

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND

The City Commission for the City of Richmond, Texas met on March 18, 2013 at 4:30 P.M., with the following members present:

Evalyn W. Moore, Mayor
Bill Dostal, Commissioner
Gary Gillen, Commissioner

Mayor Moore called the meeting to order at 4:30 P. M. She announced that there were five year employee service awards for Bill Combs, Joe Martinez and Hector Torres. They were not present to receive their awards.

Mayor Moore asked for any public comments. There were none.

The Commission reviewed the minutes for the February 22, 2013 Special Meeting. Minutes for the February 18, 2013 Regular Meeting were previously approved. Upon motion from Dostal, seconded by Gillen, the vote was unanimous for approval of the minutes.

The monthly Fire Department report, the Police Department Report, the Municipal Court Report, the Tax Report and the Financial Report were reviewed by the Commission. After discussion of each report, motions for approval were made by Dostal for the Fire Department Report, Municipal Court Report and the Finance Report and seconded by Gillen. Motions for approval of the Police Department Report, Tax Report and Public Works Report were made by Gillen and seconded by Dostal. All reports were unanimously approved by the Commission.

The Commission set the next regular meeting for 4:30 P.M., April 15, 2013.

The Commission discussed the City's bond program. The City's Financial Advisor, BOSCO, Inc., gave a presentation of refunding optimization. No action was necessary, but general consensus was to proceed with the refunding plan, which would save the City about \$200,000.

The Commission reviewed a contract for engineering services for the FM 359 water well and water plant. Dostal made a motion to approve a contract with Kelly Kaluza and Associates, Gillen seconded and the contract was approved.

The Commission reviewed an ordinance for City Park Regulations to update fees. Dostal made a motion to approve Ordinance No. 2013-02, subject to City Attorney's comments, and Gillen seconded. Ordinance No. 2013-02 was approved, subject to the City Attorney's comments.

The Commission reviewed a summary of 10/20 Year Write Off of taxes per Texas Property Tax code Section 33.05 from the Fort Bend County Tax Assessor/Collector. Gillen made a motion to approve the write-off summary, Dostal seconded and the vote was unanimous for approval.

The Commission reviewed a request to waive street closing permit fees for Shady Oaks Christian School Fun Run on April 13, 2013. Dostal made a motion to waive the fees, Gillen seconded and the vote was unanimous to waive the fees.

The Commission reviewed a request to waive street closing permit fees for Jane Long Elementary School Fun Run on May 4, 2013. Gillen made a motion to waive the fees, Dostal seconded and the vote was unanimous to waive the fees.

The Commission reviewed a request to waive street closing permit fees from Historic Richmond Association for the Classic and Modern Car Show on May 18, 2013. Gillen made a motion to waive the fees, Dostal seconded and the vote was unanimous to waive the fees.

The Commission reviewed and accepted bids for construction contract for Winston Terrace Water Well Improvements. Upon motion from Dostal, seconded by Gillen, the construction contract was awarded to Blastco Texas, Inc. for the Base Bid with Alternate Bid 1, in the amount of \$59,400.00.

The Commission reviewed Final Change Order for 2nd Street Outfall Rehab Project. Upon motion from Dostal, seconded by Gillen, the Final Change Order for \$73,025.00 was approved.

The Commission reviewed and considered a contract with Water Resources Management, LLC to review City's current and future utility rate design. Upon motion from Dostal and second by Gillen, a contract with Water Resources Management, LLC was approved.

The Commission reviewed and discussed an amendment to the Sign Ordinance. No action was taken.

Mayor Moore announced that a Public Hearing would now be held to receive comments from the public on Juvenile Curfew Ordinance No. 2011-01. She asked for any comments about the ordinance. There were none. The Public Hearing was closed.

The Commission reviewed the Curfew Ordinance and determined that it was necessary to continue the ordinance. Dostal made a motion to continue Ordinance No. 2011-01 with no modification and Gillen seconded. Continuation of Curfew Ordinance No. 2011-01, with no modification, was approved.

The Commission reviewed recommendation for a company to host and update the City's website design. Upon motion from Gillen and second by Dostal, Visioninternet was approved as recommended.

The Commission reviewed the final plat for Del Webb Richmond, Section 6, 6.28 acres. Dostal made a motion for conditional approval of the final plat, Gillen seconded and the vote was unanimous for conditional approval of the final plat.

The Commission reviewed a variance request for Del Webb Richmond, Section 8. Gillen made a motion to approve the variance request to reduce the front building line from 25 feet to 22 feet, Dostal seconded and the vote was unanimous for approval of the variance request.

The Commission reviewed River Forest Replat # 2. Upon motion from Gillen, seconded by Dostal, the vote was unanimous for approval of the replat.

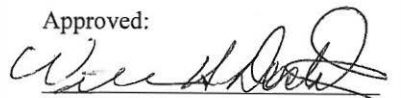
The Commission tabled the next item, which was to consider an application for a board position.

Mayor Moore announced that the Commission would now meet in Executive Session under Section 551.071 of the Texas Local Government Code to discuss legal matters.

The Commission reconvened in open session. There was no action taken as a result of the Executive Session.

There being no further business to come before the Commission, Mayor Moore adjourned the meeting.

Approved:



William H. Dostal, Mayor Pro Tem

Attest:



Mona Matak, City Secretary