



RICHMOND

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Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

City Commission Room (In-Person and Zoom) | 600 Morton Street, Richmond, Texas 77469

Tuesday, February 20, 2024, at 8:00 a.m.

The Richmond Historical Commission met in a regular meeting on Tuesday, February 20, 2024, at 8:01 a.m. Chairperson Edwards called the meeting to order. A quorum was present, with the following members in attendance:

Carol Edwards - Chair
Payton McGee
Gary Gillen
David Smith
Jess Stuart

Staff in attendance: Mason Garcia, Historic Preservation Officer (HPO); Helen Landaverde, Planner II; Matthew Roberts, Planner I; Gary Smith, City Attorney; Howard Christian, Assistant City Manager; and Brittany Mullings, Public Works Executive Secretary.

Chairperson Edwards declared the meeting open.

Chairperson Edwards introduced agenda item number A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. Pledge of Allegiance to the U.S. Flag and Texas Flag was recited.

Chairperson Edwards introduced agenda item number A3., Public comments. She asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Chairperson Edwards introduced consent agenda items B1-B2.

- B1. Review and approve minutes from January 23, 2024, regular meeting. Commission Member McGee moved to approve the minutes. The motion was seconded by Commission Member Stuart. The vote for approval was unanimous.
- B2. Announce the next Richmond Historical Commission meeting to be held on March 19, 2024, at 8:00 a.m. All were in favor.

Chairperson Edwards introduced regular agenda item C1a., Community and Museum Events Update. There was no discussion on this item.

Chairperson Edwards introduced regular agenda item C2a.-C2c., Staff reports:

- C2a. Certificate of Appropriateness for Traffic Signal Box Wrap Artwork. Mason Garcia, HPO, gave a summary of the background on this project. Staff recommended approval of the Certificate of Appropriateness for the Traffic Signal Boxes in the Historic District. Commission Member Gillen moved to approve the Certificate of Appropriateness for the Traffic Signal Boxes in the Historic District. The motion was seconded by Commission Member McGee. The vote for approval was unanimous.
- C2b. Staff Update Historic Overlay District Expansion. Mr. Garcia, HPO, gave the Commission an update on the progress being made for the proposed expansion of the Historic District. Commission Member Gillen asked if the old church in Freeman Town could be considered a historical landmark even though it would be outside of the Historic Overlay District.
- C2c. Staff Update Tree Removal at 410 S. 5th Street. Mr. Garcia, HPO, reported that tree removal permits are not required for these trees. Due to their diseased condition and potential threat to public safety, the city will not require a permit to remove the trees. The Tree Trimming Policy for the City of Richmond will mitigate immediate safety concerns. A grant application may be submitted to the Development Corporation of Richmond for tree removal assistance.

Chairperson Edwards introduced regular agenda item C3., Consider item request by Commission Members for March 19, 2024, regular meeting.

Chairperson Edwards introduced regular agenda item C4., Excuse from attendance at regular Richmond Historical Commission Meeting. None to approve.

There being no further business to be brought before the Richmond Historical Commission, Chairperson Edwards adjourned the meeting at 8:27 a.m.

Approved



Carol Edwards, Chair

Richmond Historical Commission