

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on July 21, 2014 at 4:30 p.m. Mayor Moore called the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of employee recognition for Heroism and Community Outreach.

Officer Ramon P Morales III of the Police Department was presented with a proclamation from the Mayor and City for having saved the life of a citizen from a passing train by removing her from the tracks within seconds of its passing. Representatives from Union Pacific Railroad were also in attendance to present Officer Morales with the Spike Award for not only sparing the woman's life but also the trauma the railroad employees would have suffered had there been accident.

Officer Prinshere M. Hall of the Police Department was presented with a proclamation from the Mayor and City for her community service to Mary Hall (no relation) whom she visited regularly in the hospital and at home until she succumbed to her terminal illness. Ms. Mary having no family, considered Officer Hall to be a blessing in her life and her dedication and outreach was above and beyond her duties as assigned.

The following employee was not present to receive his award:
Andrew Runge - 5 years, Police Dept.

The Finance Department and Finance Director, Susan Lang was honored for receiving the Distinguished Budget Presentation Award for the fiscal year beginning October 1, 2013. This award is the highest form of recognition in governmental

budgeting and is from the Government Finance Officers Association (GFOA). The city has received this award for several consecutive years.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were two signed up to speak, Paul Metcalf and Kirk Boyd.

Mr. Boyd spoke in favor of agenda item A7 to allow Pecan Grove MUD to annex the 21.984 acres they have petitioned the city to consent to allow them to annex off of Pitts road for development.

Mr. Metcalf spoke regarding agenda item A4 against the annexation of the acreage of land located at 1717 FM 359 for the senior living project. He expressed his concerns regarding increased traffic, reduced property values, increase in accidents and increase in pollution due to traffic. He indicated the area would be more suitable for retail which would allow increase in amenities and sales tax revenue.

Agenda item A4 was introduced by Mayor Moore, the 1st Public Hearing for Annexation of .286 acre, a 10 foot wide portion of right of way and 5.531 acres of land located at 1717 FM 359, Fort Bend County, Texas. Mayor Moore asked if there were any comments and there being none, the item was closed.

Mayor Moore introduced agenda item A5, Public Hearing on the City of Richmond's Comprehensive Master Plan. Liz Probst , AICP-Associate Planner with Kendig Keast Collaborative, the firm that was contracted to develop the Comprehensive Master Plan, spoke on behalf of the firm and how the plan was compiled by a community effort over the course of the past year. Four listening sessions were held including one at Oakbend Medical Center. An online discussion forum was used to gather community input. A committee of 17 members of the community participated in workshops to engage in visioning, mapping, ranking and discussion exercising. The key issues that rose to the top were annexation, future land use, rehabilitating and preserving our neighborhoods and partnering with the business community. This is a very exciting time for the City of Richmond and the future of its citizens and the community.

Mayor Moore introduced the consent agenda, A6. With the following items:

1. Review and approve the minutes for the meeting June 16 and 23rd, 2014.
2. Review and approve the Fire Department Report.

3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report and Quarterly Investment Report.
7. Review and approve the Public Works Report.
8. Set the date for next meeting to be August 4th and 18th, 2014 @ 4:30.

Commissioner Torres moved to approve the consent agenda, Commissioner Gilmore seconded and the vote was two "ayes" and no "nays" for approval of the consent agenda.

Mayor Moore introduced agenda item A7 to review and discuss 21.984 acres of land for development off of Pitts Road. Ryan Niles with Arenosa Development was present to answer questions regarding the plans for the development of the acreage located on Pitts Road. Arenosa Development is petitioning the City of Richmond for their consent to allow Pecan Grove Municipal Utility District to annex the 21.984 acre tract into their MUD district. Mr. Niles indicated he has met with the county regarding the traffic on Pitts road and the possibility of adding right and left hand turn lanes. However, a traffic study has not been done. Commissioner Gilmore motioned to approve the petition for consent to allow the 21.984 acres of land to be annexed by Pecan Grove MUD district. Commissioner Torres seconded and the vote was unanimous.

Mayor Moore introduced agenda item A8 to review and consider approving the 10/20 Year Write-Off Taxes, Per Texas Property Tax Code Section 33.05 "Limitation on Collection of Taxes". There were a total of 54 accounts from 2004 and prior totaling \$4,632.97 that were approved for write-off. Commissioner Gilmore made the motion to approve the 10/20 Year Write-Off of Taxes and Commissioner Torres seconded. There were two "ayes" to accept and no "nays".

Mayor Moore introduced agenda item A9 to review and consider approving Ordinance No. 2014-10 the Comprehensive Master Plan. The plan is a 20 year map for the future of the City of Richmond. After a brief discussion, Commissioner Gilmore motioned to approve Ordinance No. 2014-10 the Comprehensive Master Plan and Commissioner Torres seconded the motion. There were two "ayes" to accept and no "nays".

Agenda item A10 was introduced to review and consider approving Resolution No. 82-2014 which is the Gulf Coast State Planning Region Mutual Aid Agreement. City Manager, Terri Vela clarified that the Mutual Aid Agreement is a formal agreement that in the event of a disaster would allow the City of Richmond to receive funding. The mayor inquired if the City would need to acquire additional insurance coverage. Vela responded that based on her conversation with the city attorney, additional coverage would not be needed. Commissioner Gilmore motioned to approve Resolution No. 82-2014 Gulf Coast State Planning Region Mutual Aid Agreement and Commissioner Torres seconded the motion. There were two "ayes" to accept and no "nays".

Mayor Moore introduced agenda item A11 to review and consider approving the Emergency Management Basic Plan and Annex U. There was a brief discussion whereas the Mayor asked in the event of an emergency, who enforces the discontinuance of sale of alcohol, firearms, ammunition etc. Albert Cantu of the Fire Department responded that the document is "Mayor" driven and that the Mayor would declare who would enforce the powers set forth in the document. Commissioner Gilmore made the motion to accept the Emergency Management Basic Plan as well as Annex U and Commissioner Torres seconded. The vote was unanimous to approve.

Agenda item A12 to review and consider nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. After a discussion of candidates, no action was taken on this item.

Mayor Moore introduced agenda item A13 to review and consider approving Ordinance No. 2014-11 which is to establish a Building and Standards Commission ("B&SC"). The ordinance provides for the following:

- * Establish a building and standards commission.
- * Prescribing the number of commissioners & alternates to be appointed to the B&SC by the City Commission.
- * Defining the role & duties of the building inspector.
- * Providing for the issuance of notices of proceedings before the B&SC.
- * Establishing procedures for hearings before the B&SC.
- * Authorizing the imposition of a civil penalty & assessment of liens for work performed by the city.
- * Setting forth additional municipal authority to secure a building or structure.
- * Providing for judicial review.
- * Incorporating recitals.

- * Providing for severability.
- * Requiring publication and setting an effective date.

Following a brief discussion, Commissioner Torres motioned to approve Ordinance No. 2014-11 establishing the Building and Standards Commission. Commissioner Gilmore seconded the motion and the vote was unanimous to approve.

Agenda item A14 to review and consider approving the Final Plat for Williams Way Center which is the Commercial Subdivision of 9.5290 acres of land with 7 reserves the property is located on Williams Way Boulevard in the City of Richmond. Commissioner Gilmore motioned to grant a conditional approval for the Final Plat of the Williams Way Center. Commissioner Torres seconded the motion and the vote was unanimous.

Mayor Moore introduced agenda item A15 to review and discuss an easement request from Mr. Eddie Compean located on Jefferson Street. The easement is a 70' parcel of land of Lots No. 5 & 6 in Block No. 9 of the Dechaumes Addition in the William Morton League, AB, 63, City of Richmond. Mr. Compean is requesting that the City either donate or sell all or part of this 70' easement at fair market value. Mr. Compean spoke to the Mayor and Commission about his desires as well as the unpleasantries that are happening on the property. Pictures were also presented to the Commission. Because of the legal ramifications that needed to be considered, this item was tabled to be discussed in Executive Session.

Agenda item A16 was introduced to review and discuss appointing the position of Municipal Court Judge. City Manager, Terri Vela explained the course of action that the city will be following to appoint a judge. The applications submitted will be reviewed, with three names being selected for interview. Following the interview process, a recommendation will be submitted to the mayor and commissioners for review and approval. Subsequently an appointment will be made for the position of Municipal Court Judge.

Mayor Moore introduced agenda item A17 to review and consider approving waiving the street closure fee and deposit for the Fort Bend County Museum Association to host a re-enactment of the Jaybird Woodpecker Battle on Saturday, August 16, 2014. This is the 125th anniversary of the battle that took place on Morton Street in 1889. Commissioner Gilmore motioned to waive the street closure fee being \$200 and the deposit being \$200 for a total of \$400 for the re-enactment of the Jaybird Woodpecker Battle. Commissioner Torres seconded the motion to waive the fees and the votes were unanimous to approve.

Mayor Moore announced that the Commission would now meet in Executive Session at 5:31 p.m., as authorized by Texas Government Code Section 551.071. Commissioner Gilmore moved to adjourn to Executive Session, and Commissioner Torres seconded and the motion carried by a vote of two “ayes” and no “nays”. Mayor Moore announced that the City Commission adjourns into executive session, authorized by Texas Government Code Section 551.071 consultation with attorney, closed meeting.

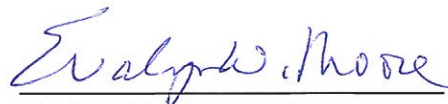
The Commission reconvened into Open Session at 6:14p.m. and no action was taken during Executive Session. .

Mayor Moore addressed agenda item A15 with regards to Mr. Compean, he will be required to work with City Manager, Terri Vela and discuss additional prerequisites to the Commission approving or denying the purchase of the 70' easement on Jefferson Street. Mr. Compean must furnish the following:

- Appraisal of the land providing a fair market value
- Written permission from adjoining landowners
- Title Search

There being no further business to be brought before the Commission, Mayor Torres asked for a motion to adjourn. Gilmore made a motion to adjourn the meeting, Torres seconded and the Commission adjourned.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary