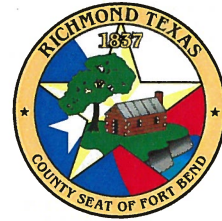


STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on September 19, 2016 at 4:30 p.m.

Before the Mayor called the meeting to order it was announced that the Police Department had participated in a fundraiser course at the Citizens Academy and encouraged everyone to participate, noted the historic election that had taken place on September 10th with the election of the new Commissioners and also that National Night Out is October 4th and hopefully everyone will come out for that event.

Mayor Moore proceeded to call the meeting to order at 4:34 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4 - **Absent**
Terri Vela, City Manager
Laura Scarlato, City Secretary
Gary Smith, City Attorney

Mayor Moore noted that new Commissioner Josh Lockhart was being honored by Cargill Worldwide tonight thus being the reason for his absence from the Commission Meeting.

Mayor Moore introduced agenda item A2, Presentations with Employee Recognition for Service with the City.

Roy Bailey was recognized for his 5 years of service with the Police Department.
Adam Budnik was recognized for his 5 years of service with the Fire Department. - Not present
Philip Graham was recognized for his 15 years of service with the Water Department.
Brett Hafer was recognized for his 10 years of service with the Fire Department. – Not present
Chad Petty was recognized for his 10 years of service with the Police Department.

It was announced that the City of Richmond earned Community of the Year from the Texas Chapter of American Planning Association. The award will be accepted in San Antonio later in the year.

The Keep Richmond Beautiful earned the 2016 Governors Community Achievement Awards, Keep Texas Beautiful and that was presented by the Mayor.

Proclamations were read for both the Fort Bend County Fair Day and Czech Heritage Month by Mayor Moore.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were no individuals signed up to speak under this item, therefore the item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A4, the Consent Agenda.

A correction was noted by the Mayor to the August 15 minutes that Commissioner Torres was absent from the meeting.

Commissioner Torres pulled the minutes from September 1, 2016.

Commissioner Beard pulled items A4 (2) & (6) for discussion

Commissioner Beard made the motion to approve the remainder of the Consent Agenda items with Commissioner Drozd seconded the motion and the vote was unanimous to approve.

As stated by the Mayor previously, Commissioner Torres was not present at the August 15th meeting and the minutes shall be corrected as noted.

Commissioner Torres that per the Agenda item A10 on the September 1st minutes,

From Special Scheduled City Commission Meeting – September 1, 2016

A10. Adjourn to Executive Session, as authorized by Texas Government Code, Section 551.074, Personnel Matters.

Commissioner Torres claimed that a discussion was taken on this issue in Executive Session without an attorney present. He expressed this was an Attorney Consultation item. Gary Smith, City Attorney stated he would verify if the issue was properly on the agenda.

Commissioner Beard pulled items A4 (2) & (6) for discussion

Commissioner Beard inquired about the political signs being addressed during the campaign. Chief Youngblood responded that the party was notified and if not modified, the sign was picked up and/or stored.

There was an inquiry regarding derelict cars, is Code Enforcement notified? Again the Chief noted the party has the opportunity for voluntary compliance before a citation is written. The Mayor also commended the Fire Department for their containment of the Town and Country Apartment fire recently.

Regarding the financial statements, Commissioner Beard made note that the license and permits fees are down from last year.

Commissioner Beard made the motion to approve Consent Agenda A4 items 1, 2, and 6 with Commissioner Torres seconding the motion. There were 3 “ayes” and no “nays” to approve.

Agenda item A5 the update on the Municipal Court Collections. Mike Darlow, Attorney with Perdue Brandon Fielder Collins & Mott LLP gave a brief presentation regarding the collection process for outstanding fines and fees his firm provides the service in collecting these outstanding fees. They have a 60% resolution rate. Address research is their main focus. After 60 days, they are turned over to his agency to collect. In the past they have collect 654,000 outstanding fines. There are currently \$3.3 million in the unpaid account. The largest outstanding violator on the books currently is \$4,300 and the smallest is \$14.50.

Agenda item A6 to review and consider taking action on Ordinance No. 2016-23, Adopting Proposed FY 2016-17 Budget for the City of Richmond. Commissioner Beard made the motion *I move to adopt the fiscal year 2017 budget*. Commissioner Drozd seconded the motion and the vote was as follows:

Torres – Yes
Beard – Yes
Drozd – Yes
Lockhart – not present
Mayor – Yes

Mayor Moore introduced agenda item A7, review and consider taking action on Ordinance No. 2016-22, Adopting the Proposed 2016 Tax Rate. Commissioner Beard made the motion *I move that the property tax rate be increased by the adoption of a tax rate of \$0.7350, which is effectively a 2.03 percent increase in the tax rate*. Commissioner Dorzd seconded the motion and the vote was as follows:

Torres – Yes
Beard – Yes
Drozd – Yes
Lockhart – not present
Mayor – Yes

Agenda item A8 to review and consider taking action on Ordinance No. 2016-24, ratifying the property tax increase reflected in the 2016-2017 fiscal year budget. Commissioner Beard made the motion *I move to adopt the increase in property tax revenues reflected in the adopted budget for fiscal year 2017*. Commissioner Torres seconded the motion and the vote was as follows:

