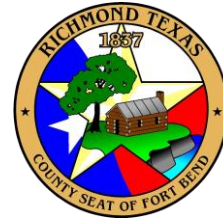


STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The Charter Review Commission for the City of Richmond, Texas met in on December 3, 2015 at 5:30 p.m.

Chairman Michael Scherer called the meeting to order at 5:37 p.m. A quorum was present, with the following members in attendance:

C. Michael Scherer – Chairman	Wayne Wright – Co-Chairman
Kathy Graeber-Kubelka	Bobby Greenwood
Bobby L. Reyes – Absent	Tom Crayton
Karen Bleil	Robert Hodge – Absent
Josh Lockhart	John Bunk - Absent
Carole Edwards	Alice Bijara - Absent
Rita Cobbin	Jim Klentzman - Absent
Verge Greenwood	

Alternates:	Robert Dawson	Ronnie Landry
	Frank Pena – Absent	

Chairman Scherer declared the meeting open.

Mayor Moore was present to welcome the new members and thank them for their service to the board and the City of Richmond.

Agenda item A2, Discussion of the Texas Open Meetings Act. City Attorney, Frank Garza presented a review and a brief lecture on the rules of the Texas Open Meetings Act. Mr. Garza addressed the prohibition of a quorum of board members discussing any matter before the Charter Commission. Mr. Garza also addressed the different devices that can now violate the Open Meetings Act such as text messages and emails. A “walking quorum” was defined. Mr. Garza recommended the board take the Open Meetings Act training provided by the Attorney General that is on the AG Website, not required but recommended. City Manager Terri Vela stated that she would provide board members the AG link so they could review the Open Meeting training. Chairman Scherer stressed the importance of everyone’s

understanding of the Open Meetings act and also the role of the Charter Review Commission (“CRC”). The CRC’s job is to review the City Charter, and then recommend changes to the City Commission. The changes will be presented to the City Commission for approval or disapproval, if they pass, they will then be placed on the ballot for the voters in May, 2016.

Agenda item A3, Discussion regarding the status of the Petition filed to amend the City Charter. Mr. Garza stated the petition was certified by the City Secretary and it will be placed on the ballot in May, 2016. The petition will increase the number of Commissioners from 2 to 4. The Petition also would require all 4 commissioners from single member districts. It does not need approval of the City Commission and they will have no option but to place it on the ballot. If it passes, a special election will need to be held in November to elect the additional two commissioners. Mr. Garza explained single member districts and that they are based on equal population per district with a 5% deviation. The individual running for the district must live in the district and only run for their district. There was a discussion and answer period between Mr. Garza, City Manager, Terri Vela and the board members.

Agenda item A4 to review, discuss and possible action regarding any amendments to the Richmond City Charter. Chairman Scherer stated this would be a standing agenda item throughout the duration of the board assembly. There was a brief discussion and suggestions were made for different items that may need to be reviewed in the Charter. The Sections suggested were the following; Section 6.11 Power of Recall, Section 6.05 Signatures regarding petitions and Section 3.01 Composition regarding term limits. Mr. Garza was asked to provide information regarding the requirements other cities of similar size require for petitions and for recall.

Chairman Scherer stated the next meeting will be on Thursday, December 10, 2015 at 6:53 p.m.

There being no further business to be brought before the Commission, Tom Crayton motioned for the meeting to be adjourned. Bobby Greenwood seconded the motion and the Commission adjourned. The meeting was adjourned at 6:53 p.m.

APPROVED:

C. Michael Scherer, Chairman

Attest:

Terri Vela, City Manager