

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on March 20, 2017 at 4:30 p.m.

Prior to the meeting being called to order, Mayor Moore made the following announcements:

There is lots of work going on at the new Freeman Town Park which is very exciting, The landscaping that is going in along Williams Way in front of Veranda is just beautiful. There is work going on along F.M. 762 which is the new HEB, so be watching for that exciting project.

For Easter there is a Movie in the Park – “Hop” on March 24th at 5:30 p.m. at Wessendorff Park.

There is a Motor Madness and Art Walk on May 13th.

The Mayor presented the Fort Bend Newcomer guide which featured the Brazos River Bridge on the cover. The magazine is circulated to real estate offices and businesses in the area. It's a great coup for Richmond to be featured on the cover.

Mayor Moore proceeded to call the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Jesse Torres, Commissioner P1
Barry Beard, Commissioner P2
Carl Drozd, Commissioner P3
Josh Lockhart, Commissioner P4
Terri Vela, City Manager
Laura Scarlato, City Secretary
Gary Smith, City Attorney

Mayor Moore introduced agenda item A2, Presentations with Employee Recognition for Service with the City.

Ida Miller was recognized for her 10 years of service with the Customer Service Department. Proclamation honoring the 50th Anniversary of the Fort Bend Museum and the Lone Star Stomp

Mayor Moore introduced agenda item A3, Public Comments. There was one individual signed up to speak:

Mike Prasla, 1018 Damon Street, Rosenberg, Texas

Mr. Prasla gave a brief presentation and discussed the Rudy's that had been discussed and voted on at a previous meeting. He addressed citizen concerns regarding lighting and 18 wheelers.

Agenda item A4, Public Hearing to receive comments for or against the annexation of the 3.6086 acres located on the west side of FM 359 approximately 2,300 feet south of Plantation Drive, Adjacent to the corporate City Limits of Richmond on the west along Jones Creek and to the east along FM 359, commonly known as 1531 FM 359, upon the petition voluntarily requesting annexation. There were no comments, therefore the public hearing was closed.

Agenda item A5, Public Hearing to receive comments for or against the Fort Bend Family Health Center Replat a subdivision of 0.3254 acres (14,175 square feet) in the Jane H. Long Survey, A-55, also being all Lots 5,6, and 7 and a portion of Lots 4, 11, 12, 13 and 14 and in Block 65, of the City of Richmond, an addition in Fort Bend County, Texas and being transferred and copied to Volume 8, Page 2, of the plat records of Fort Bend County, Texas, to create one (1) Block and two (2) Reserves. The subject site is located on the northeast corner of Fort Street and South 5th Street. There were no comments, therefore the public hearing was closed.

Mayor Moore asked if there was any discussion regarding agenda item A6, the Consent Agenda.

Commissioner Beard pulled items A6 (2) (6)
Commissioner Torres also wished to discuss A6 (2)

Commissioner Beard made the motion to approve the remainder of the Consent Agenda items with Commissioner Torres seconding the motion and the vote was unanimous to approve.

A6 (2). Commissioner Beard inquired about the follow-up procedures to the Code Enforcement letters. Chief Youngblood responded with there are several steps; after no compliance, a letter of enforcement is mailed, citations issued, face to face, instances where its clean up or mowing there is "force mow or cleanup", then fees are assigned. Also, research is done to make sure of the property owner.

Commissioner Lockhart expressed his concern for the enforcement of campaign signs during campaigns and once the elections are over.

Commissioner Torres addressed City Manager Terri Vela as to the number of trash cans that are in front of one house. City Manager Vela stated that happens when the garbage truck is unable to turn around, the houses cluster all of their cans in front of one house to make it easier for Republic Services.

A6 (6) Commission Beard inquired as to the court fines being down 20% from a year ago. Finance Director Susan Lang addressed the questions with the average court fines per month are \$30,000. In 2016, February and March were record months being \$78,000 and \$60,000 respectively and this was when Court had begun to clean up old warrants and this had skewed the averages. This March 2017 was \$45,000 due to the Warrant Roundup but after these efforts, things will be back to normal. Commissioner Beard inquired if the Tax Collections being off 1.1% is a concern with Finance Director Lang reporting that the average for the past 5 years is 97% and feels by the end of the year we will be in line.

Commissioner Beard made the motion to approve Consent Agenda A6 items 2 and 6 with Commissioner Drozd seconding the motion. There were 4 "ayes" and no "nays" to approve.

Agenda item A7 to review and consider taking action on the Fort Bend Family Health Center Replat, a subdivision of 0.3254 acres (14,175 square feet) in the Jane H. Long Survey, A-55, also being all Lots 5, 6, and 7 and a portion of Lots 4, 11, 12, 13 and 14 and in Block 65, of the City of Richmond, an addition in Fort Bend County, Texas, and being transferred and copied to Volume 8, Page 2, of the plat records of Fort Bend County, Texas, to create one (1) Block and two (2) Reserves. The subject site is located on the northeast corner of Fort Street and South 5th Street. Mr. Kelly Kaluza with Kelly Kaluza and Associates (KK&A) reviewed the plat with the Commissioners and City Planner Jessica Duet stating the Health Center is located in the area designated as Old Town. Commissioner Beard made the motion to approve the Fort Bend Family Health Center Replat, a subdivision of 0.3254 acres (14,175 square feet) in the Jane H. Long Survey, A-55, also being all Lots 5, 6, and 7 and a portion of Lost 4, 11, 12, 13 and 14 and in Block 65 of the City of Richmond. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A8 to review and consider Ordinance No. 2017-04, annexing to the City of Richmond, for limited purposes, the commercial properties in Fort Bend County Municipal Utility District No. 121, being Block One (1) of Williams Crossing, a recorded subdivision in Fort Bend County, Texas and a 5.00 acre tract of land, located southwest of the intersection of Williams Way Blvd and Wildwood Park Road. City Manager Terri Vela spoke regarding this Ordinance stating the City has complied with the two public hearings on 2/20 and 2/27, the property is referred to as River Park West Commercial Reserve, and the City will

