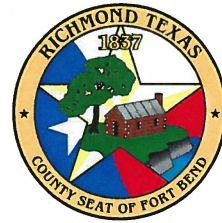


STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on October 17, 2016 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Laura Scarlato, City Secretary
Gary Smith, City Attorney

Mayor Moore introduced agenda item A2, Presentations with Employee Recognition for Service with the City.

Adam Budnik was recognized for his 5 years of service with the Fire Department.
Brett Hafer was recognized for his 10 years of service with the Fire Department.
Joe Medina was recognized for his 10 years of service with the Information Technology Department.

It was announced that the City of Richmond was recognized for the Certificate of Achievement for Excellence in Financial Reporting for the 12th year. Susan Lang and the Finance Department was congratulated by the Mayor and Commissioner Beard stated this award "*creates a sense of trust.*"

City Planner, Jessica Duet announced that the City had received the Bronze level award for Scenic City recently in Austin at the Texas Municipal League Conference. Richmond was 1 out of 8 newly awarded cities to receive the honor and the bronze is above being just recognized which is great for being the cities first year.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments of which one citizen had signed up.

Laurel Wendt 1500 Holly Circle, Richmond, Texas 77469 spoke regarding the parking situation in the Historic District and future development of the downtown of Richmond.

There were no other individuals signed up to speak under this item, therefore the item was closed.

Agenda item A4 Public Hearing on a text amendment to the Unified Development Code, Section 6.2.104, *Richmond Historical Commission*, Subsection D., *Membership, Qualifications, and Terms of Office*, to provide for attendance and resignation, and to establish a quorum. There were no comments, the agenda item was closed.

Agenda item A5 Public Hearing on a text amendment to the Unified Development Code, Section 4.3.203, *Standards for Flood Hazard Reduction*, to require construction to be elevated to 18 inches above Base Flood Elevation. There were no comments, the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A4, the Consent Agenda.

Commissioner Beard pulled items A6 (2) & (3) for discussion

Commissioner Torres made the motion to approve the remainder of the Consent Agenda items with Commissioner Beard seconded the motion and the vote was unanimous to approve.

Commissioner Beard pulled items A6 (2) & (3) for discussion

Commissioner Beard inquired regarding the Fire Department Report that since the City is growing that possibly in the future the Permits and Building Official should be under a separate department. Commissioner Beard had Chief Youngblood explain the advantages of having those two departments within the Fire Department. Commissioner Beard stated he was only thinking out loud but his concern is that the Chief focus solely on the safety of the citizens as the City grows. However this was only an inquiry at this time.

Commissioner Beard pulled the Police Department to inquire about the missing Beat Reports. Assistant Police Chief, Dixie Brzozowski responded that one officer has been on medical leave. The Mayor commended the Police Department for a successful National Night Out.

Commissioner Beard made the motion to approve Consent Agenda A6 items 2 and 3 with Commissioner Drozd seconding the motion. There were 4 "ayes" and no "nays" to approve.

Agenda item A7 review and consider taking action on Ordinance No. 2016-25, amending the Unified Development Code, Section 6.2.104, *Richmond Historical Commission, Subsection D., Membership, Qualifications, and Terms of Office*, to provide for attendance and resignation, and to establish a quorum. Jessica Duet, City Planner addressed this item before the Commission as to the need for the amendments to the UDC. Commissioner Torres questioned the differences in language between the boards regarding terms and residencies. After a brief discussion, Commissioner Beard made the motion to approve Ordinance No. 2016-25, amending the Unified Development Code, Section 6.2.104, *Richmond Historical Commission, Subsection D., Membership, Qualifications, and Terms of Office*, to provide for attendance and resignation, and to establish a quorum. Commissioner Drozd seconded the motion and the vote was 3 “ayes” and 1 “nay” therefore the motion passed.

Agenda item A8 to review and consider taking action the appointments of Board Members to the Richmond Historical Commission, Resolution No. 142-2016.

Position 1 is vacant due to Commissioner Barry Beard

Positions 3 and 5 have expired and are Cindy Drabek and Rebecca Haas respectively.

Following a discussion as to the terms being 2 years, notice that an ad was placed in the Fort Bend Herald for Boards and advisory boards versus standalone boards, nominations were made as follows:

Position 1: Commissioner Beard Nominated Karen Bleil, 2nd Commissioner Lockhart
4 “ayes” and 0 “nays”

Position 3: Commissioner Beard Nominated Cindy Drabek 2nd Commissioner Torres
4 “ayes” and 0 “nays” as Chairman and the one member that does not reside in the City Limits but lives in the ETJ as provided for in the Resolution No. 142-2016.

