

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on October 20, 2014 at 4:30 p.m. Mayor Moore called the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner
Terri Vela, City Manager
Laura Scarlato, City Secretary

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of awards and proclamations.

The mayor recognized the participants of the Fort Bend County Literacy Council Great Adult Spelling Bee. They were as follows; Elizabeth Neal, Stephen Rychlik and Danell Gaydos all with the Richmond Police Department. She indicated that she was a judge at the event and that Richmond was represented well and was a lot of fun. City Manager, Terri Vela gave tribute to the team name which was the "Richmond Buzz" and how the name was creative.

A proclamation was read by Mayor Moore for the City of Richmond pledging their support to the Military Order of The Purple Heart which has honored the wounded veterans and their families since 1782. The City of Richmond will be designated a Purple Heart City in the State of Texas. Mr. Felix Garcia, Senior Vice Commander with the Department of Texas (Purple Heart) was present to accept the proclamation and upon receiving it presented the Mayor and commissioners with a lovely plaque to display with the designation.

The Mayor then read a proclamation indicating that the City of Richmond is proud to participate in Breast Cancer Awareness Month. Early detection is the key and the city urges employees and citizens to be tested and this proclamation is to

raise awareness of the second most common kind of cancer found in women. Avis McCray, Executive Administrator received the proclamation on behalf of the Susan G. Komen Houston Organization. Although Ms. McCray arrived late and did not see the presentation, she was very appreciative of the recognition by the City of Richmond.

The City Manager, Terri Vela recognized Susan Lang, Finance Director as the custodian of the Comprehensive Annual Financial Report (CAFR). Mayor Moore announced that The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Richmond by the Government Finance Officers Association of the United States and Canada (GFOA). The Mayor also noted that GFOA serves 17,500 government finance professionals and this is the highest form of recognition in the area of governmental accounting and financial reporting. Ms. Lang was presented with the award.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were none, therefore the agenda item was closed.

Agenda item A4; Mayor Moore introduced Liz Probst, Associate Planner with Kendig Keast Collaborative who provided a presentation of the City of Richmond Trail Master Plan. Ms. Probst gave a brief overview of the vision for the trail system, plan objectives, planning process and potential connectivity throughout the city and with Rosenberg. The plan is a long term projection of the possibilities of the trail system, possibilities for funding and design guidance. The goal is to provide a pedestrian and bicycle friendly approach to transportation and recreation infrastructure. Following questions and comments this item was closed as no action was required.

Mayor Moore introduced agenda item A5, a presentation and consideration of possible action on the Brazos River Erosion Mitigation (BREM) study proposed by Fort Bend County. Fort Bend County Engineer, Richard Stolleis gave a presentation depicting the erosion that is occurring along the Brazos River. The river is eroding at a rate of 4 feet per year near Richmond, TX and is a threat to the historical sites, downtown, the County Courthouse and Justice Center as well as the Union Pacific Railroad Bridge and Track. Mr. Stolleis indicated that the Army Corps of Engineers have been engaged and the county is only working to initiate the process and hopefully mitigate the problem, thus slowing it down. Mr. Stolleis fielded questions from the Mayor and Commission such as; has erosion control ever worked, how will it affect the aesthetic appearance of the natural beauty of the river, would the city be

involved, is it local and are you asking for funds? Mr. Stolleis responded that he is merely looking for a nod of support from the City of Richmond and that the project is still in the infancy stage. City Manager, Terri Vela said that yes they would support the project with the condition that Richmond representatives would be involved and remain informed of the progress and be alerted to authorize the next phase of the project. The Mayor and Commissioners agreed with Ms. Vela and the item was closed.

Mayor Moore introduced the Public Hearing for the annexation of 4.849 acres of land at the Surface Water Treatment Plant Site located at 5600 Riverwood Dr. City Manager, Terri Vela clarified that the city had held one public hearing on October 6, 2014 but we are now starting the process again therefore, this would be the first Public Hearing for this acreage. Mayor Moore asked for public comments and there were none, the agenda item A6 was closed.

Mayor Moore introduced the consent agenda, A7 with the following items:

1. Review and approve the minutes for the meeting September 15, 2014 Commission Meeting and the October 6, 2014 Public Hearing.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report and Quarterly Investment Report.
7. Review and approve the Public Works Report.
8. Set the date for next meeting to be Monday, November 17th @ 4:30

Commissioner Gilmore inquired as to the success of National Night Out. Fire Chief Mike Youngblood reported that they attended approximately 30 venues and felt that the Fire Departments presence was greatly appreciated. Assistant Police Chief Dixie Brzozowski reported that 7 locations were visited by the Police Department. Commissioner Gilmore moved to approve the consent agenda and Commissioner Torres seconded and the vote was two "ayes" and no "nays" for approval of the consent agenda.

Mayor Moore introduced agenda item A8 to review and consider approving Ordinance No. 2014-15, the Interlocal Agreement of Fort Bend County for Fire Protection in Unincorporated Fort Bend County City Manager, Terri Vela explained

that the agreement is an annual agreement that the city enters into with the county which allows for reimbursement of unincorporated areas. The county will reimburse the city each year in the amount of \$350,000. Fire Chief Mike Youngblood has approved the document. Commissioner Glen Gilmore made the motion to approve the Interlocal Agreement for FY 2014-2015 via Ordinance No. 2014-15. Commissioner Jesse Torres seconded the motion and the vote was unanimous.

