



City of Richmond

Where History Meets Opportunity

Special Scheduled City Commission Meeting

(in person)

600 Morton Street

Richmond, Texas 77469

Monday, August 5, 2024 at 4:30 P.M.

and

Join Zoom Meeting

<https://us06web.zoom.us/j/2240869784?omn=83232101637>

Meeting ID: 224 086 9784

One tap mobile

+13462487799,,2240869784# US (Houston)

Dial by your location

• +1 346 248 7799 US (Houston)

Mayor Rebecca K. Haas

Commissioner Terry Gaul

Commissioner Carl Drozd

Commissioner Barry Beard

Commissioner Alex BeMent

AGENDA

- A1. Call to Order, Quorum Determined and Meeting Declared Open.
- A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)
- A3. Review Proposed FY 2024-25 Budget – Major Revenue and Expenditures.
- A4. Review and accept 2024 Certified Appraisal Roll.
- A5. Review and discuss request from the Fort Bend History Association on ownership of McFarland House and the Police Department.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.

City Commission Meeting Agenda

August 5, 2024

Page 1 of 2

- A6. Update on Hurricane Beryl Debris Removal.
- A7. Adjournment.

****There may be a Quorum of Planning and Zoning Commission members at the meeting.****

If, during the course of the meeting covered by this Agenda, the Commission shall determine that an executive session of the Commission, should be held or is required in relation to any item included in this Agenda, then such executive session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Agenda concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.090 of the Texas Government Code, including, but not limited to, Section 551.071 – for purpose of consultation with attorney, on any or all subjects or matters authorized by law.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Richmond City Commission meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (281) 342-5456 ex. 505 for needed accommodations.

If you have any questions, please let me know.
Terri Vela

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- A2. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.)



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Monday, August 5, 2024 at 4:30 P.M.

- A3. Review Proposed FY 2024-25 Budget – Revenue and Expenditures.

FY25 Proposed Budget

Major Operating Funds
General & Utility Funds



RICHMOND
EST. **TEXAS** 1837

Budget Schedule

Date	Item
April 4 th	Spring Retreat
May 20 th	Property Tax & Exemptions
July 22 nd	Bond Issuance Presentation
July 22 nd	File Proposed Budget
July 25 th	Tax Roll Certification
August 5 th	Budget Workshop #1 - Special Meeting / Revenues and Expenditures
August 19 th	Budget Workshop #2 - Tax Rate & Overview of changes during process
September 10 th	Special Meeting - Public Hearing on Budget & Set Date For Budget Adoption
September 16 th	Adopt Budget, Public Hearing on Tax Rate, Adopt Tax Rate, Ratify Tax Increase
September 16 th	Adopt Fee Ordinance
October 1 st	Beginning of Fiscal Year 2025
November	Delivery of Bond Funds

General Fund



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EST. **TEXAS** 1837

Overview

- ▶ **Primary operating fund of the City**
 - **Accounts for everything not required to be accounted for in another fund type (Special Revenue, Internal Service, Debt Service, etc.)**
 - **Includes traditional governmental services**
 - **Police**
 - **Fire**
 - **Public Works**
 - **Parks, etc.**



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EST. **TEXAS** 1837

Key Assumptions

Revenues

- ▶ **Property Tax Rate may decrease upon receipt of certified values and Truth in Taxation calculation**
- ▶ **Sales tax**
 - **Forecast to grow 20% over prior year budget**
- ▶ **Charges for Service**
 - **Includes Fire Protection increase from districts based on 2.97% June CPI**



Key Assumptions

Expenditures

- ▶ **General Salaries Increase**
 - **Includes results from compensation study**
- ▶ **Increase to health insurance 10.00%**
- ▶ **Increase in Texas Municipal Retirement System (TMRS) from 15.74% to 15.96%**



RICHMOND
EST. **TEXAS** 1837

Key Assumptions

Expenditures

- ▶ **Two new positions**
 - **City Engineer**
 - **IT Help Desk (Full-Time)**
- ▶ **Contingency**
 - **Allows flexibility to respond mid-year**
 - **Departmental One-Time Requests**
 - **Reserve for inflationary expenses**
 - **Reserve for Sales Tax volatility**



RICHMOND
EST. TEXAS 1837

General Fund

Revenues



RICHMOND
EST. **TEXAS** 1837

Property Tax Overview

- ▶ **Property tax is the most stable funding source in the City**
 - **Makes up only about 18% of the total revenue**
 - **Impacted by being the County Seat**
 - **Subject to the 3.5% Voter Approval Rate and De Minimis Tax rate provisions of Senate Bill 2**
- ▶ **Next workshop will cover property tax**



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EST. **TEXAS** 1837

Sale Tax Overview

- ▶ **Sales tax is the largest revenue stream in the General Fund**
- ▶ **Very important revenue stream for the City**
 - **Makes up approximately 34% of the total revenue**
 - **Helps reduce property tax for residents & businesses**
 - **Plays a key role in the comprehensive master plan and the diversification of revenue streams**



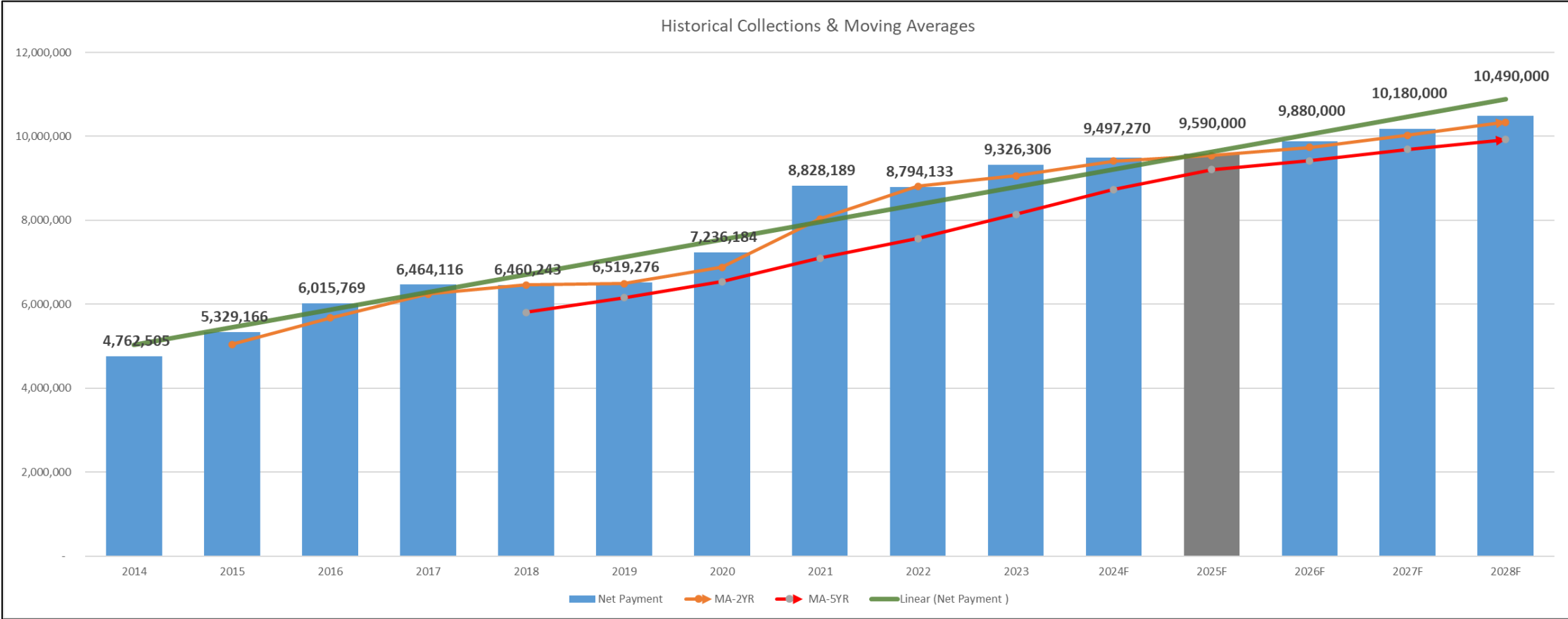
RICHMOND
EST. **TEXAS** 1837

Sales Tax

Fund	Revenue Budget	Sales Tax Assignment Expense	Net Revenue
General Fund	7,400,000	1,038,000	6,362,000
Economic Development	2,220,000	-	2,220,000
Net Sales Tax Collection	\$9,620,000	\$1,038,000	\$8,582,000

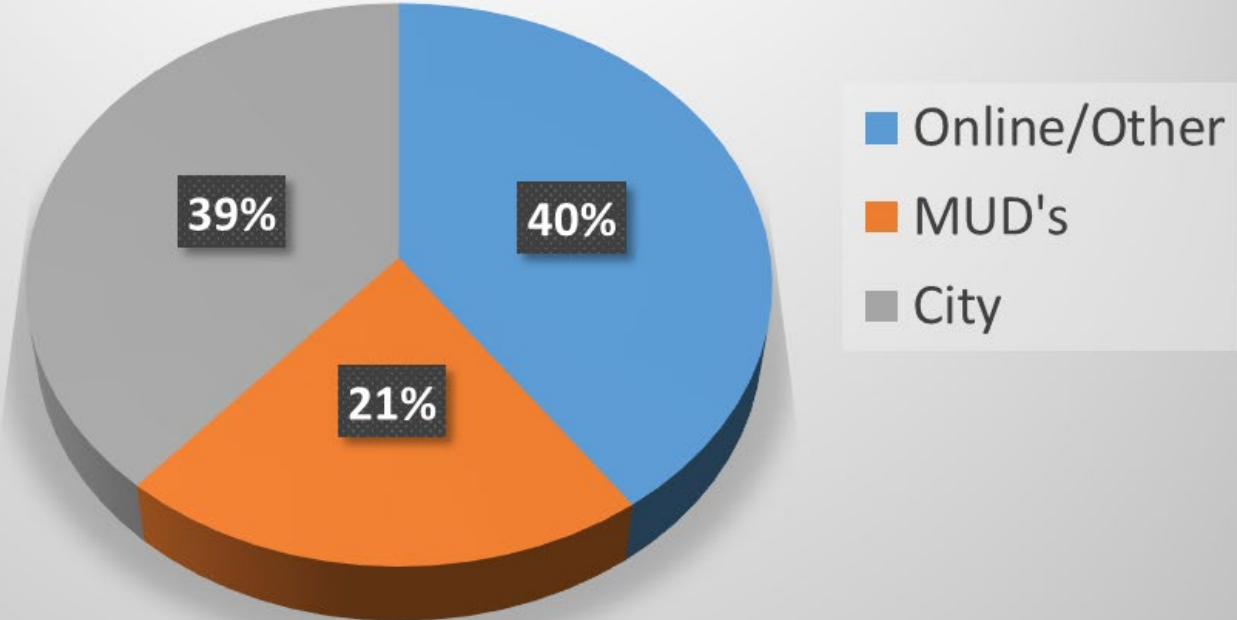


Sales Tax



Sales Tax

Sales Tax Collections By Category From Top Taxpayers



Sale Tax

- ▶ **How does the City hedge against uncertainty?**
 - **Contingency utilized closer to fiscal year-end**
 - **Elements of conservatism**
 - **Finance monitoring collections**



FY25 Budget Changes from FY24 Current

Description	Amount
Property Tax*	\$(263,000)
Sales Tax	1,239,000
Other Taxes	-
Charges for Service	(254,000)
Fines & Forfeitures	137,750

*Based on assumptions prior to receipt of certified tax roll



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FY24 Budget Changes from FY23 Current

Description	Amount
Licenses\Permits\Fees	93,482
Other	14,000
Interest	211,000
Transfers In (Cost Allocation/Overhead)	457,082
Intergovernmental	(3,000)
Total Revenue Changes	\$1,632,314



General Fund

Expenditures



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EST. **TEXAS** 1837

Overview

- ▶ **The City has adopted the base budget approach**
 - **Lean base budget with no departmental contingencies**
 - **Departmental expenditures fund existing services level commitments**
 - **Central contingency established to better manage the timing and use of funds (Flexible approach)**
 - **Maximizes the use of existing funding by allowing priorities to be addressed throughout the year**



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EST. **TEXAS** 1837

Current to FY25 Proposed Budget Walk Forward

Description	Amount
Current FY24 Budget	\$21,730,959
FY24 1X Budget Requests	(1,529,691)
FY25 Base Adjustments	2,203,899
FY25 Recurring Additions	671,254
FY25 One-time Additions	540,000
FY25 Proposed Budget	\$23,616,421



Utility Fund

Water & Sewer



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EST. **TEXAS** 1837

City of Richmond, Texas

Overview

- ▶ **The Utility Fund is an enterprise fund, which is operated in a manner similar to a private business**
- ▶ **Services are funded through User Fees**
- ▶ **The City has three Enterprise Funds**
 - **Utility Fund (Water & Sewer)**
 - **Surface Water**
 - **Solid Waste**
- ▶ **These funds are not supported by General Government Taxes**



RICHMOND
EST. TEXAS 1837

Key Assumptions

- ▶ **Utility Rate Changes (NewGen Proposal)**
 - **5% Increase in wastewater rates**
 - **Consolidating commercial water rates**
- ▶ **One New FTE**
 - **City Engineer (50% funded)**
- ▶ **Maintain existing service level expectations**
- ▶ **General Salaries Increase**
 - **Includes results from compensation study**
- ▶ **Increase to health insurance 7.00%**
- ▶ **Increase in Texas Municipal Retirement System (TMRS) from 15.74% to 15.96%**



RICHMOND
EST. TEXAS 1837

Utility Revenues

- ▶ **Self supporting by charges for service**
 - **Water**
 - **Base rates**
 - **Depend on meter size**
 - **i.e. 5/8” water meter**
 - **Volumetric rate**
 - **Varies depending on user class & consumption block**
 - **Residential**
 - **Commercial**
 - **Irrigation**