Position 5: Commissioner Lockhart Nominated Rebecca Haas 2nd Commissioner Beard
4 “ayes” and 0 “nays”

Agenda A9 to Review and consider taking action on Ordinance No. 2016-26, amending the Unified Development Code, Section 4.3.203, *Standards for Flood Hazard Reduction*, to require construction to be elevated to 18 inches above Base Flood Elevation. It was stated that the amendment would keep the City consistent with the County and FEMA. Commissioner Drozd made the motion to approve Ordinance No. 2016-26, amending the Unified Development Code, Section 4.3.203, *Standards for Flood Hazard Reduction*, to require construction to be elevated to 18 inches above Base Flood Elevation. Commissioner Lockhart seconded the motion and the vote was 4 “ayes” and no “nays”.

Mayor Moore introduced agenda item A10 to review and consider taking action on the appointments of Board Members to the Planning and Zoning Commission, Resolution No. 160-2016.

Position 2: Commissioner Beard Nominated Libby King, 2nd Commissioner Drozd
4 "ayes" and 0 "nays"

Position 4: Commissioner Drozd Nominated Larry Pittman, 2nd Commissioner Drozd
4 "ayes" and 0 "nays"

Agenda item A11 to review and consider taking action on the appointment of a Board Member to the Building and Standards Commission, Resolution No. 161-2016. Alternate B Position was created by the resignation of Katherine Joseph.

Alternate B: Commissioner Torres Nominated Alice Bijarro, 2nd Commissioner Beard
4 "ayes" and 0 "nays"

Mayor Moore introduced agenda item A12 to review and consider taking action on Resolution No. 153-2016, consent to annex additional land (120.064 acres) into Municipal Utility District, 134E. City Attorney, Gary Smith addressed the Commission and stated the MUD had agreed to the Strategic Partnership Agreement to allow the City Sales Tax revenue if there is commercial development. However, the decision has not been made to sign an agreement with the City of Richmond or Pecan Grove. It was recommended to table the item. The agenda item was closed.

Mayor Moore introduced agenda item A13, review and consider staff report on the First Amendment to the Strategic Partnership Agreement with Fort Bend County Municipal Utility District, No. 121, to add additional acreage to the Agreement and to provide for the limited purpose annexation of commercial properties. City Manager, Terri Vela presented an update on the SPA for MUD 121. The City negotiated a sales tax percentage split of 90/10% with 90% going to the City. There was no action to be taken, therefore the agenda item was closed.

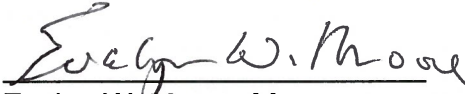
Agenda item A14 to review and consider taking action on Resolution No. 162-2016, the appointment of the City's representative and one alternate member to H-GAC's 2017 General Assembly. City Manager Vela stated the current representative is Commissioner Torres. Commissioner Torres expressed that he would like to continue to represent the City of Richmond. The H-GAC meets on a Quarterly basis for approximately 3-4 hours. Commissioner Beard made the motion to appoint Commissioner Torres as the City's representative and Commissioner Drozd as the alternate. Commissioner Lockhart 2nd the motion and the votes were unanimous to approve.

Mayor Moore introduced agenda item A15 to review and consider taking action on the Change Order No. 1, Community Development Block Grant Phase VII. Public Works Director, Howard Christian addressed the Commission regarding the Change Order for additional sanitary sewer work on Douglas Street. The amount requested totals \$50,038.00 with the initial contract price being \$202,013.50. Commissioner Beard made the motion to approve the Change Order No. 1, Community Development Block Grant Phase VII with Commissioner Torres seconding the motion. There were 4 "ayes" to approve and no "nays", the motion passed.

Agenda item A16 to discuss the Open Meetings Act and Compliance with the Act was presented by the City Attorney Gary Smith. A slide presentation was given regarding a quorum, definition of a meeting, notice requirements and executive sessions. Following a brief question and answer session, the agenda item was closed.

With no further business to discuss, Commissioner Torres made the motion to adjourn with Commissioner Beard seconding therefore the meeting was adjourned at 6:27 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary