

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on September 21, 2015 at 4:30 p.m.

Mayor Moore called the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner
Terri Vela, City Manager
Laura Scarlato, City Secretary
Betsy Johnson, Attorney

Mayor Moore declared the meeting open. The Mayor commended the Police Department employees, Steven Rychlik, Danelle Gaydos and Lori Schindler for their participation and success in the annual Spelling Bee held for Fort Bend County.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Troy Coffman, 10 years with the Fire Department (Pulled from Agenda)
Elizabeth Nunez-Neal, 10 years with the Police Department (Not present)
Kay Moss, 15 years with the Fire Department (Not Present)

The Finance Department and Susan Lang, Finance Director were recognized for the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2014. This is the 11th year the City of Richmond has received this award.

The APA "American Planning Association" Texas Chapter awarded the City of Richmond the 2015 Comprehensive Planning Award for the Comprehensive Master Plan. The City Planner, Jessica Duet was recognized as well as City Staff.

Mr. Steve Startzell with National Sign Plaza provided a presentation regarding the Wayfinding Sign Programs. Mr. Startzell stated it would be a 2-3 year process and would be completed in two phases. He stated that TXDOT plays a large part of the process and National Sign Plaza is familiar with all their rules to make the process go smoothly. The company does the design, fabrication, installation and maintenance. Following a brief question and answer session, the agenda item was closed.

Albert Cantu, Fire Marshall gave a presentation on the 2012 International Codes and the 2011 Electric Code. The state adopts the code every three years. Mr. Cantu stated that other Fort Bend County cities are following the International Code of 2012 and 2015.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were four individuals signed up for comments.

- Allison Carlino w/Carlino's Photography @ 1905 Dowling Drive, Richmond, TX 77469 wished to thank the City of Richmond for the ruling regarding zoning and their photography studio. The business has been in existence for the past 12 years.

This concluded the public comments and the agenda item was closed.

Mayor Moore introduced agenda item A4, the consent agenda with the following items to be approved. Commissioner Torres requested Consent Agenda items 3 and Commissioner Gilmore requested item 6 pulled for further discussion. Commissioner Gilmore made the motion to approve the remaining items with Commissioner Torres seconding the motion. The vote was unanimous to approve.

1. Review and approve the minutes for the meetings August 3 and 17, 2015 Commission Meetings.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report.
7. Review and approve the Public Works Report.
8. Set the date for the next meeting to be Monday, October 19th @ 4:30p.m.

Consent Agenda item no. 3 was pulled whereas Commissioner Torres read a letter to Chief Adams concerning the St .John Fischer Church regarding the Recognition of Police Officers they had on September 13, 2015. Commissioner Torres expressed the disappointment with the lack of attendance from the Police Department. Commissioner Gilmore made the motion to pass item no. 3 and Commissioner Torres seconded the motion.

Consent Agenda item no. 6 was pulled by Commissioner Gilmore whereas he asked Finance Director Lang if the Budget is 98% complete for the fiscal year, why is the Utility Fund at 59% in revenues. Lang stated it was due to developer matching funds. Commissioner Torres made the motion to pass agenda item 6 with Commissioner Gilmore seconding the motion.

Both Consent Agenda items 3 and 6 passed with two “ayes” and no “nays”.

Mayor Moore introduced agenda item A5 to review and consider taking action on Ordinance No. 2015-23, Adopting the Proposed Budget for the Fiscal Year 2015-2016 for the City of Richmond. Finance Director Lang indicated the final version of the budget is now on the City website. The Mayor and Commissioners commended the Finance Department on an outstanding job. Commissioner Gilmore made the motion to approve Ordinance No. 2015-23 to Adopt the Proposed Budget for FY 2015-2016. Commissioner Torres seconded the motion and the Ordinance was unanimously approved.

Agenda item A6 to review and consider taking action on Ordinance No. 2015-22, Adopting the Proposed 2015 Tax Rate. Lang reiterated the previously announced tax rate which will be .755%, a decrease of 1 ½ cents. Two public hearings have been held and the staff is recommending the rate. Commissioner Gilmore made the motion to approve Ordinance No. 2015-22 Adopting the Proposed 2015 Tax Rate. Commissioner Torres seconded the motion and there were two “ayes” and no “nays to approve.