Torres – Yes
Beard – Yes
Drozd – Yes
Lockhart – not present
Mayor – Yes

Agenda item A9 to review and consider taking action on Resolution No. 153-2016, consent to annex additional land (120.064 acres) into Municipal Utility District, 134E. City Manager Terri Vela stated that staff has met with them regarding the Strategic Partnership Agreement “SPA” and the Fire Protection Agreement “FPA”. However at this time they have not reached an agreement as to percentages as to the SPA due to there not being any commercial property located in this area. Gary Smith, City Attorney further addressed the Commission regarding this action item. The acreage is referred to as Harvest Green and is located along Harlem Road. City Manager Vela recommended that this item be tabled until a later time based on the SPA and the FPA being agreed upon. Also Vela stated at this time the layout does not show any commercial development in Richmond’s ETJ, only in Houston. Commissioner Beard made the motion to table agenda item A9 Resolution No. 153-2016, consent to annex additional land into Municipal Utility District 134E. The vote was unanimous to table.

Mayor Moore introduced agenda item A10 to review and consider taking action on the appointments of board members to the Planning and Zoning Commission, Resolution No. 156-2016. Terri Vela, City Manager spoke regarding the vacancies on the Planning and Zoning Commission that have become available because of Don Murrile’s resignation and the election of Commissioner Josh Lockhart. The following nominations and votes took place:

Commissioner Beard nominated Libby King with Commissioner Drozd 2nd. 3 “ayes”.

Libby King was approved to serve on the Planning and Zoning Commission.

Commissioner Torres nominated Alice Bijarro with no 2nd, motion died.

Commissioner Drozd nominated Katherine Graeber-Kubelka with no 2nd motion died.

The Commission adjourned into Executive Session at 5:36 p.m., as authorized by Texas Government Code Section 551.074 Personnel Matters with Commissioner Torres making the motion and Commissioner Drozd seconding the motion. The Commission returned from Executive Session and resumed at 5:55 p.m.

	Votes	Yes	No
Commissioner Torres nominated Alice Bijarro		1	3
Commissioner Drozd nominated K. Graeber-Kubelka		3	1

*Please note that this includes the Mayors vote that was retaken at the end of the meeting again per the suggestion of the City Attorney.

Libby King and Katherine Graeber-Kubelka will now serve on the Planning and Zoning Commission for the remainder of the terms of Don Murrile and Josh Lockhart.

Agenda item A11 to review and consider approving the Annual Review of the Investment Policy and Strategy, Resolution No. 157-2016, no changes recommended. Susan Lang, Finance Director addressed the Commission regarding the Investment Policy and Strategy. In order to remain in compliance with the Public Funds Investment Act, this annual review must be done and the Finance Director as the officer must receive 10 hours of training on public funds investment as well to remain in compliance. Following a brief question and answer period, Commissioner Beard made the motion to approve the Resolution No. 157-2016, Investment Policy and Strategy with Commissioner Drozd seconding the motion. The votes were 3 “ayes” and no “nays” to approve.

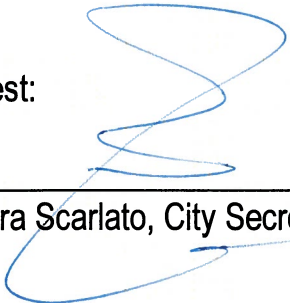
Mayor Moore introduced agenda item A12 to review and consider taking action on the Interlocal Agreement with Fort Bend County on George and Wessendorff Parks, Maintenance of Trails. Howard Christian, Public Works Director spoke to the Commission regarding the Interlocal Agreement. The goal is to improve the appearance of George Park and Wessendorff Park. The County has agreed to provide up to 80 equipment and man hours for a total not to exceed \$4000. Commissioner Torres made the motion to approve the Interlocal Agreement with Fort Bend County on George and Wessendorff Parks, Maintenance of Trails. Commissioner Drozd seconded the motion with 3 “ayes” and no “nays” to approve.

Agenda item A13 to review and consider taking action on the Gateway Monument Agreement with TxDot on Hwy 90A/Lane Drive Project. Terri Vela, City Manager spoke regarding the agreement indicating the City would be allowed to put a monument sign along the I-69 corridor. The City would be able to install signs and review the guidelines and it would allow us to have some sign presence. The added enhancements on the overpasses in the TxDot right of way, landscaping, and lighting would also be included. Commissioner Beard made the motion to approve the Gateway Monument Agreement with Commissioner Torres seconding the motion. The votes were 3 “ayes” and no “nays” to approve.

Mayor Moore introduced agenda item A14 to review and consider taking action on Resolution No. 158-2016, participation in the Hazard Mitigation Buyout/Elevation Program. Ray Burciaga, Emergency Management Coordinator spoke regarding the program offered by the County. This is part of the recovery phase from the previous flood and is a grant for residents in a particular jurisdiction that are eligible to participate. There are 60 residents that are effected and is a voluntary program. The buyout is for 75% of the pre-flood value with 25% falling to the home owner. Commissioner Beard made the motion to approve Resolution No. 158-2016, participation in the Hazard Mitigation Buyout/Elevation Program. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

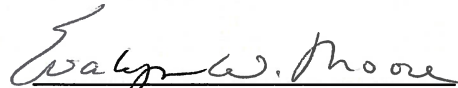
With no further business to discuss, Commissioner Torres made the motion to adjourn with Commissioner Beard seconding therefore the meeting was adjourned at 6:39 p.m.

Attest:



Laura Scarlato, City Secretary

APPROVED:



Evalyn W. Moore, Mayor