



CITY OF RICHMOND

Parks and Recreation Board

Regular Meeting Minutes

600 Morton Street – City Hall Annex

A Charming Past. A Soaring Future. Wednesday, November 9, 2016 at 5:00 P.M.

PARKS AND RECREATION BOARD REGULAR MEETING MINUTES

The Parks and Recreation Board (Board) for the City of Richmond, Texas, met in a regular scheduled meeting on Wednesday, November 9, 2016 at 5:00 p.m. Chair Robert Haas called the meeting to order at 5:05 p.m. A quorum was present, with the following members in attendance:

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| 1 — Mary Doetterl | 4 Robert Haas | 7 — Veronica Torres |
| 2 — Steve Host | 5 Carrie Jackson | 8 Robert Hodge |
| 3 — Klip Morefield | 6 Barbara Johnson | 9 Pat Pittman |

A1: Robert Haas declared the meeting open.

A2: Robert Haas called for public comments. Hearing none the agenda item was closed.

Consent Agenda:

B1: Review and approve minutes from the October 5, 2016 meeting. There was no discussion and the minutes were approved. Motion by Pittman and second by Johnson to approve. Unanimous.

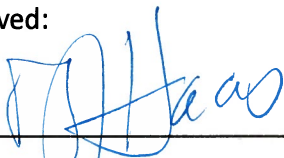
B2: Date of next meeting: Wednesday, December 7, 2016 at 5:00 p.m. No comments.

Regular Agenda:

- C-1 **Election of Vice Chairperson.** Motion by Pittman to postpone to next meeting. Second by Hodge. Unanimous.
- C-2 **Wessendorff Park Update. Trail system funding and construction progress. Report from staff.** Howard Christian, Public Works Director, provided an update: Contract to be presented to City Commission for approval. Included were change orders removing some of the trail street accesses to reduce the cost. The water feature will be a separate project to be designed and prepared for funding and contract. Development Corporation of Richmond approved to provide funding for the water feature project.
- C-3 **Freeman Town Park Update: Funding Grants and other progress. Report from Staff. Review and approve recommendation to the City Commission.** Howard Christian, Public Works Director, provided an update: Reviewing plans and waiting on funding approval via a grant.
- C-4 **Update on the Study Results and Park Improvement Plan. Jessica Duet.** Duet suggested that the Board make additions and changes to the plan soon. She noted this is the heart of the plan, which will be the guide for the City to follow for the next 10 years. She asked that when referencing a date for implementation to use a quarter and year, i.e. (3rd-2019) Discussion ensued and Haas said he will work up a draft and send it to members for review to receive comments and have on the December agenda for final review and final approval during the January 2017 meeting. Information Item, no action.

- C-5 **Outline for Park Board Recommendations for Park Improvements. Review update, provide comments, and approve as amended.** General discussion referencing the information from Item C-4. New park locations: "Richmond Landing Park" Research feasibility of a new amenity gateway park at the location near the River on the property between the westbound highway 90 bridge and the railroad bridge. New Park: "North Richmond Community Park" Research feasibility of the new neighborhood pocket type park. Comment from a member from the public suggested some vacant land on Fields Street to be considered as well. Haas said he would work up a draft and send it to members for review to receive comments and have on the December agenda for final review and final approval during the January 2017 meeting. Information Item, no action.
- C-6 ***Review and take action on adding improving the restrooms at George Park to the final recommendation outline as a priority project for 2017.*** Christian stated there is no funding in this year's budget for this project. Discussion centered on the importance of the poor conditions these restrooms are in and replacement should be a priority sooner rather than later. Haas mentioned that this should be addressed in the Implementation Plan discussed in Items # C-4 & C-5.
- C-7 ***Parks & Recreation webpage information. Report from Staff.*** Duet reported she got the webpage up and put information on the page. Haas thanked her for her efforts and suggested Members to visit the page. No action.
- C-8 ***Park visits by park board members.*** Discussion about the benches and tables in George Park are deteriorated. Christian stated they had already been repaired. In addition, there was discussion about some of the new metal benches in Wessendorff park were rusting and since these were new and expensive that they should not have deteriorated this soon. Christian to investigate. No Action.
- C-9 ***Adjournment*** 5:50 p.m.

Approved:



Robert Haas, Parks and Recreation Board Chair