Mayor Moore introduced agenda item A7 to review and consider taking action on Ordinance No. 2015-14, Adopting the Richmond Zoning Map that includes zoning designations for all the property within the City of Richmond City Limits. City Planner Duet spoke regarding this item and indicated what a long process this has been but happy to be at this point. Duet stated there had been a few changes. The City Limit is only the Zoning Map piece not the entire ETJ. The remaining ETJ will be covered under the Future Land Use Map. If there are changes to the Zoning Map in the

future, they can be done through the City Planner. Commissioner Torres made the motion to approve the Ordinance No. 2015-14 Adopting the Richmond Zoning Map with Commissioner Gilmore seconding the motion. The votes were unanimous to approve.

Agenda item A8 to review and consider taking action regarding Resolution No. 107-2015, Fee Schedule with additional Fees associated with Zoning. City Planner Duet stated the fees from seven different cities in the Houston Metro area were reviewed and the schedule was devised. These fees can be reevaluated every two years. Commissioner Gilmore made the motion to approve Resolution No. 107-2015 the Fee Schedule for Zoning. Commissioner Torres seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A9 to review and consider taking action regarding the Variance Request for sign height for the George Memorial Library. Jamie Knight with the Library was present to answer questions and City Manager Vela stated the City had met with the Library to discuss the sign. The City of Richmond would be allowed to place community events on the sign also notifications of Public Alerts would be displayed on the sign. The location of the sign will be moved according to Mr. Knight. Commissioner Torres made the motion to approve the Variance Request for sign height for the George Memorial Library with Commissioner Gilmore seconding the motion. *It was later clarified that the Variance Request was for the "Message Board" on the sign and not the height. Therefore, Commissioner Torres made the motion to approve the "Message Board" for the George Memorial Library sign and Commissioner Gilmore seconded the motion. . There were two "ayes" to approve and no "nays" and the motion passed.*

Agenda item A10 to review and consider taking action on the appointment of a Board Member to the Planning and Zoning Commission by Resolution No. 110-2015. The mayor stated the vacancy was due to the resignation of Joe D. Robinson. City Manager Vela stated that an application had been received from Mr. Larry Pittman and would serve a one year term expiring on May 2, 2016. Commissioner Gilmore made the motion to approve the appointment of Larry Pittman to the Planning and Zoning Commission by way of Resolution No. 110-2015. Commissioner Torres seconded the motion and the Resolution was approved by two votes.

Agenda item A11 to review and consider taking action of the Board Members to the Richmond Historical Commission, Resolution No. 109-2015. It was stated the

terms of Ann Council and Lonnie Meadows are expiring and both board members wish to continue serving on the Richmond Historical Commission Board. The term would be for two years expiring in 2017. Commissioner Gilmore made the motion to approve with Commissioner Torres seconding the motion. The vote was two “ayes” and no “nays”.

Mayor Moore introduced agenda item A12 to review and consider taking action regarding the recommendation of the award for the Engineering Contract for Phase VII – North Richmond Sanitary Sewer Improvements. City Manager Vela stated this to be the 7th CDBG Block Grant and that it was for the pipe bursting project. These have been applied to the north side of Richmond. The recommendation for the Engineering Contract was CobbFindley & Associates, Inc. Commissioner Torres made the motion to approve and Commissioner Gilmore seconded the motion. The Engineering Contract for the Phase VII –North Richmond Sanitary Sewer Improvements was awarded to Cobb Findley & Associates, Inc. The vote was unanimous.

Agenda item A13 to review and consider taking action regarding Ordinance No. 2015-24, Adoption of 2012 International Codes and 2011 Electric Code. City Manager Vela stated that this adoption would allow us to have a status quo with other cities. Vela indicated there would costs involved with these codes having to do with additional requirements. Commissioner Gilmore motioned to approve Ordinance No. 2015-24 to adopt the 2012 International Codes and the 2011 Electric Code with Commissioner Torres seconding the motion. The vote was unanimous to approve.

Agenda item A14 to review and consider taking action on the Final Plat – River’s Edge Section 17, 20.5855 acres of land – 55 lots. Mr. Kelly Kaluza with Kelly Kaluza and Associates “KKA” recommended granting the approval of the Final Plat. Commissioner Gilmore made the motion to approve the Final Plat for River’s Edge, Section 17, 20.5855 acres of land – 55 lots. Commissioner Torres seconded the motion and the Final Plat was approved with two “ayes” votes.