Mayor Moore introduced agenda item A9 to review and consider awarding the Construction Contract to Bass Construction because of the recommendation received from Brown Reynolds Watford Architects Inc (BRW). Terri Vela, City Manager indicated there were six bids received and reviewed by the design committee and BRW. The current fire station has a cracked slab and it has been determined that it needs to be replaced as well as relocated. Bass Construction's Bid came in at \$3.476 million and it has been selected as the winning bid. Commissioner Torres requested to see the other bids that were submitted. Ms. Vela indicated that she would supply them to him. Commissioner Torres made the motion to approve the awarding of the Construction Contract to Bass Construction. Commissioner Gilmore seconded the motion and there were two "ayes" to accept and no "nays". Bob Bass, President of Bass Construction thanked the Mayor and Commissioners for their vote of confidence and conveyed that he has enjoyed working with the City of Richmond in the past. Mr. Bass feels that once the new Fire Station is completed, it will be the centerpiece of the community.

Agenda item A10 to review and consider approving the Resolution No. 85-2014, Support for Expansion of Texas State Technical College (TSTC). City Manager, Terri Vela noted that TSTC had expressed their desire to expand in Fort Bend County and would possibly be located in Richmond's ETJ. TSTC had received a support letter from the Development Corporation of Richmond and found it necessary to also receive the support letter from the City of Richmond in order to take to the state legislature. Commissioner Gilmore motioned to approved Resolution No. 85-2014, Support for Expansion of Texas State Technical College and Commissioner Torres seconded the motion and the vote was unanimous.

Agenda A11 was to review and consider approving the 2015 Holiday Schedule for the employees of the City of Richmond. City Manager, Terri Vela indicated that the city piggybacks off of the Fort Bend County Holiday Schedule versus the Federal Holiday Schedule. The schedule includes 12 days with the fire fighters being allowed to exchange the Labor Day holiday for the observance of 911 Day in accordance with the House Bill 2113 established September 11.

Commissioner Gilmore motioned to approve the 2015 Holiday Schedule and Commissioner Torres seconded the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A12 to review and consider the HGAC Board Member Appointment for fiscal year 2015. Commissioner Jesse Torres will be the representative and Lenert Kurtz; Public Works Director will serve as the alternate. Commissioner Gilmore made the motion to approve the appointment and Commissioner Torres seconded the motion with a unanimous vote.

Mayor Moore introduced agenda item A13 to review and consider waiving the fee for a banner at Crawford Park that was requested by the Historic Richmond Association and for Fort Bend County Museum. City Manager, Terri Vela described the procedures in reserving the space to place a banner. It is on a first come first serve basis, not a reoccurring reservation and the fee is \$50 to reserve it. It requires the city employees to put up and take down the banner which is somewhat labor intensive as well as monitor for vandalism. Commissioner Gilmore pointed out that a large percentage of the requests are from non-profit organizations therefore, if we waive the fee for one organization we need to do it for all of them, thus questioning why there is a fee in place. Commissioner Gilmore made the motion to deny the request for the waiver of the fee for a banner at Crawford Park. Commissioner Torres seconded the motion. There were two "ayes" and no "nays" and the waiver was denied.

Mayor Moore introduced agenda item A14 to review and consider approving the Final Plat for the Amended Plat for Del Webb Sweetgrass, Section 7. The purpose of this amending plat is to modify the 14' utility easement in Lot #6 and Restricted Reserve "C". Based on the recommendations from Kelly Kaluza with Kelly Kaluza & Associates (KKA) Commissioner Gilmore motioned to approve the amended plat and Mayor Moore seconded the motion. There were two "ayes" and no "nays" to approve.

Mayor Moore introduced agenda item A15 to review and consider the Ordinance No. 2014-16 Easement with Fort Bend County, Liberty Street. City Manager, Terri Vela clarified that the .072 acres would release to the county a portion of the "wedge" that was used for the Farmer's Market. The few feet of parking would be dedicated to the City of Richmond so that the city would not be encroaching on the county. Commissioner Gilmore made the motion to approve the Ordinance No. 2014-16 Easement with Fort Bend County. Commissioner Torres seconded the motion and the vote was unanimous.

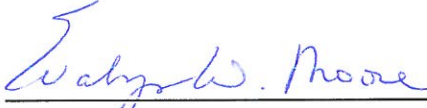
Mayor Moore announced that the Commission would now meet in Executive Session at 5:47 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation and 551.074, Personnel Matters. Commissioner Gilmore moved to adjourn to Executive Session, and Commissioner Torres seconded and the motion carried by a vote of two "ayes" and no "nays". Mayor Moore announced that the City Commission adjourns into executive session, authorized by Texas Government Code Section 551.071 and Section 551.074 Attorney Consultation and Personnel Matters, closed meeting.

The Commission reconvened into Open Session at 6:20 p.m. and no action was taken during Executive Session

The Commission recommended revising the contract of the current City Manager, Terri Vela. Commissioner Gilmore made the motion to approve the amended contract and Commissioner Torres abstained from voting. The Mayor seconded the motion. The votes were two "ayes" and no "nays".

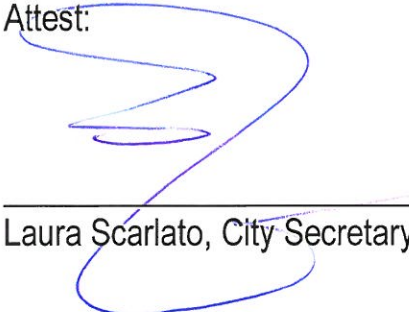
There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary