



STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met in Regular City Commission Session on July 22, 2024, at 4:30 p.m. Mayor Becky Haas proceeded to call the meeting to order at 4:30 p.m. The meeting was broadcast via video conference call. A quorum was present, with the following members in attendance:

Becky Haas, Mayor
Terry Gaul, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Alex BeMent, Commissioner P4-not in attendance
Terri Vela, City Manager
Howard Christian, Assistant City Manager
Gary Smith, City Attorney
Lasha Gillespie, City Secretary

A1. Call to Order, Quorum Determined and Meeting Declared Open.

- Mayor Haas called the meeting to order at 4:30 p.m.

A2. Recite the Pledge of Allegiance to the U. S. Flag and the Texas Flag.

A3. Employee Recognition for Service with the City of Richmond:

Andrew Runge – 15 years of service – Police Department. - Present to receive Proclamations: None

A4. Mayor, City Commissioners and City Staff Announcements per Sec. 551.0415 of the Texas Government Code.

- Mayor Haas expressed her gratitude for the support during her husband's illness and highlighted Lamar Little League's state title victory, with the team now headed to the Southwest Region Tournament in South Williamsport, Pennsylvania. She also mentioned HEB's new Richmond Blend coffee. Additionally, she shared that an individual had been attacked by a dog, with more details to come, and discussed concerns about the condition

of Mustang apartments, which may be considered for the dangerous structures list.

A5. Public comments (Public comment is limited to a maximum of 3 minutes per item. No Deliberations with the Commission. Time may not be given to another speaker.) None

A6. Presentation of semi-annual report on the Development Corporation of Richmond.

- Director Jones presented the semi-annual report of the Development Corporation of Richmond, highlighting key elements such as site visits, the Develop Richmond Visitors Guide, and the concept of ecotourism. He also provided insights into business recruitment and retention efforts.

A7. Presentation on FY 2025 Proposed Bond Issue with timeline.

- Finance Director Preza reviewed the budget process timeline, providing an overview of the proposed budget, Developer Reimbursements, and Capital Improvement Projects. Additionally, Joe Morrow from Hilltop Securities discussed the timeline for the Bond Issuance.

A8. CONSENT AGENDA

Commissioner Gaul- selected item (12) to confirm future the future meeting dates as August 5th, August 12th, and August 19th.

Commissioner Beard- selected (6) Public Works- discussion regarding debris pickup by Fort Bend County.

- Commissioner Beard moved to approve the Consent Agenda with the modifications to the meeting dates. Commissioner Drozd seconded. Motion passes unanimously.

A9. Review and consider taking action on 10/20 Year Write Off per Texas Property Tax Code Section 33.05 "Limitation on Collection of Taxes" and review Delinquent Tax Report provided by Linebarger, Goggan, Blair and Sampson.

- Chip Sutton provided clarification on why the State is showing up in this report and then proceeded to go over the information in the report. Staff recommends approval of the annual property tax write-off pursuant to statutory limitations imposed by section 33.05 Texas Property Tax Code. Commissioner Drozd moved to approve 10/20 Year Write Off per Texas Property Tax Code Section 33.05 "Limitation on Collection of Taxes" and review Delinquent Tax Report provided by Linebarger, Goggan, Blair and Sampson. Commissioner Gaul seconded. Motion passes unanimously.

- A10. Review and consider taking action on the Quarterly Financial Report and Quarterly Investment Report.**
- Finance Director Preza presented the Quarterly Financial Report and Quarterly Investment Report and was available for questions. There was also a request to highlight the restricted funds to make them more distinct. Commissioner Beard moved to approve the Quarterly Financial Report and Quarterly Investment Report. Commissioner Gaul seconded.
- A11. Review and update The Olde Town Plan progress.**
- Members discussed the current status of The Olde Town Plan, focusing on the timeline, schematics, and potential future layout. There was a proposal to develop a dashboard to track the overall progress, moving beyond just snippets of recommendations. Additionally, there was a discussion about potentially renaming the project to "Central Richmond" instead of "Olde Town."
- A12. File Proposed FY 2024-25 Budget per Charter, Section 7.02. Commission shall name the date and place of a public hearing and shall have published in official newspaper no less than 10 days before – Set public hearing for Budget, Per Section 7.05 for September 12, 2024 at City Hall Annex, 600 Morton Street.**
- Staff has updated the hearing date to September 10, 2024, and the City Manager has submitted the budget in compliance with Charter Section 7.02.
- A13. Review and consider taking action on a final report to City Commission for a Preliminary Plat – Kingdom Heights Section Ten – 43.3431 acres of land – 4 Blocks – 117 Lots – 9 Reserves. The subject site is a section within the Kingdom Heights Master Planned Community located along the east side of FM 723.**
- Staff discussed the applicant's proposal for the fifty additional lots. The City Engineer was present to address any questions related to traffic impacts. Staff recommends conditional approval as outlined in the report, excluding condition #1, which is not applicable. Commissioner Beard moved to approve the proposal, contingent upon addressing Conditions #2 and #3. Commissioner Gaul seconded the motion. The motion passed unanimously.
- A14. Review and consider taking action of a final report to City Commission for a Final Plat – Richmond Plaza – 21.274 acres of land – 1 Block – 0 Lots – 2 Reserves – 2 Detention Easements. The subject site is located at 924 FM 359 north of Shadow Grove Estates south of IL Texas.**

- The Planning and Zoning Commission recommended approval of this preliminary plat at their July 1, 2024, meeting. Staff recommends approval of this final plat. Commissioner Drozd moved to approve the Final Plat – Richmond Plaza – 21.274 acres of land – 1 Block – 0 Lots – 2 Reserves – 2 Detention Easements. The subject site is located at 924 FM 359 north of Shadow Grove Estates south of IL Texas. Commissioner Beard seconded. Motion passes unanimously.

A15. Review and consider taking action on Resolution No. 487-2024, approving and authorizing an Interlocal Agreement with the Fort Bend County Subsidence District relating to the WaterWise Program.

- Each year, the City allocates funds for water conservation kits and training for local schools, in return for groundwater credits to meet Subsidence District requirements. Staff recommends authorizing the City Manager to sign the Interlocal Agreement with the Subsidence District. Members of the City Commissions requested that staff look into what other schools in the area could benefit from this program. Commissioner Gaul moved to approve Resolution No. 487-2024, approving and authorizing the City Manager to execute an Interlocal Agreement with the Fort Bend County Subsidence District relating to the WaterWise Program. Commissioner Beard seconded. Motion passes unanimously.

A16. Excuse from Attendance at Regular City Commission Meeting.

- Commissioner Beard moved to accept the Mayor’s explanation of absence. Commissioner Gaul seconded. Motion passes unanimously.

A17. Consider taking action on requests for future agenda items.

- Commissioner Beard moved to have an update on Richmond Pkwy and 10th Street. Commissioner Drozd seconded. Motion passes unanimously.
- Commissioner Beard moved to have HOT recommendations or policy on what the funds can be used for. Commissioner Gaul seconded. Motion passed unanimously.
- Commissioner Beard moved to have an update on the golf cart Ordinance in September. Commissioner Gaul seconded. Motion passes unanimously.
- Mayor Haas moved to have a review of the Dangerous Dog Ordinance. Commissioner Beard seconded. Motion passes unanimously.

- Mayor Haas moved to have an update on Mustang apartments including Code Enforcement and Police Department reports. Commissioner Beard seconded. Motion passes unanimously.

*City Manager Vela added Pros and Cons of annexation and Fire Protection Agreement conversation. (No motion necessary)

A18. Adjourn to Executive Session.

- Mayor Haas adjourned to Executive Session at 7:02 p.m.

C1. Open Meeting.

- Reconvened into Open Meeting at 7:35 p.m.
- No action taken.

C2. Adjournment.


Mayor Haas adjourned the meeting at 7:35 p.m.

APPROVED:



Becy Haas, Mayor

ATTEST:



Lasha Gillespie, City Secretary