



# City of Richmond

*Where History Meets Opportunity*

## Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom)

600 Morton Street, Richmond, Texas 77469

**Tuesday, December 20, 2022, at 8:00 a.m.**

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The Richmond Historical Commission met in a regular meeting on Tuesday, December 20, 2022, at 8:02 a.m. Vice Chair Meadows, called the meeting to order. A quorum was present, with the following members in attendance:

Lonnie Meadows – Vice Chair  
Jackie Atkinson  
Gary Gillen  
David Smith  
Jess Stuart  
Claire Rogers

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Gary Smith, City Attorney; Scott Fajkus, Building Official; and Brittany Mullings, Public Works Executive Secretary.

Elected Officials in attendance: Mayor Rebecca K. Haas

Vice Chair Meadows declared the meeting open.

Vice Chair Meadows introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Vice Chair Meadows introduced agenda item number A3., Public comments. He asked if there were any public comments. Hearing no public comment, the agenda item was closed.

Vice Chair Meadows introduced consent agenda items B1-B2. B1. Review and approve minutes from November 15, 2022, regular meeting. B2. Announce the next Richmond Historical Commission meeting to be held on January 17, 2023, at 8:00 a.m. Commission Member Gillen moved to approve the minutes. The motion was seconded by Commission Member Atkinson. The vote for approval was unanimous.

Vice Chair Meadows introduced regular agenda item C1a., Community and Museum Events Update.

- The Richmond Farmers Market will be held on January 6, 2023, from 4:30 p.m. to 8:30 p.m. at the Old Fire Station at the corner of 2<sup>nd</sup> Street and Jackson Street.

- The Annual Lamar Day Celebration will be on January 26, 2023, at the Morton Cemetery.

Vice Chair Meadows introduced regular agenda item C2., Staff update and discussion:

- C2a. Staff Report – Minimum Maintenance Standards Non-compliance Process, Historical Overlay District. Mr. Garcia initiated a preliminary discussion with the Commission regarding the proposed process for maintaining the minimum maintenance standards for the Historic Overlay District. A brief discussion was held between the Commission and Mr. Garcia and Mr. Fajkus.
- C2b. Administratively approved Certificate of Appropriateness for proposed sign at 210 Morton Street, Catapult Art Studio. Mr. Garcia stated the sign had been administratively approved and should be installed by the end of the year.

Vice Chair Meadows introduced regular agenda item C3., Certificate of Appropriateness for proposed building addition at Jackson St., commercial building located at 611 Jackson Street, Suite A2. Mr. Garcia explained the application is proposing a door overhang, it will consist of cedar beams and columns along with Polycarbonate Plastic to act as a clear roof on the structure. Staff recommended approval of the request for the Certificate of Appropriateness. Commission Member Smith moved to approve the Certificate of Appropriateness for the door overhang at 611 Jackson Street, Suite A2. The motion was seconded by Vice Chair Meadows. The vote for approval was unanimous.

Vice Chair Meadows introduced regular agenda item C4., Certificate of Appropriateness for proposed building addition at Jackson St., commercial building located at 611 Jackson Street, Suite C. Mr. Garcia stated the applicant is proposing to add a read patio cover. The patio cover will consist of cedar beams and columns along with Polycarbonate Plastic to act as a clear roof on the patio. Staff recommended approval of the request for the Certificate of Appropriateness. Commission Member Smith moved to approve the Certificate of Appropriateness for the patio cover at 611 Jackson Street, Suite C. The motion was seconded by Commission Member Rogers. The vote for approval was unanimous.

Vice Chair Meadows introduced regular agenda item C5., Consider taking action on request for future agenda items. As a follow up to a previous action item, Mr. Garcia informed the Commission that the cargo lift at Sandy McGee's will no longer be painted black, as doing so would compromise the lift's mobility. The lift will stay with the original aluminum finish.

Vice Chair Meadows introduced regular agenda item C6., Excuse from attendance at regular Richmond Historical Commission Meeting. Vice Chair Meadows requested excuse from attendance for himself from the last meeting and for Chairperson Edwards for today's meeting. Commission Member Rogers mentioned this would be her last meeting.

There being no further business to be brought before the Richmond Historical Commission, Vice Chair Meadows adjourned the meeting at 8:30 a.m.

Approved

A handwritten signature in cursive script that reads "Carol D. Edwards". The signature is written in black ink and is positioned above a horizontal line.

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Carol Edwards, Chair

Richmond Historical Commission