Richmond, Texas met on Tuesday, February 6, 2024, at 5:03 p.m. The session was held at 600 Morton Street, Richmond City Commission Room.

Chairman Davis called the meeting to order at 5:03 p.m. A quorum was present, with the following Members in attendance:

Albert Davis – Chairman
James Kinsey
Joe Garcia
Damacio Sanchez

Staff in attendance: Scott Fajkus, Building Official; Terri Vela, City Manager; Howard Christian, Assistant City Manager; Gary Smith, City Attorney; Aileen Heard, Code Compliance Officer; Brittany Mullings, Public Works Executive Secretary.

Chairman Davis introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and the Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairman Davis introduced agenda item A3., Public Comments. Hearing no public comments. This agenda item was closed.

Chairman Davis introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Tuesday, December 5, 2023. Board Member Kinsey made a motion to approve the meeting minutes. Board Member Garcia seconded the motion. The vote for approval was unanimous.

Chairman Davis introduced consent agenda item B2., Date of next meeting will be Tuesday, April 2, 2024, at 5:00 p.m. There was no objection.

Chairman Davis introduced regular agenda item C1., Elect Building and Standards Commission Chair, Vice-Chair, and Secretary. The Board was all in favor of electing the following:

Albert Davis – Chair
Joe Garcia – Vice-Chair
James Kinsey – Secretary

Chairman Davis introduced regular agenda item D1., Review and consider taking action on the

following addresses:

D1a. 215 Clark – Dangerous Structure

Mr. Fajkus gave the Board an overview of the case, there have been no permits pulled or progress made. John Davis, the property owner, stated he has not pulled any permits due to not having a truck to haul the demolition debris at this time. He has been clearing out the inside of the structure. Board Member Kinsey requested to have the property secured. Mr. Davis agreed to secure the property. Board Member Kinsey made a motion to grant a 60-day extension for demolition and cleanup of the property. The motion was seconded by Board Member Garcia. The vote for approval was unanimous.

Chairman Davis introduced regular agenda items E1., Review and discuss progress on the following addresses:

E1a. 1205 Preston – Dangerous Structure

Mr. Fajkus presented an overview of the case. An eviction notice was issued today to Janus Parker. However, the documents were not filed with Fort Bend County. Staff recommended conditional approval under the condition that the owner provides the City with an engineered evaluation of the structure and have each licensed trade give an update on what would be needed to be in compliance at this location. If these requirements are not met within 60 days demolition could move forward. Janus Parker, the property owner, updated the Board on what work was done without proper permits. He is ready for an inspection. Chairman Davis explained that inspections needed to occur before drywall was installed. If the proper permits were obtained, then the inspections would have taken place as the work was being done. Mr. Parker stated a family member told him he did not have to pull permits. He asked if it was possible to pay a fee for work done without permits. Mr. Fajkus reiterated the requirements needed to be in compliance. Mr. Parker acknowledged the requirements and requested more time. Board Member Kinsey moved to conditionally approve an extension for 60 days, provided that an engineered evaluation is received, each licensed trade will be required to get a permit, and all other outstanding code violations addressed. The motion was seconded by Board Member Garcia. The vote for approval was unanimous.

E1b. 1717 Paloma– Dangerous Structure

Mr. Fajkus presented the Board with an overview of the case. An Affidavit of Heirship was filed with Fort Bend County Clerk's Office in September 2023. Staff has restarted the letter process to notify the individuals that filed for ownership of the property. Staff will provide an update at the next meeting.

Chairman Davis introduced regular agenda item F1., Staff Information Reports. Mr. Fajkus updated the Board on the 10th Street Mobility Project and Front Steet Project. A Certificate of Appropriateness for façade improvements was issued to 103 South 3rd Street.

Chairman Davis introduced regular agenda item H1., Excuse from attendance at the regular Building and Standards Commission Meeting. Board Member Kinsey moved to approve Board

Member Sanchez absence at the last meeting. The motion was seconded by Board Member Garcia. The vote for approval was unanimous.

There being no further business to be brought before the Building and Standards Board, Chairman Davis adjourned the meeting at 5:40 p.m.

Approved

Albert Davis, Chairman

Albert Davis
Jose Garcia, Vice-Chair

Attest

Scott Fajkus, Building Official

Scott Fajkus