



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom)
600 Morton Street, Richmond, Texas 77469

Tuesday, September 20, 2022, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, September 20, 2022, at 8:00 a.m. Chairperson Edwards, called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards – Chair
Payton McGee
Jackie Atkinson
Jess Stuart
Gary Gillen

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Scott Fajkus, Building Official; Sha Gillespie, City Secretary; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairperson Edwards declared the meeting open.

Chairperson Edwards introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairperson Edwards introduced agenda item number A3., Public comments. She asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Chairperson Edwards introduced consent agenda items B1-B2. B1. Review and approve minutes from August 16, 2022, regular meeting. B2. Announce the next Richmond Historical Commission meeting to be held on October 18, 2022, at 8:00 a.m. Commission Member McGee moved to approve the minutes. The motion was seconded by Commission Member Atkinson. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C1a., Community and Museum Events Update. There was no discussion on this item.

Chairperson Edwards introduced regular agenda item C2., Staff update and discussion:

C2a. Administratively approved Certificate of appropriateness for proposed building facade improvement at Morton St., commercial building located at 210 Morton Street. According

to Mr. Garcia, this address has previously been before the Commission for approval of the paint color in order to comply with Richmond Historic District rules. The applicant replaced rotten wood on the front facade of the structure and painted the exterior. Commissioner Gillen inquired about bench guidelines; Mr. Garcia stated he would look into his inquiry.

C2b. Administratively approved Certificate of appropriateness for proposed railing along a portion of the west side of 3rd Street sidewalk. Mr. Garcia mentioned at the last meeting the Commission approved the installation of railing on the east side of Third Street. He stated the City is proposing additional railing along the raised portion of the sidewalk on the west side of Third Street. The proposed railing will help ensure public safety.

C2c. Update on Certificate of appropriateness for proposed Mural at 310 Morton Street Rear. Mr. Garcia stated the proposed mural is on the left wall of the building inside the alleyway. The mural will not be visible from the street. Since the mural is not visible from the street, it meets the Mural Design Guidelines. Commissioner Atkinson mentioned she loved the design, but the font is unreadable. Mr. Garcia stated he would pass that information along.

Chairperson Edwards introduced regular agenda item C3., Certificate of appropriateness for proposed roof replacement for a business located at 307 S 2nd Street. Mr. Garcia provided a brief overview of the project details. The Staff recommended approval of the Certificate of Appropriateness for the roof replacement. Commissioner McGee made a motion to approve the Certificate of Appropriateness for 307 S 2nd Street. Commissioner Stuart seconded the motion. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C4., Excuse from attendance at regular Richmond Historical Commission Meeting. Commissioner Gillen explained he missed the last meeting due to documenting the wrong date, this was an unexcused absence.

Chairperson Edwards introduced regular agenda item C5., Consider taking action on request for future agenda items. There was no discussion on this item.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Edwards adjourned the meeting at 8:11 a.m.

Approved



Carol Edwards, Chair

Richmond Historical Commission