

## **City of Richmond REQUEST FOR BIDS**

Bids will be received in the office of the Human Resources of the City of Richmond, Texas by 10:00A.M. on October 24, 2016 for the purchase of the following:

1. Group Dental
2. Group Life
3. Group Medical
4. Long Term Disability
5. Vision

Any proposal package received after the above referenced times will be returned, unopened, to the proposal bidder and not considered for this process.

Proposal packets, which include minimum specifications, can be obtained beginning on September 12, 2016, from Linda Cruz at City Hall, 402 Morton Street, Richmond, TX 77469, or on the City's website at <http://richmondtx.gov/departments/requests-for-proposals-qualifications-and-bids>.

This is a request for proposal process. The City is not required to accept the lowest bid. The City reserves the right to accept the proposal that best fits its insurance needs. The City of Richmond reserves the right to reject any and all bids and to waive all technicalities.