



City of Richmond

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Planning & Zoning Commission Meeting Minutes

600 Morton Street
Richmond, Texas 77584
Monday, October 3, 2016 at 5:00 P.M.

PLANNING & ZONING COMMISSION MINUTES

The Planning and Zoning Commission for the City of Richmond, Texas met in a regular meeting on Monday, October 3, 2016, at 5:00 p.m. Commissioner Hogue, called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

Bill Dostal
Katherine M. Graeber - Kubelka
Ernest Hogue
Libby King
Larry Pittman

Commissioner Hogue declared the meeting open.

Commissioner Hogue introduced agenda item number A2., public comment. He asked if there were any public comments. Mayor Evalyn Moore welcomed the new members, Ms. Katherine M. Graeber-Kubelka and Ms. Libby King to the Planning and Zoning Commission and thanked the existing member for their service. Hearing no other public comment the agenda item was closed.

Commissioner Hogue introduced agenda item number B1., review and approval of the minutes from September 7, 2016. The motion was presented by Commissioner Dostal for approval of the minutes with footnotes of Commissioner Murrile's resignation and Commissioner Lockhart's election to City Commission. The motion was seconded by Commissioner Pittman. The vote was four "ayes" and no "nays" for approval.

Commissioner Hogue introduced agenda item number C1., review and recommendation of final plat for Veranda Section Eleven, 6.16 acres of land – 28 Lots – 1 Block – 2 Reserves. City staff recommended approval of this final plat. Commissioner Pittman

motioned to recommend approval with City staff's recommendation. The motion was seconded by Commissioner Dostal. The vote was four "ayes" and no "nays" for approval.

Commissioner Hogue introduced agenda item number C2., review terms and appointments. Ms. Jessica Duet, City Planner, stated Commissioner Hogue is position 1, Commissioner King is position 2, Commissioner Graeber-Kubelka is position 3, Commissioner Pittman is position 4, and Commissioner Dostal is position 5. She further stated positions 1, 3, and 5 run from October 2015 to October 2017 and positions 2 and 4 run from October 2015 to October 2016. Ms. Duet said Commissioner Pittman and Commissioner King will be up for reappointments at the next City Commission meeting on October 17, 2016.

Commissioner Hogue introduced agenda item number C3., review and consider taking action on the election of Officer(s) to fill an unexpired term. Commissioner Hogue explained this was to fill the unexpired Chair position of Commissioner Murrile who resigned. A motion was made by Commissioner Dostal to nominate Commissioner Hogue as Chair of the Planning and Zoning Commission. The motion was seconded by Commissioner Pittman. The vote was five "ayes" and no "nays" for approval. Since this left the Vice-Chair position vacant, a motion was made by Commissioner Pittman to nominate Commissioner Dostal as Vice-Chair of the Planning and Zoning Commission. The motion was seconded by Commissioner Graeber-Kubelka. The vote was five "ayes" and no "nays" for approval.

Commissioner Hogue introduced agenda item number C4., announcing the date and time for the next Planning and Zoning Commission meeting. The date and time for the next Planning and Zoning Commission meeting will be November 7, 2016, at 5:00 p.m.

There being no further business to be brought before the Planning and Zoning Commission, Commissioner Dostal motioned for the meeting to be adjourned. Commissioner King seconded and the Commission adjourned. The meeting was adjourned at 5:10 p.m.

Approved:


Ernest Hogue, Planning and Zoning Commission Chair