



RICHMOND

EST. **TEXAS** 1837

Where History Meets Opportunity

Parks and Recreation Board Regular Meeting City Commission Room | 600 Morton Street, Richmond, Texas 77469 Wednesday, July 10, 2024, at 4:00 p.m.

<u>Position 1:</u>	Susan Farris
<u>Position 2:</u>	Robert Haas (Chairman)
<u>Position 3:</u>	Ruben Cortinas
<u>Position 4:</u>	Vacant
<u>Position 5:</u>	Veronica Torres (Vice-Chair)
<u>Position 6:</u>	Robert Hodge
<u>Position 7:</u>	Pat Pittman (Secretary)
<u>Alternate:</u>	David Pella

A quorum of the City Commission may be present at this meeting.

AGENDA

- A1. Call to Order, Quorum Determined, and Meeting Declared Open.
- A2. Recite the Pledge of Allegiance to the U.S. Flag and the Texas Flag.
- A3. Public comments. (Public comment is limited to a maximum of 3 minutes per item. No deliberations with the Board. Time may not be given to another speaker).

CONSENT AGENDA

- B1. Review and approve the minutes of the Regular Meeting held on Wednesday, May 8, 2024.
- B2. Date and time of next meeting: To be announced.

REGULAR AGENDA

- C1. Monthly Park and Recreation Board Report to City Commission.

- C2. Keep Richmond Beautiful (KRB) Committee.
 - a) KRB Monthly Report.
 - b) KRB Notifications, Requests, Projects, Plans, and Other.
 - c) Membership for KRB
- C3. A representative with Access Health will give a presentation on proposed Learning Trails at George Park.
- C4. Update on the Traffic Signal Wraps.
- C5. General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center.
- C6. Staff Information Reports.
- C7. Park visits by Park Board Members.
- C8. Future agenda items.
- C9. Excuse from attendance at regular Parks and Recreation Board Meeting.
- C10. Adjournment.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The Parks and Recreation Board (PRB) meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 for needed accommodations.



RICHMOND

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Parks and Recreation Board Meeting Minutes

City Commission Room | 600 Morton Street, Richmond, Texas 77469

Wednesday, May 8, 2024, at 4:00 p.m.

The Parks and Recreation Board for the City of Richmond, Texas met in a regular meeting on Wednesday, May 8, 2024, at 4:00 p.m. Vice-Chair Torres called the meeting to order at 4:00 p.m. A quorum was present, with the following members in attendance:

Veronica Torres – Vice-Chair
Pat Pittman
Susan Farris
Ruben Cortinas

Staff in attendance: Howard Christian, Assistant City Manager; Jim Whitehead, Assistant Public Works Director; Gary Smith, City Attorney; and Brittany Mullings, Executive Secretary.

Vice-Chair Torres introduced agenda item A2., Recite the Pledge of Allegiance to the U.S. Flag and Texas Flag. The Pledge of Allegiance to the U.S. Flag and Texas Flag was recited by the Board.

Vice-Chair Torres introduced agenda item A3., Public Comments. She asked if there were any public comments. Hearing no public comments, the agenda item was closed.

Vice-Chair Torres introduced consent agenda item B1., Review and approve minutes of the Regular Meeting held on Wednesday, March 13, 2024. Board Member Farris moved to approve the meeting minutes. Board Member Cortinas seconded the motion. The vote for approval was unanimous.

Vice-Chair Torres introduced consent agenda item B2., Date and time of next meeting: The next meeting will be held on Wednesday, June 12, 2024, at 4:00 p.m. All Board Members were in favor of the date of the next meeting and there was no objection to the new proposed time.

Vice-Chair Torres introduced regular agenda item C1., Monthly Park Board Report to City Commission. None to discuss.

Vice-Chair Torres introduced regular agenda item C2., Keep Richmond Beautiful (KRB) Committee.

a) KRB Monthly Report. Ms. Pittman reported that the Shred/Electronic Event was a great

success. They collected 2,800 lbs. of electronics and collected 24,640 lbs. of documents, setting a record. Over the past few weeks, KRB has been very busy gardening; the butterfly garden at Wessendorff Park has been completely replanted and the Morton Street planters have been cleaned up and replanted.

- b) KRB Notifications, Requests, Projects, Plans, and Others. No discussion.
- c) Membership for KRB. No discussion.

Vice-Chair Torres introduced regular agenda item C3., Decker Park update. None to discuss.

Vice-Chair Torres introduced regular agenda item C4., An update on the Traffic Signal Wraps. Mr. Christian reported the open call for artists has been extended until June 3rd by Carmen Flores with Catapult Art Studio due to a lack of submissions.

Vice-Chair Torres introduced regular agenda item C5., General discussion on the proposed neighborhood park near Juan Seguin Early Childhood Center. Mr. Christian stated that no further discussions have been held with the school district. In his explanation, the project was submitted to the City Commission for consideration as a Capital Improvement Project.

Vice-Chair Torres introduced regular agenda item C6., Staff Information Reports. Mr. Whitehead stated they have been keeping up with the routine landscaping at the parks. It was mentioned by Mr. Christian that a memorial flower bed would be installed at Wessendorff following the completion of some drainage work. Furthermore, he mentioned that the Tire-Round-Up event resulted in the collection of close to 400 tires.

Vice-Chair Torres introduced regular agenda item C7., Park visits by Park Board Members. Board Member Farris visited all the parks, everything looked good. Board Member Pittman checked the plants Clay and Wessendorff Park. Board Member Cortinas stated everything looked good.

Vice-Chair Torres introduced regular agenda item C8., Future agenda items. None were discussed.

Vice-Chair Torres introduced regular agenda item C9., Excuse from attendance at regular Park and Recreation Board Meeting. Board Member Farris moved to approve the absence of Board Member Pella. The motion was seconded by Board Member Pittman. The vote for approval was unanimous.

There being no further business to be brought before the Parks and Recreation Board, Vice-Chair Torres adjourned the meeting at 4:20 p.m.

Approved

Robert Haas, Chairman
Parks and Recreation Board