



# City of Richmond

*Where History Meets Opportunity*

## Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom)

600 Morton Street, Richmond, Texas 77469

**Tuesday, November 15, 2022, at 8:00 a.m.**

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The Richmond Historical Commission met in a regular meeting on Tuesday, November 15, 2022, at 8:01 a.m. Chairperson Edwards, called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards – Chair  
Jackie Atkinson  
Payton McGee  
Gary Gillen  
David Smith

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Chairperson Edwards declared the meeting open.

Chairperson Edwards introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairperson Edwards introduced agenda item number A3., Public comments. She asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Chairperson Edwards introduced consent agenda items B1-B2. B1. Review and approve minutes from October 18, 2022, regular meeting. B2. Announce the next Richmond Historical Commission meeting to be held on December 20, 2022, at 8:00 a.m. Commission Member McGee moved to approve the minutes. The motion was seconded by Commission Member Smith. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C1a., Community and Museum Events Update. There was no discussion on this item.

Chairperson Edwards introduced regular agenda item C2., Staff update:

C2a. Administratively approved Certificate of Appropriateness for cargo lift at 314 Morton Street, Sandy McGee's Restaurant. Mr. Garcia gave a brief update on the project details; he stated this project was administratively approved with the following conditions: The cargo

lift shall be painted black to minimize visibility of the structure and signage on the lift shall have a white background with black lettering.

- C2b. Sign Improvement Grant for 210 Morton Street, Catapult Art Studio. Mr. Garcia explained there was a Sign Improvement Grant approved by the Development Corporation of Richmond. The program is intended to beautify the key entryways and corridors, leverage public investment, enhance the existing community, and promote economic growth.

Chairperson Edwards introduced regular agenda item C3., Certificate of Appropriateness for proposed building façade improvement at Morton Street., commercial building located at 212 Morton Street. Mr. Garcia explained the applicant is proposing to re-stain the front doors and paint the front façade of the building. The Staff recommended approval for the Certificate of Appropriateness, the exterior paint conforms to the Historic Design Guidelines and approved color palette. Commission Member Atkinson asked if the awning will be painted as well. Mr. Garcia stated the applicant did not indicate the awning would be painted but he will ask the applicant for clarification. Commission Member Atkinson moved to approve the Certificate of Appropriateness for the building façade improvement at 212 Morton Street, pending clarification of awning. The motion was seconded by Commission Member McGee. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C4., Excuse from attendance at regular Richmond Historical Commission Meeting. Commission Member McGee moved to approve Commission Member Atkinson absence from the last meeting. The motion was seconded by Commission Member Smith. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C5., Consider taking action on request for future agenda items. There was no discussion on this item.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Edwards adjourned the meeting at 8:12 a.m.

Approved

  
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for ~~Carol Edwards~~, Chair Lonnie Meadows  
Richmond Historical Commission