



CITY OF RICHMOND

Parks and Recreation Board

Regular Meeting Minutes

600 Morton Street – City Hall Annex

Wednesday, August 3, 2016 at 5:00 P.M.

PARKS AND RECREATION BOARD REGULAR MEETING MINUTES

The Parks and Recreation Board for the City of Richmond, Texas, met in a regular scheduled meeting on Wednesday, August 3, 2016 at 5:00 p.m. Chair Robert Haas called the meeting to order at 5:10 p.m. A quorum was present, with the following members in attendance:

Robert Haas

Robert Hodge

Pat Pittman

Barbara Johnson

Klip Morefield

A1: Robert Haas declared the meeting open.

A3: Robert Haas called for public comments. Hearing none the agenda item was closed.

Consent Agenda:

B1: Review and approve minutes from the July 13, 2016 meeting. There was no discussion and the minutes were approved. Unanimous.

B2: Date of next meeting: Wednesday, September 7, 2016 at 5:00 p.m. With no discussion, the consent agenda was approved. Unanimous.

Board Member Veronica Torres arrived.

Regular Agenda:

C1: Freeman Town Park Update: Public Works Director Howard Christian provided a report: A preliminary plan and survey were provided to the Board. Bid Specifications' preliminary amount was \$140,000. Christian stated that there might have to be Public Works 'in kind' participation to reduce that number. Barbara Johnson asked about additional insurance and liability requirements. City Attorney Gary Smith stated that the Cities adding facilities and the use remain consistent there is minimal additional liability. Robert Haas stated that playground equipment would be a nice addition but at this time, there is little available room. Robert Hodge stated that he thought this was a great start and a big step to help get young people off the streets. All agreed. Discussion with Smith, it was determined that a review and approval of the plan should be put on the September 7, 2016 Park Board Agenda. No Action Required.

C2: Report from Robert Haas about the City Commission July 18, 2016 meeting. Robert Haas reported the Board letter to the City Commission was well received, with highlights of Freeman Town Park and mobility projects for consideration for Clay Road, and north and south sides of town. No Action Required.

C3: Information on the City adopting a written policy for naming City parks, facilities, and streets. Gary Smith. Gary Smith presented Ordinance # 2016-19 and gave a brief explanation of the process, stating that all such requests start with the City Manager for proper routing and

final action resting with the City Commission. Naming of items related to Parks will eventually be routed to the Parks Board for review, comment, and recommendations. The Patricia Greenwood request has been sent to the City Manager. No Action Required.

C4: Determination of Board Member terms. Gary Smith. Members drew for Places 1-9 and then members volunteered for their term limits. Members not present: Carrie Jackson, Steve Host, and Mary Doetterl, their numbers were drawn for them. The results were:

Place #	Name	Term Years
1	Mary Doetterl	1
2	Steve Host	1
3	Klip Morefield	2
4	Robert Haas	3
5	Carrie Jackson	1
6	Barbara Johnson	2
7	Veronica Torres	3
8	Robert Hodge	3
9	Pat Pittman	2

Smith added that he would research how the terms' expirations should be computed and report at the next Board Meeting. With no further discussion, the item was closed.

C5. Outline for Park Board Recommendations for Park Improvements. A starting point. Haas. Haas stated he would provide an outline for the Board to start work on for projects to work toward for the forthcoming City Budget Year 2016-2017. Haas asked Christian for a MHS Planning Parks Master Plan update. He said there would be an update ready for the next Board meeting. Christian added that the City has received preliminary approval for the Texas Parks & Wildlife grant to complete the Wessendorff Trail system. It was noted by members that while not final, this was good news and should be complete soon allowing bidding and construction to proceed. No action required.

C6: Adjournment. Haas asked for any further business or comments for the Good-of-the-Order. Smith shared that the City has recently received the *Scenic City* Bronze Level Certification and provided a brief explanation. There being no further business to be brought before the Board. The meeting was adjourned at 5:54 p.m.

Approved:



Robert Haas, Parks and Recreation Board Chair