



# City of Richmond

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## Zoning Board of Adjustment Special Meeting Minutes

600 Morton Street

City Commission Room

Richmond, Texas 77469

Tuesday, September 20, 2016 at 5:00 P.M.

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### ZONING BOARD OF ADJUSTMENT MINUTES

The Zoning Board of Adjustment for the City of Richmond, Texas met in a special meeting on Tuesday, September 20, 2016, at 5:00 p.m. Chairman Doggett called the meeting to order at 5:01 p.m. A quorum was present, with the following members in attendance:

Joe Benes  
Stephen Doggett  
Elizabeth Drozd  
Michael Scherer

Chairman Doggett declared the meeting open.

Chairman Doggett introduced agenda item number A2., public comment. He asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairman Doggett introduced agenda item number B1., review and approve minutes from August 4, 2016. The motion was presented by Commissioner Benes and seconded by Commissioner Doggett. The vote was four "ayes" and no "nays" for approval.

Chairman Doggett introduced agenda item number C1a., public hearing to receive comments for or against a request Fort Bend Family Health Center, Inc. located at 613 South 5<sup>th</sup> Street being Site No. 1) south 75 feet Lots 5, 6, 7, & west one-half (1/2) of south 75 feet Lot 4 in Block No. 64 of the City of Richmond (Volume A, Page 62, Deed Records), in the Jane H. Long League, Ab 55, Fort Bend County, Texas; Site No. 2) 0.1446 acre tract of land being the south 30 feet of Lots #14, #13, #12 and the south 30 feet of the west ½ of Lot #11 and the north 30 feet of Lots #7, #6, #5, and the north 30 feet of the west ½ of Lot #4, in Block #64, Town of Richmond, (Vol. A, Pg. 62; Deed Records), Fort Bend County,

Texas. The request is for a variance to the parking regulations from the Unified Development Code, specifically, Section 4.2.101, *Required Parking Spaces*, Subsection D.3., *Required Parking*, Table 4.2.101C, *Commercial Use Parking Requirements*. Ms. Jessica Duet, City Planner, gave a brief presentation to the Board where she explained the nine criteria needed to grant a variance. She explained the site currently has an existing administration building and will build a new building which is causing the need for more parking. The site is building a new parking lot with 14 parking spaces; however, eight additional parking spaces are needed. The eight additional parking spaces will be accommodated with a parking agreement with Sacred Heart Catholic Church's Life Center parking lot. Fort Bend Family Health has an existing agreement to use the churching parking. Ms. Duet further stated that the administrative staff was being taken out of the facility located at 500 Austin Street and moved to the new location. No new staff is being added to this site. Ms. Duet showed pictures of the existing site and proposed site plan. Ms. Duet stated that the Planning Department recommended approval of the variance request. Hearing no other public comment, the public hearing was closed.

Chairman Doggett introduced agenda item number C1b., consideration and action on agenda item C1a. The Board voted four "ayes" and no "nays" for approval of a variance request to the parking regulations from the Unified Development Code, specifically, Section 4.2.101, *Required Parking Spaces*, Subsection D.3., *Required Parking*, Table 4.2.101C, *Commercial Use Parking Requirements*.

There being no further business to be brought before the Zoning Board of Adjustment, Chairman Doggett adjourned the Zoning Board of Adjustment meeting at 5:07 p.m.

Approved:

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Stephen Doggett, Zoning Board of Adjustment Chair