Utility Revenues

- ▶ **Rainfall**
 - **Significantly impacts annual revenues**
 - **Drought increases consumption and revenues**
 - **Prolonged rainfall decrease consumption and revenues**
 - **Drives the need for fund balance to mitigate shifts in weather patterns**
 - **Drives variable costs**
 - **Chemical usage**
 - **Electricity charges**
 - **Rainfall can increase WW demand 2 to 3 times during the rain event**



FY25 Revenue Changes

Description	Amount
FY24 Budget	\$10,866,530
Charges for Services	1,161,889
Interest	53,000
License\Permits\Fees	-
Other	-
Transfers In	149,932
FY25 Budget	\$12,231,351



Current to FY25 Proposed Budget Walk Forward

Description	Amount
Current FY24 Budget	\$10,865,902
Base Adjustments	245,154
Transfers Out	1,010,121
Non-Departmental	-
Recurring Additions	105,709
One-time Additions	-
Total Budget Changes	\$12,226,886



Utility Rate Model (New Gen)

Category	FY24	FY25	FY26	FY27	FY28
Rate Increase					
Water	0.00%	0.00%	0.00%	2.00%	0.00%
Wastewater	0.00%	5.00%	5.50%	5.50%	5.50%
Surface Water	0.00%	0.00%	0.00%	0.00%	0.00%
Non-residential water rates for Commercial and School accounts are set equal to the current Government rates					



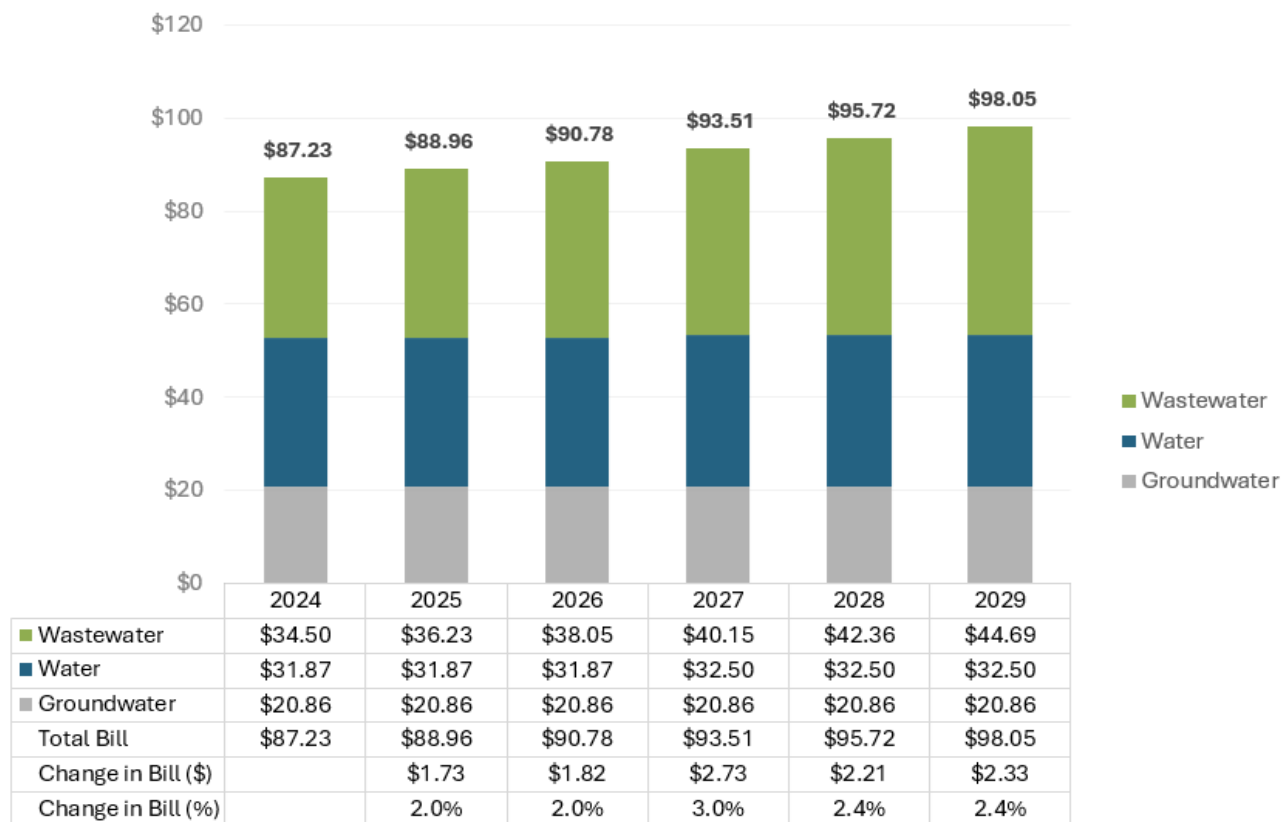
Utility Rate Model

BILL IMPACT

Residential

- 3/4" Meter
- 7,000 Gallons Water
- 5,000 Gallons Wastewater

Residential Bill



Budget Schedule

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Questions, Discussion or Comments



RICHMOND
EST. **TEXAS** 1837



City of Richmond

Where History Meets Opportunity

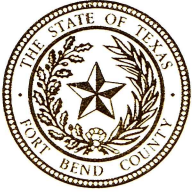
Special Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, August 5, 2024 at 4:30 P.M.

- A4. Review and accept 2024 Certified Appraisal Roll



COUNTY TAX ASSESSOR-COLLECTOR

Fort Bend County, Texas

Carmen P. Turner, MPA, PCC, CTOP
County Tax Assessor-Collector

(281) 341-3710
Fax (832) 471-1830
www.fbctx.gov

SUBMISSION OF 2024 TAX YEAR APPRAISAL ROLL AND NEW PROPERTY VALUE

I, Carmen P. Turner, Tax Assessor Collector for **City of Richmond** submit the following information from the 2024 Certified Appraisal Roll for your review:

- Taxable Value of New Property is \$39,926,671
- Appraised Value of All Property is \$1,673,814,021
- Taxable Value of All Property is \$1,076,246,092

Please record receipt of the above information into the minutes of your next meeting.

Carmen P. Turner, MPA, PCC, CTOP
Fort Bend County Tax Assessor/Collector

Date



FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 www.fbcad.org

Appraisal Review Board Fort Bend County, Texas

Order Approving Appraisal Records

After review of the appraisal records of the Fort Bend Central Appraisal District and hearing and determining all or substantially all taxpayer protests and all taxing unit challenges which were properly brought before the Appraisal Review Board in accordance with the Texas Property Tax Code, the Board, with a quorum present, has determined that the appraisal records should be approved as changed by Board orders duly submitted to the Chief Appraiser.

It is therefore ordered that the appraisal records, as changed, are approved and constitute the appraisal roll for the Fort Bend Central Appraisal District for the tax year 2024.

The approved appraisal records are attached to this Order and are incorporated herein by reference the same as if fully copied and set forth at length.

Total Value for C15 City of Richmond

Total Market Value	\$1,673,814,021
Total Assessed Value	\$1,104,592,276
Total Net Taxable Value	\$1,076,246,092
Freeze Adjusted Taxable	N/A

Signed this 19th day of July, 2024

A handwritten signature in black ink that reads "William Dybala". The signature is written in a cursive style.

William Dybala
Appraisal Review Board Chairman
Fort Bend County, Texas



FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 www.fbcad.org

Fort Bend County, Texas

Certification Statement:

In accordance with and pursuant to Tax Code Section 26.01, on this 25 day of July, I, Jordan T. Wise, Chief Appraiser for the Fort Bend Central Appraisal District, do hereby certify to the tax assessor for City of Richmond the appraisal roll and other required information for City of Richmond.

The value of all property in, C15 City of Richmond as shown by the certified appraisal roll for 2024, after being submitted to and approved by the appraisal review board is:

Total Market Value	\$1,673,814,021
Total Assessed Value	\$1,104,592,276

Witness my hand, July 25, 2024

Jordan T. Wise

Jordan T. Wise
Chief Appraiser



FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 www.fbcad.org

Fort Bend County, Texas


CERTIFICATION OF 2024 APPRAISAL ROLL

FOR C15 City of Richmond

In accordance with and pursuant to Tax Code Section 26.01, on this 25 day of July, I, Jordan T. Wise, Chief Appraiser for the Fort Bend Central Appraisal District, do hereby certify to the tax assessor for City of Richmond the appraisal roll, and other required information for City of Richmond.

2024 Appraisal Roll:

Total Market Value	\$1,673,814,021
Total Assessed Value	\$1,104,592,276
Total Taxable Value	\$1,076,246,092
Freeze Adjusted Taxable	N/A
Number of Certified Accounts	5,452



Jordan T. Wise
Chief Appraiser

July 25, 2024
Date



FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 www.fbcad.org

Fort Bend County, Texas

Chief Appraiser’s Reasonable Estimate of Value for Property Under Review as of 2024 Appraisal Roll Certification

On July 12, 2024, the Appraisal Review Board of Fort Bend County, Texas, met to approve the appraisal records for tax year 2024. At the time of certification 97.45% of the roll value was approved leaving 2.55% of the value still under review. Under Section 26.01 of the Texas Property Tax Code, the chief appraiser must give a reasonable estimate of value for the properties still under review.

