



City of Richmond

Where History Meets Opportunity

Richmond Historical Commission Meeting Minutes

600 Morton Street
City Commission Room
Richmond, Texas 77469
Tuesday, March 21, 2017, at 8:00 A.M.

RICHMOND HISTORICAL COMMISSION MINUTES

The Richmond Historical Commission for the City of Richmond, Texas, met in a regular meeting on Tuesday, March 21, 2017 at 8:00 a.m. Cindy Drabek, Chairperson, called the meeting to order at 8:04 a.m. A quorum was present, with the following members in attendance:

Karen Bleil
Ann Council
Cindy Drabek
Becky Haas
Lonnie Meadows
Claire Rogers (non-voting)
Jess Stuart (non-voting)

Staff in attendance: Lori Bownds, Building Official; Jessica Duet, Planning Director/Historic Preservation Officer; Gary Smith, City Attorney; and Jose Abraham, Planner II.

Chairperson Cindy Drabek declared the meeting open.

Chairperson Drabek introduced agenda item number A2., public comment. She asked if there were any public comments. Hearing no public comment the agenda item was closed.

Chairperson Drabek introduced agenda item B1., review and approve minutes from February 21, 2017. The motion was presented by Commissioner Meadows to approve the minutes. Commissioner Haas seconded the motion. The vote was unanimous for

approval.

Chairperson Drabek introduced agenda item B2., announce the next Richmond Historical Commission meeting on April 18, 2017, at 8:00 a.m.

Chairperson Drabek introduced agenda item C1a., Downtown Richmond updates. Commissioner Haas reported on the following:

1. May 13th is the Art Car Show and Motor Madness.
2. The Masons will have a crawfish boil on May 13th during the Art Car Show and Motor Madness.
3. The Sunset Saloon was sold.
4. Sandy McGee's Restaurant will be closed for a few days for renovation.
5. The Trough Juice Bar owners bought a new building.
6. Historic Richmond Commission will discuss the Art Car Show and Motor Madness at their meeting.

Chairperson Drabek introduced agenda item C1b., Community and Museum Events. Commissioner Rogers reported the following events:

1. The Lone Star Stomp is April 8th from 7 pm to 11 pm.
2. Runaway Scrap is April 8th at the George Ranch Historical Park.
3. Keep Richmond Beautiful is hosting a Shred Day the morning of April 22nd at City Hall.
4. Lecture Series is April 7th from 10 am to 1 pm.
5. The State of the County is March 24th from 11:30 am at Safari Texas.
6. The City and Historical Richmond Association are hosting Movie in the Park on March 24th.
7. Archeology Meeting tonight at 7 pm. at the Gus George Academy. Houston Museum of Natural Science is talking about the gladiator exhibit.

Chairperson Drabek introduced agenda item C2a., Historic Preservation Officer's report on Wayfinding Sign Program Update. Jessica Duet, Historic Preservation Officer, reported that on February 20, 2017, a site planning committee met with National Sign Plazas (NSP) to plan the locations of signs and information to be placed on each sign. Ms. Duet also noted the project is still on schedule for fabrication in April and completion in July 2017. Ms. Duet told the Commissioners once a proof of the sign design was delivered she would present it to them.

Chairperson Drabek introduced agenda item C2b., Certificate of Appropriateness for a sign application located at 311 Morton Street. The Historic Preservation Officer recommended approval of this Certificate of Appropriateness. Commission Haas motioned to recommend approval with the Historic Preservation Officer's recommendation. The motion was seconded by Commissioner Bleil. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C2c., Certificate of Appropriateness for a sign application located at 206 S. 2nd Street. The Historic Preservation Officer recommended approval of this Certificate of Appropriateness. Commissioner Meadows motioned to recommend approval with the Historic Preservation Officer's recommendation. The motion was seconded by Commissioner Council. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C2d., Certificate of Appropriateness for a sign application for 307 S. 2nd Street. The Historic Preservation Officer recommended approval of this Certificate of Appropriateness. Commissioner Bleil motioned to recommend approval with the Historic Preservation Officer's recommendation. The motion was seconded by Commissioner Council. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C2e., Certificate of Appropriateness for façade changes located at 214 Morton Street, Suite B, for paint color, window additions, door replacements, and an awning addition. The Historic Preservation Officer recommended approval of this Certificate of Appropriateness. Commissioner Haas motioned to recommend approval with the Historic Preservation Officer's recommendation. The motion was seconded by Commissioner Meadows. The vote was unanimous for approval.

Chairperson Drabek introduced agenda item C4., discussion and consideration of the Richmond Historic Preservation Ordinance corrected, updated, and draft presented to the Richmond Historical Commission for review, and ultimately referred to the City Commission for their approval and adoption. Commissioner Haas stated that the Texas Historical Commission requires municipalities to have entire preservation language in their preservation ordinances. Commissioner Haas stated she would like this to be corrected, updated, and sent for adoption to our City Commission. There was some discussion whether the Texas Historical Commission would like to see the City's preservation ordinance in a single adopted ordinance or if the UDC format would be approved. City Attorney, Gary Smith, said he would review the standards set out by the Texas Historical Commission and report back to the Richmond Historical Commission. The agenda item was moved to the April meeting agenda.

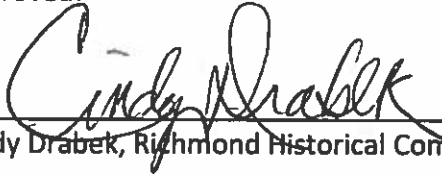
Chairperson Drabek introduced agenda item C5., discussion and consideration to send a letter of request to City staff for providing periodic information updates and briefings to the Richmond Historical Commission on activity within the Historic District and all changes, alteration, or destruction of historically significant features within the City. City staff stated that all exterior changes in the Historic District which are filed by permit are submitted for approval and routed to the Commission for a Certificate of Appropriateness. Chairperson Drabek called for a motion. Hearing no motion no action was taken.

Chairperson Drabek introduced agenda item C6., discussion and consideration to provide a monthly Richmond Historical Commission activity report to be included in the monthly City Commission consent agenda as part of the monthly Public Works activity report. Commissioner Haas explained a short paragraph could be submitted to the City Commission explaining the Richmond Historical Commission's update monthly. The monthly update would be submitted with the Public Works report every month and added to City Commission consent agenda. It was explained the report could be done with the compilation of monthly minutes. The agenda item was moved to the April meeting agenda.

Chairperson Drabek introduced agenda item C7., discussion and consideration to consider a letter from the Richmond Historical Commission to be sent to the City Commission to disband the Richmond Historical Commission. Chairperson Drabek called for a motion. Hearing no motion no action was taken.

There being no further business to be brought before the Richmond Historical Commission, Chairwoman Drabek adjourned the meeting at 9:09 a.m.

Approved:

A handwritten signature in black ink, appearing to read "Cindy Drabek", is written over a horizontal line.

Cindy Drabek, Richmond Historical Commission Chair