receive 90% of the Sales Tax with 10% being retained by the MUD 121. Commissioner Torres made the motion to approve Ordinance No. 2017-04, annexing to the City of Richmond, for limited purposes, the commercial properties in Fort Bend County Municipal Utility District No. 121, being Block One (1) of Williams Crossing, a recorded subdivision in Fort Bend County, Texas and a 5.00 acre tract of land, located southwest of the intersection of Williams Way Blvd and Wildwood Park Road. Commissioner Lockhart seconded the motion with a vote of 4 “ayes” and no “nays” to approve.

Agenda item A9 was introduced by Mayor Moore to review and consider taking action on Resolution No. 176-2017, Property Tax Exemptions for 2017 Tax Year. Finance Director Susan Lang addressed the Commission stating this in an annual review where the City receives a notice from the Tax Assessor/Collector that if the City is going to change to notify before them before their notices go out in April. Ms. Lang stated that staff recommends that it remain the same at \$5,000 which impacts the general fund \$44,000. City Manager Terri Vela stated this is the only exemption that the City reviews, it has been in place for approximately 20 years. There are others that can be reviewed if they so choose. Following a brief discussion, the item was closed as no action was required and the exemption will remain the same.

Agenda item A10 to review and consider the request for an Historical Tax Exemption for the Historical Darst-Yoder Home, 300 South 9th Street. The request comes from Mrs. Paul G. Johnston and has been made for the past several years. The impact to the City equates to \$2,974. Finance Director Susan Lang addressed the Commissioner regarding the agenda item stating her concerns of setting a precedent with other historical homes located in Richmond. There are currently 9 properties on the roll with 3 in the Richmond city limits. The city currently has 40% of its property tax exempt with this exemption increasing that percentage. Commissioner Beard stated perhaps we should view this as an investment in the City as this is our heritage and maybe we should look at it a little differently. Following a brief discussion, the agenda item was closed with no action required for this item. The exemption was not granted.

Mayor Moore introduced agenda item A11 to review and consider taking action on the Engineer's Recommendation of Award of Construction Contract for the Freeman Town Park Improvements. Public Works Director Howard Christian addressed the Commission regarding this agenda item stating the City had received 5 bids on February 27th with a base bid plus 4 alternate bid items. The recommendation is to award the bid to South Pool and Spa for the base bid plus

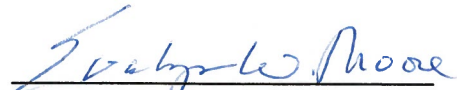
alternates 3 and 4 totaling \$174,284. Alternate bid items 1 and 2 will be completed by City Staff. City Manager Terri Vela stated the park has already been started and the progress can be seen on Facebook. City Engineer Kelly Kaluza with KK&A reviewed a plat of the park with the Mayor and Commissioners. Commissioner Beard made the motion to approve the award of Construction Contract for the Freeman Town Park Improvements to South Pool and Spa with Commissioner Lockhart seconding the motion. The vote was unanimous to approve.

Agenda item A12 to review and consider taking action on the Engineer's Recommendation of Award of Construction Contract for the Tenth Street Water Line – Railroad Crossing Utility Relocation. Public Works Director Howard Christian spoke regarding this agenda item stating the City received 8 bids on February 28th for a 6 inch water line that is in conflict with TXDOT's Hwy 90 overpass project on 10th street. The City Engineer Kaluza is recommending Armadillo Underground Utilities at a low bid of \$77,000. Following a brief discussion, Commissioner Lockhart made the motion to approve the recommendation of Award of Construction Contract for the Tenth Street Water Line – Railroad Crossing Utility Relocation to Armadillo Underground Utilities with Commissioner Beard seconding the motion. The vote was four "ayes" to approve and no "nays".

Agenda item A13 to review and consider taking action on Ordinance No. 2017-01, amending Section 14-21, "Adoption of Rules on Food Service Establishments" of the Richmond Code. City Attorney Gary Smith addressed the commission regarding the Ordinance stating the purpose is to align/amend the Richmond Code with the rules from the State food service establishment rules that have renumbered and revised rules. Comments were made by Commissioner Torres and the Mayor regarding the benefits that held for victims and how are these rules enforced. It was stated they pertain to retail food establishments. Commissioner Drozd made the motion to approve Ordinance No. 2017-01, amending Section 14-21, "Adoption of Rules on Food Service Establishments" of the Richmond Code. Commissioner Torres seconded the motion and the vote was unanimous to approve.

With no further business to discuss, Commissioner Torres made the motion to adjourn with Commissioner Lockhart seconding therefore the meeting was adjourned at 5:39 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary