

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The Building and Standards Commission for the City of Richmond, Texas met on March 27, 2017 at 5:30 p.m. Meeting was held at 600 Morton Street, Richmond Annex Meeting Room.

Norma Cavasos, Building and Standards Chair Person called the meeting to order at 5:30 p.m. A quorum was present and verified by Secretary David Reese, with the following members in attendance:

Commission Members Present:

Norma Cavasos  
Jim Jackson  
David Reese  
Bobbie Williams  
Albert Davis  
Alice Bijarro

City Staff Present:

Albert Cantu- Fire Marshal/Building Inspector and City Liaison  
Kay Moss –Building Inspector  
Gary Smith- Attorney  
Mike Youngblood-Fire Chief  
Officer Oliver-Police Dept.

A-2 Public Comments- No public comments

A-3 Minutes for the January 23, 2017 meeting were read and approved. Motion given by Albert Davis, second by Jim Jackson, motion carried.

A-4 The commission to discuss follow ups for properties found to be in violation.

A 4.8 515 Burnett Street- Dangerous Structure

Owner stated he and relatives will have the house demolished within 90 days. Mr. Cantu said that the City would be agreeable and will try to assist. Mr. Cantu suggests allowing until the July meeting to complete demolition. Norma Cavasos suggested the owner come to the May meeting to offer a progress report. Motion to allow 120 days, i.e, until July 24, 2017 meeting for demolition is complete and owner attend May 22, 2017 meeting to give progress report. Motion given by Albert Davis, second by Jim Jackson, motion carried.

A 4.12 & 4.14 507 Travis Street- Dangerous Structure

Owner Eddie Jackson attending the meeting. Mr. Cantu said email was received from Mrs. Douglas (other owner) stating they have purchase interest for 507 Travis-Rear. She advised she needs about another month to complete the sale. Property is

not officially listed with a realtor. The property at 507 Travis-front, they have a permit for repair and remodel. The owner had made some roof repairs in the bathroom and is getting bids on other items including electrical and plumbing. Both houses are vacant and secured. Mr. Cantu says the City is ok with allowing to the May 22, 2017 meeting for a progress report on both properties. Motion to allow until May meeting for next progress report. Motion given by Jim Jackson, second by Albert Davis, motion carried.

#### A 4.11 1104 South Third St.- Dangerous Structure

Mr. Alvarez attended the meeting. Mr. Cantu advised that the City has been out to inspect the house and many deficiencies were found. He advised that the house needs a total re-hab and brought up to current code. City gave the owner a list of requirements. The house is secure but having some vandalism by kids. Mr. Cantu says the owner should have a plan by May meeting in order to get the building permit. Motion to allow Mr. Alvarez until May meeting to have a building plan for a permit. Motion by Jim Jackson, Second by Albert Davis, motion carried.

#### A 4.9 406 Burnet Street- Dangerous Structure

Owner present-Rosie Reza. Ms. Reza advised that she is awaiting plumbing and electrical inspection from the City. The house has been vacant for approximately 1.5 years. Mr. Cantu advised that the owner needs to make progress and recommends allowing until May meeting for a progress report. Motion to allow owner until May meeting to report progress with list of planned repairs, following the City inspection with the next week. Motion by Jim Jackson, Second by Bobbie Williams, motion carried.

#### A 4.1 800 Fields Street- Dangerous Structure

Mr. Cantu stated that a contract has been awarded to demolish the house and work should be complete within one week.

#### A 4.2 509 Fannin Street- Dangerous Structure

Mr. Cantu stated that there is nothing to report. House is secure. Allow owner more time for progress.

#### A 4.3 903 Center Street- Dangerous Structure

Mr. Cantu stated that a demolition permit was obtained in December but no progress yet. The house is secure. House was sold to someone else. Permit is good for 6 months, i.e. thru May.

#### A 4.4 1600 Maiden Lane- Dangerous Structure

Mr. Cantu stated that the house was sold by auction in a tax sale. City will monitor the situation. House is secure.

#### A 4.5 504 Center Street- Dangerous Structure

Mr. Cantu advised property is clean completely. Remove from the list.

- A 4.6 205 Clark Street- Dangerous Structure
    - Mr. Cantu stated clean-up is complete. Clean-up was performed by Fort Bend Corp and Friends of North Richmond. Remove from list.
  - A 4.7 1011 Preston Street- Dangerous Structure
    - Mr. Cantu advised property is clean completely. Remove from the list.
  - A 4.10 309 Wheaton Street- Dangerous Structure
    - Mr. Cantu stated that the owner was previously allowed 6 months to clean up the property. Owner plans to demolish the building by end of June.
  - A 4.14 613 Maiden Lane- Dangerous Structure
    - Mr. Cantu stated the City has contacted Calvary Episcopal Church. Calvary has committed to handle the demolition soon.
  - A 4.16 724 Lettie Street- Dangerous Structure
    - Mr. Cantu stated no progress made yet. He recommends issuing a 30 day notice letter demanding demolition. Motion that the City issue a 30 day notice to repair or demolish structure. Motion by Jim Jackson, Second by Bobbie Williams, motion carried.
  - A 5 The commission review and take action on the dangerous buildings found to be in violation.
    - A 5.1 907 South Sixth Street- Dangerous Structure
      - Mr. Cantu stated final letters have been sent out.
    - A 5.2 603 Fannin Street- Dangerous Structure
      - Mr. Cantu stated final letters have been sent out.
    - A 5.3 514 Travis Street- Dangerous Structure
      - Mr. Cantu stated final letters have been sent out.
    - A 5.4 708 Lettie Street- Dangerous Structure
      - Mr. Cantu stated that the letter process has been started.
    - A 5.5 606 Fannin Street- Dangerous Structure
      - Mr. Cantu stated that the letter process has been started.
- Mr. Cantu stated that all final letters will have been send out by the May meeting.
- A-6 Commission to approve next business meeting for May 22, 2017 at 5:30 pm.
  - Motion given by Jim Jackson, second by Albert Davis, motion carried.

A-7 Adjournment

Motion to adjourn at 6:17 p.m. given by Albert Davis, second by Jim Jackson, motion carried.

APPROVED:

ATTEST

\_\_\_\_\_  
David Reese

\_\_\_\_\_  
Albert Cantu