For C15 City of Richmond, the district’s full certified appraised value is as follows:

Market Value \$1,673,814,021

Taxable Value \$1,076,246,092

A reasonable estimate of value for the properties still under review is as follows:

Number of Under Review Accounts	385	Estimated Value Adjusted for ARB Action	
Market value is	\$26,294,385	<u>Market Value</u>	\$22,876,115
Taxable Value is	\$18,853,030	<u>Taxable Value</u>	\$16,402,136
Freeze Adjusted Taxable Value	<u>N/A</u>	<u>Freeze Adjusted</u>	<u>N/A</u>

I, the undersigned, the duly selected chief appraiser of Fort Bend Central Appraisal District, do hereby certify this to be a reasonable estimate of value of the property still under protest for 2024.

Witness my hand, July 25, 2024.

Jordan T. Wise
Chief Appraiser



COUNTY TAX ASSESSOR-COLLECTOR

Fort Bend County, Texas

Carmen P. Turner, MPA
County Tax Assessor-Collector

(281) 341-3710
Fax (832) 471-1830
www.fbctx.gov

July 5, 2024

2024 Truth in Taxation Calculations

The following information is provided for **City of Richmond's** 2024 Truth in Taxation calculations.

Per Section 26.04(b) of the Texas Property Tax Code, I, Carmen P. Turner, Tax Assessor-Collector for **City of Richmond**, certify that:

The 2024 Anticipated Tax Collection Rate is **100.72%**.

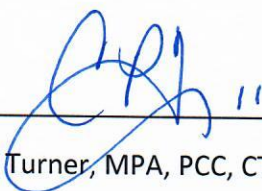
2023 Actual Collection Rate 101.06%

2022 Actual Collection Rate 100.72%

2021 Actual Collection Rate 103.67%

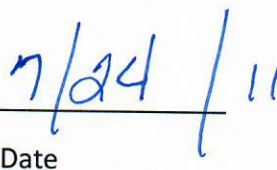
The 2023 Debt Tax Collections were **\$-54,877**

Please record this certification into the minutes of your next governing body meeting.



Carmen P. Turner, MPA, PCC, CTOP

Fort Bend County Tax Assessor-Collector



Date



City of Richmond

Where History Meets Opportunity

Special Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, August 5, 2024 at 4:30 P.M.

- A5. Review and discuss request from the Fort Bend History Association on ownership of McFarland House and the Police Department.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: August 5, 2024

Staff Review:

City Manager _____
City Attorney _____
Finance _____
Fire Department _____
Police Department _____
Public Works _____

AGENDA ITEM: Review and discuss request from the Fort Bend History Association on ownership of McFarland House and the Police Department.

SUBMITTED BY: Gary W. Smith, City Attorney

SYNOPSIS

The agenda item is to allow the Commission to discuss the request from Fort Bend History Association to exchange ownership of the McFarlane House and the old Fort Bend County Jail.

COMPREHENSIVE PLAN GOALS ADDRESSED

BACKGROUND

The City owns the McFarlane House. The deed to the property includes a requirement that the property be used for historical purposes. If the property is not used for historical purposes, title to the property will revert to the George Foundation based on the assignment of the owner's reversionary interest to the George Foundation.

Fort Bend History Association owns the old Fort Bend County Jail. There are no reversionary interests affecting the old Jail.

The City and FBHA entered into a long-term lease whereby the City is leasing the Jail from FBHA and utilizing the property as the Police Department building and FBHA is leasing the McFarlane House from the City and utilizing the house for administrative offices.

FBHA has requested that the City convey the McFarlane House to FBHA in exchange for FBHA conveying the old Jail to the City.

Two statutory provisions provide a means of accomplishing the exchange of the property.

Sec. 253.011, Texas Local Government Code, allows the City to transfer to a 501(c)(3) nonprofit organization City-owned real property without complying with notice and bidding. However, the consideration for the transfer must require the nonprofit organization to use the property in a manner that primarily promotes a public purpose of the city. If the nonprofit fails to use the property in that manner, ownership automatically reverts to the city.

Sec. 272.001(a), Texas Local Government Code, provides that the City may exchange real property that the City owns for other land. Notice of the offer of the land for exchange must be published in the newspaper. The notice must include a description of the land, including its location, and the procedure by which sealed offers to exchange the land may be submitted. The notice must be published on two separate dates and the exchange may not be made until after the 14th day after the date of the second publication.

Neither process requires an appraisal of the property.

We have asked Jessie Lopez, with Davidson, Troilo, Ream & Garza to assist with the development of the documents necessary to achieve the transaction that the Commission prefers.

