

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom) | 600 Morton Street, Richmond, Texas 77469

Tuesday, October 17, 2023, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, October 17, 2023, at 8:00 a.m. Chairperson Edwards called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards - Chair
Jackie Atkinson - Vice-Chair
Payton McGee
David Smith
Jess Stuart
Madeleine Calcote-Garcia

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Gary Smith, City Attorney; Howard Christian, Assistant City Manager; and Brittany Mullings, Public Works Executive Secretary.

Chairperson Edwards declared the meeting open.

Chairperson Edwards introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairperson Edwards introduced agenda item number A3., Public comments. She asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairperson Edwards introduced consent agenda items B1-B2.

- B1. Review and approve minutes from September 19, 2023, regular meeting. Commission Member McGee moved to approve the minutes. The motion was seconded by Commission Member Smith. The vote for approval was unanimous.
- B2. Announce the next Richmond Historical Commission meeting to be held on November 21, 2023, at 8:00 a.m. All were in favor.

Chairperson Edwards introduced regular agenda item C1a., Community and Museum Events Update.

- George Ranch Frontier Days, formerly Texian Market Days on Saturday, October 21st.
- Keep Richmond Beautiful Fall Shred Event on Saturday, October 21st, from 9:00 AM to 12:00 PM.
- Blockhouse Coffee Fall Concert Series Sunday October 22nd, from 10:00 am to 1:00 PM.
- Great Pumpkin Round-up at the George Ranch Historical Park from October 14-November 25.
- Movies at Wessendorff Park: Hotel Transylvania 4 Friday, October 27th, from 6:45 PM-8:15 PM.
- Halloween in the Park at George Ranch Historical Park: Saturday, October 28th.
- Ghost Tours: October 27 & 28 at the Fort Bend Museum.
- Miss Ivy's Spooktacular from Saturday, October 28th, 10:00 AM-1:00PM at the Fort Bend Museum
- Bites and Brews at the Fort Bend Museum on Thursday, November 9th, from 6:00 PM-9:00 PM at the Fort Bend Museum.

Chairperson Edwards introduced regular agenda item C2a.-C2c., Staff reports:

- C2a. Staff Update regarding discussion possible expansion of the Historic Overlay District. Mr. Garcia, HPO, stated for the proposed expansion of the Historic Overlay District, staff has completed a photo inventory of the sites to be researched and will begin the process of reviewing each site for conformance with the standards of the Decision Criteria in Section 6.3.402 Designation of Historic Landmarks and Districts. Chairperson Edwards requested the chart be sorted by priority.
- C2b. Discussion on a proposal for Traffic Box Signal Art Wraps. Mr. Garcia, HPO, presented proposed pictures based off the Commissions feedback from the last meeting. Several Commission Members would like the photos presented as caricatures to enhance historical site features. Mr. Garcia requested input for a fourth Traffic Signal Art Wrap. Chairperson Edwards suggested the old George Home at the Ranch. Commission Member McGee also suggested the historic Richmond jail. Commission Member Calcote-Garcia mentioned the Train Depot.
- C2c. Certificate of Appropriateness for 100 block Morton Street parking lot improvements. Mr. Garica, HPO, gave a brief presentation on the proposed parking lot redevelopment. Staff recommended approval of the Certificate of Appropriateness for the proposed parking lot improvements. Chairperson Edwards asked how many parking spaces will be created. Howard Christian, Assistant City Manager, stated there will be 25 parking spaces. Member Calcote-Garcia inquired on how the Community will access the enclosed dumpster. Mr. Garcia stated that the City is working on dumpster accessibility and operation for the community. Commission Member Smith moved to approve the Certificate of Appropriateness for the proposed parking lot improvement at the 100 block of Morton Street. Commission Member McGee seconded the motion. The vote for approval was unanimous.

Chairperson Edwards introduced regular agenda item C3., Consider agenda item request by Commission Members for November 21, 2023, regular meeting. Chairperson Edwards made a motion to discuss the training education of the Commission Members as a regular item. Chairperson Edwards moved to approve the agenda item request. The motion was seconded by Vice-Chair Atkinson. The vote for

approval was unanimous.

Chairperson Edwards introduced regular agenda item C4., Excuse from attendance at regular Richmond Historical Commission Meeting. Vice-Chair Atkinson moved to approve the absence of Commission Member Meadows and Commission Member Gillen. The motion was seconded by Commission Member McGee. The vote for approval was unanimous.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Edwards adjourned the meeting at 8:36 a.m.

Approved

Carol Edwards, Chair

Richmond Historical Commission