

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on November 21, 2016 at 4:30 p.m.

Prior to the meeting being called to order, Mayor Moore complimented staff on the success of the Pecan Festival that was held Sunday, November 20, 2016. The Mayor also offered many thanks to the Keep Richmond Beautiful team for the beautiful landscaping around City Hall. The Mayor stated the Richmond Magazine that was recently published is a nice publication to be proud of, urging the citizens to pick up a copy. Mayor Moore stated the city administrators recently received the Community of the Year award in San Antonio from the American Planning Association. A video was produced that she hopes will be placed on the website for the citizens to view and showcase the City. Commissioner Beard made the statement regarding the City has "*come so far so fast, this is the City of Richmond*".

Mayor Moore proceeded to call the meeting to order at 4:34 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Laura Scarlato, City Secretary
Gary Smith, City Attorney

Mayor Moore introduced agenda item A2, Presentations with Employee Recognition for Service with the City.

Susan Lang was recognized for her 5 years of service with the Finance Department.
Tom Walleck was recognized for his 35 years of service with the Fire Department. (Not Present)

It was announced that the City of Richmond Fire Station received the Station Design Award from Firehouse Magazine. The Mayor congratulated Chief Mike Youngblood for his attention to detail and knowledge of the needs of the fireman as well as Bass Construction. On a more impressive note was the company of the

other winners, being 1st place Los Angeles, CA, 2nd place San Diego, CA, 3rd place Richmond, TX and 4th place Jackson, North Carolina. The City of Richmond is very proud to receive such a distinguished honor.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments of which three citizens had signed up.

James Jackson, 809 Fields Street, spoke regarding the Police Department and wanted to thank the Richmond Police Department for an outstanding job.

Tres Davis, 2016 Haven Springs, deferred his 3 minutes to Carlos Garcia.

Carlos Garcia, 2003 Briar Lane, spoke regarding two issues.

1. He reported on the number of calls that are made at the 4 apartment complexes located in the City during a 36 Month period. He expressed his concerns for the citizens within the complexes and the citizens that live around the complexes and the magnitude of the calls totaling 55,804 during the period of the report.
2. His second concern was following the rules of commission that were adopted 09.16.13 per Ordinance No. 2013-09 regarding the applications to boards.

There were no other individuals signed up to speak under this item, therefore the item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A4, the Consent Agenda.

Mayor Moore pulled items A4 (1), (4) & (11)

Commissioner Torres pulled item A4 (3)

Commissioner Beard pulled items A4 (7)

Commissioner Torres made the motion to approve the remainder of the Consent Agenda items with Commissioner Beard seconded the motion and the vote was unanimous to approve.

A4 (1). Mayor Moore corrected the minutes on page 3, the spelling of Karen Bleil.

A4 (3). Commissioner Torres addressed the Police Department and Chief Gary Adams regarding the crime, drug activity on the north side and his concerns for the safety in the neighborhood.

A4 (4). Mayor Moore desired the public to be informed that Judge Ross has been reviewing the jail time credit and it will be increased from \$50 to \$100 per day. This has been an ongoing concern of a citizen within Richmond for the past year.

A4 (7). Commissioner Beard commended Chairman Robert Haas on the report that was included in the Public Works Report from the Parks and Recreation Board. It was suggested that all the boards mimic this process of reporting.

A4 (11). Mayor Moore moved this item to be discussed during Executive Session.

Commissioner Beard made the motion to approve Consent Agenda A4 items 1, 3, 4, and 7 with Commissioner Drozd seconding the motion. There were 4 “ayes” and no “nays” to approve.

Agenda item A5, a Quarterly Update from the Richmond Historic Commission. Ms. Rebecca Haas gave a brief update of the happenings in the historic district, downtown, Fort Bend Museum and wayfinding sign project.

City Attorney Gary Smith spoke regarding agenda item A6 to review and consider taking action on the Resolution No. 166-2016, proposed amendments to the By-Laws of the Development Corporation of Richmond. Attorney Smith reviewed the major proposed changes that were recommended at the November 2, 1016 Development Corporation meeting.

- Title – Economic Development Director
- Majority vote to remove Economic Development Director
- Reduce # of Commission members on the Board to 2, increasing the citizen involvement, and matching the qualifications for appointment to the City Charter.
- Restatement of the purpose of the DCR in direct economic development.
- Providing for monthly meetings.
- Establish a quorum as a majority of the entire membership
- Provide authority of the President of the Board to make appointments to committees
- Economic Development Director reports to Board with dotted line accountability to City Manager.
- Provide a draft budget by August meeting.

Following a discussion Commissioner Beard made the motion to approve Resolution No. 166-2016, proposed amendments to the By-Laws of the Development Corporation of Richmond. Commissioner Drozd seconded the motion and the votes were 3 “ayes” (Beard, Drozd, Lockhart) and 1 “nay” (Torres).

Mayor Moore pulled Agenda items A7, A8, and A9 to Executive Session after Agenda item A15.

Mayor Moore introduced agenda item A10 to review and consider taking action on Resolution No. 153-2016, consent to annex additional land (120.064 acres) into Municipal Utility District, 134E. Terri Vela, City Manager announced that MUD 134E had made the decision to use a different fire department (Pecan Grove) for fire protection. Mr. Samuel Johnson, attorney with Coats Rose and Mr. Shay Shafie, Johnson Development were present at the meeting. They would still enter into a sales tax agreement in the future. At this time they would like to annex 120.064

acres of land within the Richmond ETJ in the boundaries of MUD 134E. Commissioner Beard made the motion to approve Resolution No. 153-2016, consent to annex additional land (120.064 acres) into Municipal Utility District, 134E with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Agenda item A11 to review and consider taking action awarding the bid and change order No. 1 for the Wessendorff Park Trails was presented by Public Works Director Howard Christian. Llarance Turner with Kelly Kaluza and Associates was also present to answer questions regarding the project. The City received 5 bids with DVL Enterprises, LLC being the lowest bidder at \$974,900 for the trail portion of the project. The trail length has been reduced from 5,860 feet to 4,427 feet. Director Christian noted that a study by the City of Dallas reported that for every \$1 invested in trails lent a return of \$15 in economic benefit. Commissioner Torres made the motion to approve the change order no.1 for the Wessendorff Park Trails and award the bid to DVL Enterprises, LLC with Commissioner Drozd seconding the motion. The vote was 4 “ayes” to approve and no “nays”.

Agenda item A12 to review and consider taking action on Resolution No. 167-2016, Recommendation of the City's Insurance Carriers for the 2017 Plan Year. Finance Director Susan Lang explained that to remain with the current carrier the City would experience a 42% increase. A committee of employees met to review the bids submitted by the insurance carriers. The City will contribute an increase in dependent coverage from 38% to 40% for health insurance with Blue Cross Blue Shield. The impact to the budget is less as the City actually budgeted for a 5% increase in premiums. The plan would increase the deductible from \$1,000 to \$3,000. Commissioner Drozd inquired as to if this would be something the city would be locked into or if it could be revisited if there was a significant change in the rates during the year. Finance Director Lang stated that the city could change with a 60 day notice. Commissioner Drozd made the motion to approve Resolution No. 167-2016, Recommendation of the City's Insurance Carriers for the 2017 Plan Year. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A13 to review and consider taking action on Ordinance No. 2016-27, Adopting Infrastructure Standards for the City of Richmond. Public Works Director Christian gave a brief overview of the Infrastructure Design Standards Manual, the importance and the need to have detailed and defined design standards to ensure that infrastructure that is being installed will provide good, long lasting service to the City. Following a brief discussion, Commissioner Torres made the motion to approve Ordinance No. 2016-27, Adopting Infrastructure Standards for the City of Richmond with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A14 to review and consider taking action on the First Amendment to the Strategic Partnership Agreement with Fort Bend County Municipal District, No. 121, to add additional acreage to the Agreement and to provide for the limited purpose annexation of commercial properties. City Manager Terri Vela clarified that the Planning Study needs to be published as well as two Public Hearings. After a brief discussion the item was closed as there was no action needed for this item.

Mayor Moore announced that the Commission would now meet in Executive Session at 6:12 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation; Section 551.072 regarding the Real Estate at 800 Front/Fort Street and Detention, Drainage and Transmission Line with Winston Estate Joint Venture; and Section 551.074 Personnel Matters regarding the Agenda Items A7, A8 and A9 Board Appointments. Commissioner Beard moved to adjourn to Executive Session, and Commissioner Lockhart seconded and the motion carried by a vote of four “ayes” and no “nays”. Executive Session is a closed meeting.

The Commission reconvened into Open Session at 7:38 p.m.

Action on Consent Agenda A4 (11). Review and consider taking action on Final Plat – Veranda Section Six – 7.35 acres of land – 120 Lots – 3 Blocks – 8 Reserves. Commissioner Lockhart made the motion to approve the Final Plat – Veranda Section Six – 7.35 acres of land – 120 Lots – 3 Blocks – 8 Reserves with condition to amend the general development plan to include emergency access. Commissioner Drozd seconded the motion and vote was unanimous to approve.

Action on Executive Session Item 2. Commissioner Lockhart made the motion to authorize staff to Acquire Property for Detention, Drainage and Transmission Line with Winston Estate Joint Venture. Commissioner Drozd seconded the motion and the votes were 4 “ayes” to approve and no “nays”.

Action on Executive Session Item 3. Commissioner Torres made the motion to authorize staff to Acquire the Property located at 800 Front Street for Front/Fort Road Improvement Project. Commissioner Beard seconded the motion and the votes were 4 “ayes” to approve and no “nays”.

Action on Executive Session Item 1. Board Appointments.

Agenda Item A7. Review and consider taking action on the appointments of Board Members to the Development Corporation of Richmond, Resolution No. 163-2016. **The 1st slot –**

Nomination by Commissioner Torres – Jim Gonzales – 1 vote
Nomination by Commissioner Lockhart – Manuel Zamora – 3 Votes
Manuel Zamora will fill the 1st Slot on the Development Corporation Board

(Commissioner Beard nominated William Morefield but withdrew when it was realized that the positions would be filled by slots.)

. The 2nd Slot -

Nomination by Commissioner Beard- William Morefield- 2 votes (JL/BB)
Nomination by Commissioner Drozd- Tom Crayton- 1 vote
Nomination by Commissioner Torres- Jim Gonzales- 1 vote

Mayor Moore voted for William Morefield to render a majority vote. However, Attorney Gary Smith required further investigation of the rules of procedure to make a final decision as to if the vote will stand.

Agenda Item A8. Review and consider taking action on the appointments of Board Members to the Parks and Recreation Board, Resolution No. 164-2016.

Commissioner Beard made the motion to reappoint Steve Host with Commissioner Lockhart seconding the motion. There were 4 “ayes” to approve and no “nays”. The board did not reappoint Mary Doetterl at this time and will remain on the board until notification of resignation.

Agenda item A9. Review and consider taking action on the appointment of Board Members to the Building and Standards Commission, Resolution No. 165-2016.

Commissioner Torres made the motion to appoint Albert Davis to Position 4
(Replaced Adan Perez who resigned)

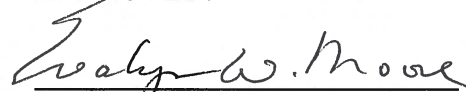
The four members with expired terms (Reyes, Jackson, Reese, Cavazos) were all reappointed.

Alternate A Position left vacant by Albert Davis will be left vacant at this time.

Commissioner Beard seconded the motion and the votes were 4 “ayes” to approve and no “nays”, the motion carried.

With no further business to discuss, Commissioner Drozd made the motion to adjourn with Commissioner Lockhart seconding therefore the meeting was adjourned at 7:56 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary