

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on January 17, 2017 at 4:30 p.m.

Prior to the meeting being called to order, Mayor Moore made the following announcements:

Share the Warmth Program is ongoing and encouraged everyone to continue to participate.

Lamar Day Celebration is on January 26th at 10:30 at the Morton Cemetery. There is a nice program to celebrate Mirabeau B. Lamar's life by the Sons of the Republic of Texas as well as the Daughters of the Republic of Texas.

Diana Butinski with the Police Department was promoted to Lieutenant of Criminal Investigations Division.

Mayor Moore proceeded to call the meeting to order at 4:33 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Laura Scarlato, City Secretary
Gary Smith, City Attorney

Mayor Moore introduced agenda item A2, Public Comments. There were no individuals signed up to speak so the agenda item was closed.

Agenda item A3, second Public Hearing to receive comments for and against the First Amendment to the Strategic Partnership Agreement "SPA" with Fort Bend County Municipal Utility District No. 121, to add additional acreage to the Agreement and to provide for the limited purpose annexation of commercial properties. City Manager Vela reviewed the First Amendment to the SPA explaining the terms of the Sales and Use Tax of a 90/10 split with the City retaining 90% of the Sales Tax. There were no comments from the public, therefore the agenda item was closed.

Agenda item A4, Public Hearing on One Point Heritage Replat, a subdivision of 1.0076 Acres of land, being a Replat of a portion of Reserve "A", of Heritage Heights, a subdivision in Fort Bend County, Texas, according to the map or plat thereof recorded in Volume 11, Page 13 of plat records of Fort Bend County, Texas, to create six (6) residential lots and one (1) block. The subject property is located on the northwest corner of Clay Street and Center Street. There were no public comments, therefore the agenda item was closed.

Agenda item A5, Public Hearing on Sovereign Shores Estate Partial Replat, No. 2, a subdivision of 1.7607 acres (76,694 sq. ft.) of land being a Replat of Lot 3, block 4, Sovereign Shores Estate (Slide No. 2364B-2365B; F.B.C.P.R.) and also being a 0.3379 acre tract conveyed to Mohammad Dosani and Aleyda Dosani (F.B.C.C.F. No. 2016103826) in the Jane Long Survey, Abstract No. 55, Fort Bend County, Texas, for 1 lot and 1 block. The subject property is located on the south side of Sovereign Circle, approximately 360 feet with the intersection with Sovereign Circle and Chevall Court. Commissioner Beard thanked staff for the maps that were provided with the public hearings. There were no public comments, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A6, the Consent Agenda.

Commissioner Drozd pulled items A6 (6)
Commissioner Beard pulled items A6 (2) & (3)

Commissioner Beard made the motion to approve the remainder of the Consent Agenda items with Commissioner Lockhart seconding the motion and the vote was unanimous to approve.

A6 (2). Commissioner Beard made note of the number of fire calls where Richmond assisted other Fire Departments in surrounding communities. Commissioner Beard inquired as to if Richmond is better staffed or has better resources? Fire Chief Mike Youngblood responded to Commissioner Beard with the communities do respond to each other on a quid pro quo basis, when they are available or in the area. Commissioner Beard stated the Courtesy Notice is truly a community oriented notice and particularly liked the note at the end of the notice "Working to keep "Our City" a beautiful and safe place to Live, Work, Shop, and Play. *Richmond Code Enforcement.*"

Commissioner Lockhart inquired the cause in the decrease in mileage from previous years. Chief Youngblood stated the Permit Department has gotten more efficient in scheduling their inspections. Also, the communications through technology has reduced mileage.

A6 (3). Commissioner Beard directed his comments to the Police Department report and thanked the P.D. for making the businesses in the community aware that the P.D. is in the area.

Commissioner Drozd stated that a bill (Senate Bill 12) was being discussed in congress that would provide bulletproof vests for all patrol officers in Texas. Chief Adams stated they do receive some funding at this time but he will look into it. Commissioner Drozd stated this had been in the news in the past few days.

A6 (6). Commissioner Drozd had questions regarding the budget changes to the Street Department. There were also questions regarding the Parks and Police Departments. Finance Director Lang addressed Commissioner Drozd stating they budget for a worst case scenario for health insurance, there are savings when projects are incomplete due to weather or didn't cost as much as expected.

Commissioner Beard made the motion to approve Consent Agenda A6 items 2, 3 and 6 with Commissioner Lockhart seconding the motion. There were 4 "ayes" and no "nays" to approve.

Agenda item A7, a Quarterly Update from the Richmond Historic Commission. Jess Stuart, Board Representative stated the Commission has been working on reviewing and approving the Certificate of Appropriateness for a sign for a business here in Downtown Richmond. The Commission has been reviewing updates on the Wayfinding Signs, Parking issues, Festivals, and the Fort Bend Museum. Following a few questions from the City Commissioners, the agenda item was closed.

Mayor Moore introduced agenda item A8 which was and Update on the Surface Water Treatment Plant – Schedule, Milestones and Next Steps. Public Works Director Howard Christian presented the Commission with an overview of the Surface Water Treatment Plant Conversion Projects. The Plant construction began in April 2016 with estimated completion in January 2018. The contract amount is \$16.088 million with approximately 45% complete. The project is on schedule and within budget. Mr. Christian reviewed each project, the percent of completion and various details. The Commissioners posed questions for Mr. Christian, one being from Commissioner Lockhart regarding the continuing education to the citizens. It was discussed the various avenues of communication to inform the citizens of the by-passing of whole house softeners', effects on aquariums, and dialysis machines. The mayor stated it is a very exciting time for the City of Richmond.

Agenda item A9 was introduced by Mayor Moore to review and consider taking action on the Resolution No. 173-2017, First Amendment to the Strategic Partnership Agreement with Fort Bend County Municipal District No. 121, to add additional acreage to the Agreement and to provide for the limited purpose

annexation of commercial properties. City Manager Terri Vela spoke regarding this item and stated that the requirements of two public hearings have been met, the SPA amendment will provide for a 90%/10% sharing of the sales tax between the City and MUD. The original SPA did not include the commercial tracts along Williams Way Blvd and US 59, this amendment will include those tracts and provide for the limited purpose annexations. City Attorney Gary Smith also spoke on the agenda item. Commissioner Beard made the motion to approve the Resolution No. 173-2017 with Commissioner Lockhart seconding the motion. The votes were 4 “ayes” and no “nays” to approve.

Agenda item A10 to review and consider taking action on One Point Heritage Replat, a subdivision of 1.0076 Acres of land, being a Replat of a portion of Reserve “A”, of Heritage Heights, a subdivision in Fort Bend County, Texas, according to the map or plat thereof recorded in Volume 11, Page 13 of plat records of Fort Bend County, Texas, to create six (6) residential lots and one (1) block. The subject property is located on the northwest corner of Clay Street and Center Street. City Attorney Gary Smith spoke regarding these agenda items, there was a brief question and answer period regarding the use of the property. Commissioner Lockhart made the motion to approve the One Point Heritage Replat, a subdivision of 1.0076 Acres of land, being a Replat of a portion of Reserve “A”, Heritage Heights, a subdivision in Fort Bend County, Texas, according to the map or plat thereof recorded in Volume 11, Page 13 of plat records of Fort Bend County, Texas, to create six (6) residential lots and one (1) block **with four conditions specified at the meeting of the Planning and Zoning Commission on January 3, 2017 meeting.** Commissioner Torres seconded the motion and the vote was unanimous to approve.

Agenda item A11 to review and consider taking action on Sovereign Shores Estate Partial Replat, No. 2, a subdivision of 1.7607 acres (76,694 sq. ft.) of land being a Replat of Lot 3, block 4, Sovereign Shores Estate (Slide No. 2364B-2365B; F.B.C.P.R.) and also being a 0.3379 acre tract conveyed to Mohammad Dosani and Aleyda Dosani (F.B.C.C.F. No. 2016103826) in the Jane Long Survey, Abstract No. 55, Fort Bend County, Texas, for 1 lot and 1 block. The subject property is located on the south side of Sovereign Circle, approximately 360 feet of the intersection with Sovereign Circle and Chevall Court. City Attorney Gary Smith spoke regarding these agenda items, there was a brief question and answer period and Commissioner Lockhart made the motion to approve the Sovereign Shores Estate Partial Replat, No. 2, a subdivision of 1.7607 acres (76,694 sq. ft.) of land being a Replat of Lot 3, block 4, Sovereign Shores Estate and also being a 0.3379 acre tract conveyed to Mohammad Dosani and Aleyda Dosani in the Jane Long Survey, Abstract No. 55, Fort Bend County, Texas, for 1 lot and 1 block **with eight conditions specified at**

the meeting of the Planning and Zoning Commission on January 3, 2017.

Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Agenda item A12 to review and consider taking action on the Advanced Funding Agreement between TxDot and the City, involving the powder coating on five (5) signal poles at the intersection of FM 359 and US 90A. Public Works Director Howard Christian spoke regarding this agenda item and the upgrade represents the upcharge in the design standards that were approved requiring a black powder coated finish. The agreement totals \$12,187.47. Commissioner Drozd made the motion to approve the Advanced Funding Agreement between TxDot and the City, involving the powder coating on five (5) signal poles at the intersection of FM 359 and US 90A. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A13 to review and consider taking action on Ordinance No. 2017-02, Amending Richmond Code, Chapter 34 "Utilities", Article III; "Rates and Deposits; Billing and Collection Procedures," Section 34.59 "Deposit" and Article V "Water System," Section 34-113 "Deposits; refunds" to provide regulations relating to deposits required for utility services. Susan Lang, Finance Director answered questions from the Mayor and Commissioners regarding this item. The item was tabled until further information can be provided.

Agenda item A14 to review and consider taking action on Ordinance No. 2017-03, Order of General Election for the May 6, 2017 Election. City Manager Terri Vela spoke on this item and the purpose being the electing of a mayor at large. The ordinance provides for the polling places and voting times on Election Day; provides for early voting and gives the necessary notices for voting by mail. Commissioner Drozd made the motion to approve Ordinance No. 2017-03, Order of General Election for the May 6, 2017 with Commissioner Beard seconding the motion. The vote was unanimous to approve.

Agenda item A15 to review and consider taking action on Resolution No. 170-2017, Joint Election Agreement and Contract for Election Service with Fort Bend County. City Manager Terri Vela introduced this agenda item explaining to the Commission the Agreement and Contract contained in the packet is based on the previous election and may change regarding election locations or early voting times. Commissioner Beard made the motion to approve Resolution No. 170-2017, Joint Election Agreement and Contract for Election Service with Fort Bend County with Commissioner Torres seconding the motion. The vote was two "ayes" and no "nays" to approve.

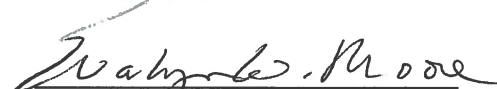
Mayor Moore introduced agenda item A16 to review and consider taking action on the vacancies of Board Members to the Parks and Recreation Board, Resolution No. 171-2017. City Manager Terri Vela addressed the Commission concerning this item and informed them that William "Klip" Morefield had resigned. Mary Doetterl's term has expired and she does not wish to continue to serve on the board. The Chairman of the Board, Robert Haas has expressed that the board is finding it a challenge to obtain a quorum and has requested the Commission to receive the vacancies it would allow the board to have a quorum at 4 of 7. Ms. Vela stated they did not have any applications at this time. Commissioner Drozd inquired of City Attorney Smith if the Board Rules allow for the reduction and/or vacancies and the reply was yes it was been reviewed and it is allowed. Commissioner Beard made the motion to approve Resolution No. 171-2017 Declaring Two Positions of the Parks and Recreation Board Vacant effective January 17, 2017. Commissioner Torres seconded the motion and the vote was unanimous to approve.

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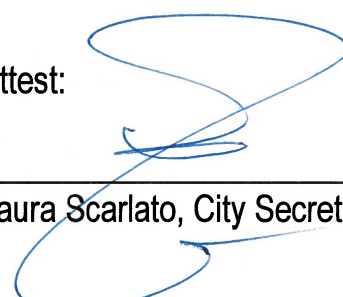
Mayor Moore introduced agenda item A17 to review and consider taking action on the appointment of Board Members to the Building and Standards Commission, Resolution No. 172-2017. City Manager Terri Vela stated that Alternate A position has been vacant for several months. The City has received several applications to be reviewed for consideration. Commissioner Torres made the motion to appoint Bobbie Williams and Resolution No. 172-2017 with Commissioner Beard seconding the motion. The votes were unanimous to approve.

With no further business to discuss, Commissioner Torres made the motion to adjourn with Commissioner Drozd seconding therefore the meeting was adjourned at 6:28 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary