



# City of Richmond

*Where History Meets Opportunity*

## Richmond Historical Commission Meeting Minutes

600 Morton Street  
City Commission Room  
Richmond, Texas 77469  
Tuesday, February 21, 2017, at 8:00 A.M.

---

### RICHMOND HISTORICAL COMMISSION MINUTES

The Richmond Historical Commission for the City of Richmond, Texas, met in a regular meeting on Tuesday, February 21, 2017 at 8:00 a.m. Cindy Drabek, Chairperson, called the meeting to order at 8:00 a.m. A quorum was present, with the following members in attendance:

Karen Bleil  
Ann Council  
Cindy Drabek  
Becky Haas  
Lonnie Meadows  
Claire Rogers (non-voting)  
Jess Stuart (non-voting)

Staff in attendance: Lori Bownds, Building Official, and Jessica Duet, City Planner/Historic Preservation Officer.

Chairperson Cindy Drabek declared the meeting open.

Chairperson Drabek introduced agenda item number A2., public comment. She asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairperson Drabek introduced agenda item B1., review and approve minutes from January 17, 2017. The motion was presented by Commissioner Council to approve the minutes. Commissioner Meadows seconded the motion. The vote was four "ayes," no "nays" for approval.

Chairperson Drabek introduced agenda item B2., announce the next Richmond Historical Commission meeting on March 21, 2017, at 8:00 a.m.

Chairperson Drabek introduced agenda item C1a., Downtown Richmond updates. Commissioner Becky Haas reported on the following:

1. The downtown merchants had a meeting last week.
2. The downtown merchants will have an advertisement in the Community Impact paper.
3. The downtown merchants are discussing the benefits of running an advertisement in the "Heart of a Texan" paper.
4. The downtown merchants are discussing the formulation of a Downtown Merchants Association.
5. Mrs. Haas attended a cultural arts meeting last week. They are in the planning stages.
6. Business in downtown has been slow but some days the businesses are busy. The business owners generally notice customers are coming from Houston.

Chairperson Drabek introduced agenda item C1b., Community and Museum Events. Commissioner Rogers reported the following events: February 21, 2017, Fort Bend Historic Commission meeting; February 21, 2017, Fort Bend Archeology Society meeting; March 4, 2017, Brazos Cultural Arts Fest from 10:00 a.m. to 3:00 p.m. at Decker Park; and April 8, 2017, Lone Star Stomp.

Chairperson Drabek introduced agenda item C2a., Historic Preservation Officer's report on Wessendorff Park trails. Jessica Duet, Historic Preservation Officer, reported that the construction continues of the Wessendorff Park trails. Some realignment of the trail has occurred near Morton Cemetery and discussions have taken place to replace the chain link fencing on the trail side of the Cemetery. The scheduled completion of the trail is June 2017. The Commission asked about the lighting and bench design for the trails and if picnic benches would be installed. Ms. Duet stated the lighting and benches would be the same as those already installed in the park and the whole trail system would be lighted. She also stated there were no plans to add picnic benches to Wessendorff Park at this time.

Chairperson Drabek introduced agenda item C2b., Historic Preservation Officer's report on update on the Wayfinding Sign Program. Ms. Duet stated the City Commission approved a concept design at the meeting on February 20, 2017. The concept the City Commission approved was "the star" design. The next step for the program is approving a proof from the concept. The proof will give City staff and City Commission the opportunity to fine tune colors and fonts for the signs. The City will also participate in a site plan to determine the location of the wayfinding signs with a 3 to 5 member stakeholder group lead by National Sign Plazas. This puts the City on track for sign

fabrication in April 2017 and final completion by July 31, 2017. Ms. Duet stated that she would bring the sign proof to the Richmond Historical Commission meeting once City Commission had approved its design.

There being no further business to be brought before the Richmond Historical Commission, Chairwoman Drabek adjourned the meeting at 8:23 a.m.

Approved:

  
\_\_\_\_\_

Cindy Drabek, Richmond Historic Commission Chair