



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom)

600 Morton Street, Richmond, Texas 77469

Tuesday, August 15, 2023, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, August 15, 2023, at 8:00 a.m. Chairperson Edwards called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards - Chair
Jackie Atkinson – Vice-Chair
Payton McGee
Lonnie Meadows
Gary Gillen
David Smith
Madeleine Calcote-Garcia
Jess Stuart

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Gary Smith, City Attorney; and Brittany Mullings, Public Works Executive Secretary.

Elected Officials in attendance: Mayor Rebecca K. Haas

Chairperson Edwards declared the meeting open.

Chairperson Edwards introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairperson Edwards introduced agenda item number A4., Public comments. Hearing no public comments. The agenda item was closed.

Chairperson Edwards introduced consent agenda items B1-B2. B1. Review and approve minutes from July 18, 2023, regular meeting. B2. Announce the next Richmond Historical Commission meeting to be held on September 19, 2023, at 8:00 a.m. Commission Member Meadows moved to approve the minutes. The motion was seconded by Commission Member Atkinson. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C1a., Community and Museum Events Update.

- Food Truck Friday will be on August 18, 2023, 11:00 a.m. – 2:00 p.m. at 200 Houston St.,

featuring Cousins Maine Lobster.

- Travis HS vs. Spring will be playing against each other in football on August 24, 2023.
- Texas Parks and Wildlife will be hosting an Angler Education Instructor Workshop at Long Acres Ranch on August 27, 2023.
- Mark Winters and Friends will be playing at Lonestar Saloon on August 31, 2023.
- Movies at Wessendorf Park and Richmond Farmers Market will be on September 1, 2023.

Chairperson Edwards introduced regular agenda item C2., Staff reports:

- C2a. Staff update on the Comprehensive Master Plan Update Kick-off meeting, Chairperson Edwards requested an update from the August 7, 2023, joint Commission meeting with Planning and Zoning regarding the 405 Richmond Parkway project. Mr. Garcia, HPO, gave a brief update on said meeting and explained the final vote will be at the City Commission Meeting on August 21, 2023. Mr. Garica, HPO, informed the Commission that at the July 24, 2023, Special City Commission Meeting and Workshop at George Memorial Library, Kendig Keast, the discussion focused on the project process and timeline. The Consultant was able to gain early input and direction along with highlighting special characteristics and circumstances within Richmond. Staff will be working with Kendig Keast Collaborative on upcoming events.
- C2b. Staff update on a text amendment to parking within the DN, Downtown Zoning District, Mr. Garcia, HPO, gave a presentation on the UDC Text Amendment approved by City Commission. Chairperson Edwards requested explanations on Table 4.2.103A and Table 4.2.103B. Commission Member Gillian stated we need to have parking meters in Downtown Richmond to move the vehicles. He mentioned he drives down Morton Street on a regular basis and he will see vehicles parked there all day long. He suggested the City lease the Methodist church parking lot for long term parking during the week. He asked if the City has ever considered implementing a parking meter plan. Mr. Garica explained he was not sure if a parking meter plan had ever been considered, but explained the City has submitted plans to upgrade the paving at the end of Morton Street for parking.
- C2c. Staff Update regarding discussion possible expansion of the Historic Overlay District, Mr. Garcia, HPO, explained Staff identified data that supports historic structures outside of the boundaries of the current Historic Overlay District. A previous survey of the general area along with the Preservation Plan for the City of Richmond has been provided by an outside consultant. However, all data must be verified. Mr. Garica asked the Commission to look over the provided map to ensure the area highlighted in purple was the correct area previously discussed. Chairperson Edwards asked how future development would be impacted by expanding the Historical Over District. Mr. Garica stated all guidelines to the Historic District Ordinance would be applicable to future development.. There was discussion on research necessary to ensure the proposed Historic Overlay District expansion conformed to the UDC requirements, the time frame, and the processes associated with recommendation and adoption of historic overlay expansion to the City Commission.

Chairperson Edwards introduced regular agenda item C3., Consider agenda item request by Commission Members for September 19, 2023, regular meeting. The Commission would like an update on the 405 Richmond Parkway project.

Chairperson Edwards introduced regular agenda item C4., Excuse from attendance at regular Richmond Historical Commission Meeting. None to approve.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Edwards adjourned the meeting at 8:53 a.m.

Approved



Carol Edwards, Chair
Richmond Historical Commission