



STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular City Commission Workshop Session on July 22, 2024, at 9:00 a.m. Mayor Becky Haas proceeded to call the meeting to order at 9:00 a.m. The meeting was broadcast via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor  
Terry Gaul, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Alex BeMent, Commissioner P4-via Zoom  
Terri Vela, City Manager  
Howard Christian, Assistant City Manager  
Gary Smith, City Attorney  
Lasha Gillespie, City Secretary

**A1. Call to Order, Quorum Determined and Meeting Declared Open.**

- Mayor Haas called the meeting to order at 9:00 a.m.

*Mayor Haas proceeded to the Consent Agenda.*

**A6. Presentation of semi-annual report of the Development Corporation of Richmond.**

- No discussion.

**A7. Presentation on FY 2025 Proposed Bond Issue with timeline.**

- There was a discussion on the timeline for the FY 2025 Proposed Bond Issue, with a Public Hearing scheduled for September 10, 2024. Staff indicated they would provide additional information and key dates to the City Commission.

**A8. CONSENT AGENDA**

Commissioner Beard- selected (2) Fire, (3) PD, (6) PW, and (9) Code Enforcement for discussion  
Commissioner Gaul- selected (12) Next Meeting dates for discussion.

- **Fire-** During the Fire Department report, Chief Legington discussed staffing, noting that while there are six vacancies remaining, the department has already filled five of the original

11 positions and has prospects for the remaining openings. There was also a brief mention of the County Hazmat vehicle rear-ending one of our vehicles, but that issue has been resolved.

- **PD-** In the discussion of the larceny report, Assistant Chief Brzozowski addressed questions to clarify details.
- **PW-** The Public Works report included a discussion on debris pickup by the county following the storm. Staff noted that the county will continue debris collection until it is complete and discussed internal measures for pickup. Staff will follow up with the county and emphasize the need to prioritize Richmond.
- **Code-** Staff indicated that next month's Code Enforcement report will reflect updates on open cases older than two years, as they were still transitioning to a new reporting system. Additionally, it was suggested to give special recognition to establishments with high health report scores, particularly those that achieved a perfect score of 100.
- **Meeting Dates:** Staff will provide dates for all upcoming meetings.

**A9. Review and consider taking action on 10/20 Year Write Off per Texas Property Tax Code Section 33.05 "Limitation on Collection of Taxes" and review Delinquent Tax Report provided by Linebarger, Goggan, Blair and Sampson.**

- Staff noted that a representative from Linebarger, Goggan, Blair and Sampson will provide additional information to address questions about the State of Texas.

**A10. Review and consider taking action on the Quarterly Financial Report and Quarterly Investment Report.**

- The discussion on the Hotel Occupancy Tax and the policy or strategy for utilizing those funds. Members noted that the Quarterly Financial and Investment Reports are positive and indicate that we are performing above trend.

**A11. Review and update The Olde Town Plan progress.**

- The discussion on the Olde Town Plan addressed questions about the specifics of the updates and whether they repeat previous information. There was also discussion over the name "Olde Town," with some suggesting it doesn't fit the area and considering a possible change. The conversation also covered the need to understand both the previous and future plans.

**A12. File Proposed FY 2024-25 Budget per Charter, Section 7.02. Commission shall name the date and place of a public hearing and shall have published in official newspaper no less than 10 days before – Set public hearing for Budget, Per Section 7.05 for September 12, 2024 at City Hall Annex, 600 Morton Street.**

- Note to change the date of the Public Hearing to September 10<sup>th</sup>. Staff stated this item is just for the filing and to ensure that we are in compliance with the Charter.

**A13. Review and consider taking action on a final report to City Commission for a Preliminary Plat – Kingdom Heights Section Ten – 43.3431 acres of land – 4 Blocks – 117 Lots – 9 Reserves. The subject site is a section within the Kingdom Heights Master Planned Community located along the east side of FM 723.**

- It was noted to remove the conditions in #1. Further discussion included a Traffic Impact Analysis, and staff indicated that the City Engineer will be present this evening to discuss how the additional homes will impact traffic.

**A14. Review and consider taking action of a final report to City Commission for a Final Plat – Richmond Plaza – 21.274 acres of land – 1 Block – 0 Lots – 2 Reserves – 2 Detention Easements. The subject site is located at 924 FM 359 north of Shadow Grove Estates south of IL Texas.**

- There were general questions and answers regarding detention and drainage, as well as whether all requirements for the final report on the Final Plat have been satisfied.

**A15. Review and consider taking action on Resolution No. 487-2024, approving and authorizing an Interlocal Agreement with the Fort Bend County Subsidence District relating to the WaterWise Program.**

- Discussion included questions about how to ensure Richmond citizens benefit from the 1,052 kits provided and how many students will be served. There was also a request to display one of the kits at this evening's meeting.

**C2. Adjournment.**

- Mayor Pro Tem Drozd adjourned the Workshop at 10:48 a.m.

**APPROVED:**



Becky Haas, Mayor

**ATTEST:**



Lasha Gillespie, City Secretary