Agenda item A15 to review and consider taking action on the Final Plat – River’s Edge Section 15B, 49.0602 acres of land – 78 lots. Mr. Kelly Kaluza with KKA recommended granting the approval of the Final Plat. Commissioner Torres made the motion to approve the Final Plat for River’s Edge, Section 15B, 49.0602 acres of land – 78 lots. Commissioner Gilmore seconded the motion and the Final Plat was approved with two “ayes” votes.

Agenda item A16 to review and consider taking action on the Preliminary Plat – Del Webb Section 16B, 18.8169 acres of land – 60 lots. Mr. Kelly Kaluza with KKA recommended granting the approval of the Preliminary Plat. Commissioner Gilmore made the motion to approve the Preliminary Plat – Del Webb Section 16B, 18.8169 acres of land – 60 lots Commissioner Torres seconded the motion and the Preliminary Plat was approved with two “ayes” votes.

Agenda item A17 to review and consider taking action on the Preliminary Plat – Del Webb Section 12B, 12.2975 acres of land – 51 lots. Mr. Kelly Kaluza with KKA recommended granting the approval of the Preliminary Plat. Commissioner Torres made the motion to approve the Preliminary Plat – Del Webb Section 12B, 12.2975 acres of land – 51 lots Commissioner Gilmore seconded the motion and the Preliminary Plat was approved with two “ayes” votes.

Agenda item A18 to review and consider taking action on the Final Plat – Williams Ranch, Section 1, 9.637 acres of land – 8 lots, U.S. Hwy 59. Mr. Kelly Kaluza with KKA recommended granting the approval of the Final Plat. Commissioner Torres made the motion to approve the Final Plat for Williams Ranch, Section 1, 9.637 acres of land – 8 lots, U.S. Hwy 59. Commissioner Gilmore seconded the motion and the Final Plat was approved with two “ayes” votes.

Agenda item A19 to review and consider taking action on the Final Plat – Williams Ranch, Section 2, 9.88 acres of land – 49 lots, U.S. Hwy 59. Mr. Kelly Kaluza with KKA recommended granting the approval of the Final Plat. Commissioner Torres made the motion to approve the Final Plat for Williams Ranch, Section 2, 9.88 acres of land – 49 lots, U.S. Hwy 59. Commissioner Gilmore seconded the motion and the Final Plat was approved with two “ayes” votes.

Agenda item A20 to review and consider taking action on the Final Plat – Williams Ranch, Section 3, 7.73 acres of land – 27 lots, 1 reserve, U.S. Hwy 59. Mr. Kelly Kaluza with KKA recommended granting the approval of the Final Plat. Commissioner Torres made the motion to approve the Final Plat for Williams Ranch, Section 3, 7.73 acres of land – 27 lots, 1 reserve, U.S. Hwy 59. Commissioner Gilmore seconded the motion and the Final Plat was approved with two “ayes” votes.

Mayor Moore introduced agenda item A21 to review and consider taking action on Resolution No. 111-2015 the Developer Agreement for HW 589Holdings LP. Doug Goff with the Johnson Development Group was present to thank the City

for their professionalism. Mr. Goff stated they expect one billion in taxable values in less than ten years. Commissioner Gilmore made the motion to approve the Resolution No. 111-2015 the Developer Agreement with HW 589 Holdings LP with Commissioner Torres seconding the motion. There were two "ayes" to approve and no "nays".

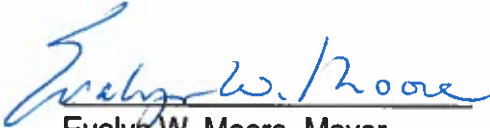
Agenda item A22 was introduced to review and consider taking action on the nomination of the Board of Directors for Fort Bend Appraisal District. The Commission stated they did not have any nominations from the City of Richmond. No Action was taken regarding this item.

Mayor Moore announced that the Commission would now meet in Executive Session at 6:01 p.m., as authorized by Texas Government Code Section 551.071; Attorney Consultation to discuss the Overpass at 90A/Lane Dr. Commissioner Gilmore made the motion to adjourn to Executive Session and Commissioner Torres seconded with two "ayes". Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.


The Commission reconvened into Open Session at 6:51 p.m.

There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned. The meeting was adjourned at 6:52 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary