



# CITY OF RICHMOND

Parks and Recreation Board

Regular Meeting Minutes

600 Morton Street – City Hall Annex

Wednesday, April 12, 2017 at 5:00 P.M.

A Charming Past. A Soaring Future.

## PARKS AND RECREATION BOARD REGULAR MEETING MINUTES

The Parks and Recreation Board (Board) for the City of Richmond, Texas, met in a regular scheduled meeting on Wednesday, April 12, 2017 at 5:00 p.m. Chair Robert Haas called the meeting to order at 5:02 p.m. A quorum was present, with the following members in attendance:

1	Vacant	4	<b>Robert Haas</b>	7	<del>Veronica Torres</del>
2	<del>Steve Host</del>	5	<del>Carrie Jackson</del>	8	<b>Robert Hodge</b>
3	Vacant	6	<b>Barbara Johnson</b>	9	<b>Pat Pittman</b>

A1: Robert Haas declared the meeting open at 5:02 pm with a quorum present.

A2: Robert Haas called for public comments; having none closed this item.

### CONSENT AGENDA:

B1: *Review and approve minutes from the March 22, 2017.*

B2: *Monthly Report to the City Commission.*

B3: *Date of next meeting: May 10, 2017.*

No comments on the Consent Agenda. Motion by Johnson and second by Torres to approve the consent agenda. Unanimous.

### REGULAR AGENDA

#### **C-1 Consider choosing the style and design of the sign and monuments for Freeman Town Park.**

Public Works Director Howard Christian presented some examples of existing signs in some of the parks. He also noted that presently signage is not part of the budget for improvements now underway and that we may have to create funding for a sign. While action was not formally taken, it was noted by members present that their interest settled around the existing sign at Crawford Park. Hunter Rush, Senior Planner, MHS Planning & Design, LLC, was present and noted that sign was their design and agreed to forward some additional sign details for the next meeting. Discussion only.

#### **C-2 Consider the landscape for Freeman Town Park.**

There was brief discussion suggesting allowing construction presently underway to progress and revisit this later. No action.

C-3 **Parks Master Plan draft review and take action. Duet.**

Hunter Rush, Senior Planner, MHS Planning & Design, LLC, made a presentation of the draft plan centering on citizen input and focus group results. Haas indicated he wishes to have a new neighborhood type park be included for North Richmond noting there is property located between Collins Road and Mable Street owned by L.C.I.S.D. and the City of Richmond. Haas to provide additional information to Mr. Rush. Haas asked that Board Members compile their comments and suggestions and forward them to him. Haas will send them on to Mr. Rush. The final draft should be brought to the Board on May 10, 2017 for review, and act upon.

C-4 **Staff Information Reports.**

Christian reported the top pulley & cap of the flag pole was replaced.

C-5 **Bicycle Lanes-feasibility update. Construction requirement details. Work toward a recommendation to forward for inclusion into the City of Richmond Infrastructure Standards.**

Duet made a presentation on the definitions and technical details for bicycle lanes. Duet to email her presentation for the Board to review.


C-6 **Park visits by park board members.**

No comments.

C-7 **Adjournment.**

Johnson motion to adjourn, second by Hodge. Unanimous. 5:48 pm.

Approved:

  
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Robert Haas, Parks and Recreation Board Chair