Should the Commission select the Sec. 253.011 process, conveying to the nonprofit and requiring use of the property in a manner that primarily promotes a public purpose, the desired restrictions on use and provisions for maintenance may be included in the exchange agreement and deed.

A copy of the letter from FBHA is included in the packet.

fortbendhistory

ASSOCIATION

Preserve. Educate. Inspire.

BOARD OF TRUSTEES

PRESIDENT
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SOCIETY PRESIDENT
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DOCENT PRESIDENT
Jessica Avery

EXECUTIVE DIRECTOR
Madeleine Calcote-Garcia

July 2, 2024
City of Richmond
ATTN: Mayor Haas and City Commissioners
402 Morton Street
Richmond, TX 77469

Dear Mayor Haas and City Commissioners,

We are writing to you regarding the matter of the ownership of the McFarlane House and the Richmond Jail. While the long-term lease between the Fort Bend History Association and the City of Richmond has benefited both parties, the FBHA Board of Trustees would like the ownership of the McFarlane House to be conveyed to the FBHA and the ownership of the Richmond Jail conveyed to the City of Richmond thereby formalizing the status of the properties.

One of the Fort Bend History Association's strategic priorities is critically evaluating our assets. Confirming the ownership of the McFarlane house is an important step toward leveraging the asset to its full potential, maintaining FBHA's sustainability and aiding FBHA in long-term planning.

The FBHA requests that the City of Richmond convey the ownership of the McFarlane House to the Fort Bend History Association. The FBHA has expressed willingness to transfer ownership of the jail to the City of Richmond, contingent upon receiving ownership of the McFarlane House.

Thank you for your attention to this matter. We look forward to discussing this further and taking necessary actions to move this initiative forward.

Regards,



Rebecca Hafner
President of the Board of Trustees



Emily Scherer
Facilities Chair



PRYKER CONSULTING

Fort Bend History Association Strategic Planning January 19 and 20, 2024

In January 2024, Prycer Consulting met with the staff and board of the Fort Bend History Association. Over the last year or so, the organization has seen enormous change, with a new director beginning and a long-time management agreement with the George Foundation ending. Now that the work of dissolving the management agreement has concluded, it was an ideal time for FBHA to reassess priorities and develop a strategic plan for this next phase in the organization's work. Over the course of two days, I met with staff and board to outline plans for the future. Both groups completed similar exercises, with the staff focusing more on facility issues in the afternoon, and the board focusing on a few key action steps at the end of the day.

The Fort Bend History Association comprises several facilities, some of which are open to the public and some that are not. A complete renovation and exhibit redevelopment for the main museum building was completed in 2021. The primary museum campus also includes two historic homes, the Long-Smith Cottage and the Moore House. Across the street from the museum campus is the Tyree House, used as storage and as space for the Fort Bend Archaeological Society. Administrative offices are located a few blocks away in the McFarlane House. Decker Park holds a historic depot and the McNabb House, both of which need extensive repairs before they can be utilized. The FBHA also owns the historic jail, which it leases to the City of Richmond. Finally, the FBHA manages the Dew House, located about 20 minutes away. Collections are stored at the George Ranch. The sprawling nature of the facilities, as well as the costs for basic maintenance or necessary upgrades to make the spaces usable, were top of mind for both staff and board.

In addition to the facilities concerns, the staff and board were generally on the same page about next steps for the FBHA. Both the staff and board completed identity statements.



PRYCKER CONSULTING

The staff identity statement is:

We advance our mission of **sharing authentic history** and seek to **connect and inspire** by serving **our neighbors** in **Fort Bend County** through **diverse stories, engaging experiences, and preservation** and emphasizing our competitive advantage of **welcoming staff, broad appeal, and accessible collections**. We are sustainable by **community partnerships and members**.

The board identity statement is:

We advance our mission of **sharing history and sparking curiosity** and seek to **make connections to Texas history and each other** by serving **our neighbors** in **Fort Bend County** through **preservation and education** and emphasizing our competitive advantage of **location, broad appeal, and reputation**. We are sustainable by **diverse revenue streams**.

While these two statements are very similar, it may be useful for leadership to talk about the differences at some point, especially FBHA continues to tackle long-term sustainability.

Both board and staff were also tasked with identifying the big questions currently facing FBHA. These questions should be used throughout the next few years as a way to evaluate opportunities as they emerge.

The Big Questions for staff are:

How do we collect and tell more diverse stories?
How do we grow our current audience with current resources?
How do we effectively use our facilities?

The Big Questions for the Board are:

How do we take advantage of this period of change?
How do we become more financially sustainable?
How do we effectively use our facilities?



From these questions, the following strategic priorities emerged.

Priority 1: Maximize this period of change.

- Take a closer look at the organizational structure.
 - How do the different entities underneath the FBHA umbrella interact?
 - How can we be most effective in our staffing and job descriptions?
 - How can we tighten our external messaging so that the public begins to understand all of the resources FBHA manages?
- Complete strategic planning process. Commit to reviewing and updating the plan every six months.
- Examine the opportunities at the DeWalt Heritage Center.
 - Work with stakeholders to determine best use of resources.
 - Identify additional needs or concerns.
- Develop an exhibit and program calendar.
 - Work towards having key events and exhibits on the calendar at least one year in advance.
 - Ensure that different entities aren't programming on top of each other.
 - Develop a marketing strategy.

Priority 2: Assess facilities.

- Complete initial analysis of facilities, including current status, connection to FBHA's mission and future needs, and needs for the building to reach its full potential.
- Define storage needs.
 - Begin going through all non-collection storage areas. Dispose of unnecessary items.
 - Continue collections assessment work. Identify items for possible deaccessioning.
- Conduct a preservation needs assessment on historic buildings. This should include prioritizing repair needs and estimated costs.
- For buildings with a complicated ownership agreement, define any obstacles that may slow or prevent ideas for the building's future.

Priority 3: Build financial sustainability.

- Hire and support Development Staff.
- Support fundraising events.



- Aim for full board participation in events, from volunteer work to funds raised to attendance.
- Ensure that adequate resources are available for these events.
- Complete and approve the Endowment Policy.
- Focus on members.
 - Identify ways to add value to the membership, such as members only events.
 - Make sure members have an option to contribute monthly.
- Build grant writing capacity.
 - Draft a case for support.
 - Develop a project wish list. Make sure the projects support a wide range of needs (preservation, programming, etc) and with a wide range of price ranges (\$5,000 - \$1,000,000)
 - Research and build your grant prospect list.

Priority 4: Grow audience with current resources.

- Develop an interpretive plan that takes into account exhibit spaces and the stories they currently tell—as well as the stories you’d like to tell in the future. Are there interpretive themes that can unite the different spaces, both traditional gallery spaces and period rooms?

Priority 5: Strengthen the Board.

- Take a closer look at the nomination and orientation process.
 - Look at board guidelines.
 - Look at diversity matrix.
- Determine if a mentorship program for new board members would be feasible.
- Take a closer look at committees. How can they do the most good? Is a task force a better option? What tasks should they focus on?



City of Richmond

Where History Meets Opportunity

Special Scheduled City Commission Meeting

600 Morton Street

Richmond, Texas 77469

Monday, August 5, 2024 at 4:30 P.M.

- A6. Update on Hurricane Beryl Debris Removal.



**CITY COMMISSION
AGENDA ITEM COVER MEMO**

DATE: 03/07/2024

Staff Review:

City Manager _____

City Attorney _____

Finance _____

Fire Department _____

Police Department _____

Public Works _____

AGENDA ITEM: Hurricane Beryl Debris Removal Update

SUBMITTED BY: Robert Oliver

SYNOPSIS

Staff will have Mr. Scott Wieghat with Fort Bend County Road and Bridge on hand to provide a brief update on the current status of debris left in the City and amounts that have been picked up thus far.

COMPREHENSIVE PLAN GOALS ADDRESSED

Timely debris management will help rehabilitate and preserve Richmond's existing neighborhoods and enhance and preserve Richmond's natural amenities before, during and after an event. This will also help strengthen the awareness and image of Richmond throughout the region.

BACKGROUND

The City of Richmond has signed onto Fort Bend County's debris management plan for dealing with the aftermath of major events. After Hurricane Beryl came through our area and caused a major amount of damage, Fort Bend County activated the debris management plan and brought in a company to begin clearing storm debris from the County. This has been a long and still on-going process. The debris removal company will remain in the County for 90 days and make several passes to ensure all storm debris has been removed. Currently, the City of Richmond is roughly 80% – 85% complete with debris removal. As of 7/31/2024, 23,333.10 cubic yards have been collected within the City.

BUDGET ANALYSIS

FUNDING SOURCE	ACCOUNT NUMBER	PROJECT CODE/NAME	FY2024 FUNDS BUDGETED	FY2024 FUNDS AVAILABLE	AMOUNT REQUESTED

BUDGET AMENDMENT REQUIRED? YES _____ NO X _____

Requested Amendment:

Budgeted funds estimated for FY2024:

Purchasing Review:

Financial/Budget Review:

FORM CIQ: _____

FORM 1295 _____

SUPPORTING MATERIALS

STAFF'S RECOMMENDATION

City Manager Approval: _____



City of Richmond

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A7. Adjournment.

Any item on this posted agenda may be discussed in Executive Session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.