



City of Richmond

Where History Meets Opportunity

Parks and Recreation Board Meeting Minutes

600 Morton Street

Wednesday, February 3, 2016 at 5:00 P.M.

PARKS AND RECREATION BOARD MINUTES

The Parks and Recreation Board for the City of Richmond, Texas, met in a regular meeting on Wednesday, February 3, 2016 at 5:00 p.m. Robert Haas, Chair, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Barry Beard
Mary Doetterl
Robert Haas
Robert Hodge
Steve Host
Barbara Johnson
Klip Morefield
Pat Pittman
Veronica Torres

Chair Robert Haas declared the meeting open.

Chair Robert Haas introduced agenda item number A2, public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chair Robert Haas introduced the Consent Agenda with the following items:

- B1. Review and approve Minutes from the September 30, 2015 meeting
- B2. Review and approve Minutes from the January 6, 2016 meeting.

There were no changes to the Minutes therefore Barry Beard made the motion to approve the Consent Agenda with Robert Hodge seconding the motion. The vote was unanimous.

Agenda item C1, Finalize and vote on a list of members for special interest groups to be interviewed in the Focus Group/Public Input phase of the Parks and Open Space Master Plan, was introduced by Chair Robert Haas. The Board reviewed the list of members submitted for the special interest groups. Chair Robert Haas suggested the Board postpone the vote on the list of special interest groups to the March meeting in order to allow time to expand the list of members and requested the Board submit their list of members to him by February 15, 2016. Barry Beard made the motion to postpone the vote on a list of members for the special interest groups to the next meeting. Robert Hodge seconded the motion. The vote was unanimous.

Agenda item B2, Finalize Citizen Survey, was introduced by Chair Robert Haas. City Planner Jessica Duet stated the survey was not significantly changed and indicated with the Board's approval is prepared to mail the survey in the utility bills the week of February 22nd. She also stated the survey will be emailed electronically by the MHS Design via Survey Monkey and will be available on the City website. The Board reviewed the survey and suggested in addition to returning the completed questionnaire by mail to add the options to drop it off at City Hall or complete online at www.richmondtx.gov and to make the font size larger and in bold. Barry Beard made the motion to approve the Citizen Survey with added language to return to City Hall or submit the survey online at the City's website, put this information in bold, and that the survey be distributed by utility bill and online via Jessica Duet, City Planner. Klip Morefield seconded the motion. The vote was unanimous.

There being no further business to be brought before the Parks and Recreation, Barry Beard motioned for the meeting to be adjourned. Klip Morefield seconded and the Parks and Recreation Board adjourned. The meeting was adjourned at 5:43 p.m.

Approved:

Robert Haas, Parks and Recreation Board Chair