



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular City Commission Workshop Session on June 17, 2024, at 9:00 a.m. Mayor Pro Tem Drozd proceeded to call the meeting to order at 9:01 a.m. The meeting was broadcast via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor- not in attendance
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4-arrived at 9:06 a.m.
Terri Vela, City Manager
Howard Christian, Assistant City Manager
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

A1. Call to Order, Quorum Determined and Meeting Declared Open.

- Mayor Pro Tem Drozd called the meeting to order at 9:01 a.m.

Mayor Pro Tem Drozd proceeded to the Consent Agenda.

A7. CONSENT AGENDA

Commissioner Beard- selected (7) Public Works for discussion.

Commissioner Gaul- selected (13) Next Meeting dates for discussion.

- **Public Works-** Staff provided an update on grant projects. During a brief discussion on the Fort Bend County-led Front Street/Richmond Parkway Road project, staff reported that they had met with the county and the contractor. Despite the contractor's commitment to weekly site visits, no appearances have been made. Safety concerns were raised about cars traveling the wrong way on the one-way street. Staff assured that they would contact the county and provide additional information to the City Commission at a later date.
- **Dates for next meeting-** Staff stated that the scheduled Special Meeting will address items including the Downtown Plan, updates to the Comprehensive Master Plan, and the second reading of agenda item A8.

A8. Review and consider taking action on the first of two readings of Resolution No. 484-2024, approving the City Hall project and authorizing the expenditure of funds by the DCR for the for

the City Hall Project.

- Staff explained that this is the first of two required readings for the DCR interfund loan, which is classified as a project and needs two City Commission public readings but no public hearing. This item is not for adoption today. Staff overviewed DCR's recommended interest rate and discussed performance criteria, including deadlines and their achievability. Modifications can be made before the second reading and adoption. There were also comments about adding language to prevent the DCR from becoming a discretionary fund and a request for a list of the city's marketable assets.

A9. Review and consider taking action on authorizing the City Manager to execute a contract for Architectural Services.

- Discussion on the renovation strategy highlighted the initial space requirement of 25,000 sq. ft., based on a 2017 space plan exercise. Further discussions focused on the cost per square foot, with a note of caution regarding the scope of work. Staff emphasized that the estimate is a fixed price for a twelve-month construction period. Huitt Zollars will be present at this evening's meeting to answer any questions.

A10. Review and consider taking action on Resolution No. 486-2024, expressing intent to finance expenditures to be incurred this will allow reimbursement to itself for the cost associated with Financed Facilities and Improvements.

- Staff explained that this resolution allows the city to reimburse itself for any expenses incurred before the issuance of bonds for the city hall project. The Finance Director provided clarification on the source of these funds. Staff also mentioned that they would distribute additional information.

A11. Review and consider taking action on Resolution No. 485-2024, first amendment to Interlocal Agreement with Fort Bend County for the City Managed Mobility Project No. 17107- Clay and 2nd Street.

- Staff indicated that the amendment would reallocate funds originally designated for the County's 10th Street Mobility Project to the City's Clay/Second Mobility Project for the new roundabout at 10th Street and Clay. This will be managed by the city.

A12. Review and consider taking action on authorizing Development Corporation Executive Director to execute a contract for DCR strategic plan.

- Commission members emphasized the importance of aligning the strategic plan with the comprehensive master plan, ensuring priorities are consistent, and staying well-acquainted with the community. They also suggested that staff conduct an evaluation to determine if the expenditure provided good value.

A13. Review and consider taking action on short form final plat for Parking guidance installation group 3.00 acres of land, 1 block, 0 lots, 1 reserve. The subject site located north of FM 359 and south of Texana Plantation Section.


- The staff noted that the site currently has water and sewer services, and the applicant has shown

interest in being annexed into the city.

C2. Adjournment.

- Mayor Pro Tem Drozd adjourned the Workshop at 10:48 a.m.

APPROVED:



Carl A. Drozd, Mayor Pro Tem

ATTEST:



Lasha Gillespie, City Secretary