

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on December 15, 2014 at 4:30 p.m. Mayor Moore called the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Glen Gilmore, Commissioner  
Jesse Torres, Commissioner –Arrived at 4:32, after the session had started.  
Terri Vela, City Manager  
Laura Scarlato, City Secretary

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Mayor Moore announced the promotion of Robert Gomez, Jose Magana and Richard Munoz as new Lieutenants with the Fire Department. Lieutenant Jose Magana was present to be recognized; he was congratulated and wished the best of luck.

Mayor Moore presented a plaque to Dawn Engeling for her 25 years of dedicated service to the Fire Department.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were four signed up and spoke in the following order:

Tres Dale Davis with the Citizens for Richmond spoke regarding his desire for there to be four commissioners vs two for the City of Richmond. Mr. Davis feels the city has grown and that this is the time to make a charter amendment. He submitted a petition signed by 40 voters requesting a Charter Review Committee to review the entire charter before the next election on May 9, 2015.

Paul Metcalf with Y.E.S. for ESD #7 PAC spoke regarding Agenda Item A5 which was granting consent to create Fort Bend County Emergency Services No. 7 for Pecan Grove Volunteer Fire Department Service Area. Mr. Metcalf indicated that he has the overwhelming support from the Pecan Grove residents and Fire Men regarding the ESD. It would increase the response time. The Pecan Grove VFD works well with the RFD and they need to keep growing. Mr. Metcalf asked that we please approve this motion. His request was met with abundant applause.

Chuck Bertrand with the Pecan Grove Volunteer Fire Department, Board President. Mr. Bertrand stated that they are having funding difficulties as they grow. That the City of Richmond and Pecan Grove need to work together. The railroad tracks would potentially prevent the Richmond Fire Department from responding to Pecan Grove. Citizens of Pecan Grove think that taxes fund the VFD but they do not. They need a more reliable method of funding because it truly is voluntary the way it is currently. Therefore ESD is necessary to enhance this Fire Department and Medical Safety. They want to hire more people and staff two stations.

Joe Woolley with the Pecan Grove Fire Department. Mr. Woolley stated that the VFD is struggling with funding due to the voluntary donations. They need the ESD to fully staff both stations. Pecan Grove wishes to create a better fire department, enhance the ability to assist the City of Richmond Fire Department on 359.

Carlos Garcia spoke regarding the meeting time of the commission meetings being at 4:30 p.m. Mr. Garcia indicated that the homeowners and citizens are at work and it is an inconvenience to many. If you are a business owner such as himself, you have to shut down your business to attend the meetings. "The City of Richmond is not Mayberry RFD" stated Mr. Garcia. He made an official request to the City Secretary that an item be placed on the agenda for the January 20, 2015 Commission Meeting regarding the 4:30 meeting time Ordinance. He would also like a survey to be placed on the water bill as to the meeting time as well as the website. Mr. Garcia's second topic for discussion was that the city charter is not perfect and includes a significant amount of rubber stamping. He would like to discuss forming a charter review committee. There was also a formal request that was made to the City Secretary to place it as an agenda item on the January 20, 2015 commission meeting regarding a charter review committee being formed.

This concluded the public comments; therefore agenda item A3 was closed.

Mayor Moore introduced the consent agenda, A4 with the following items:

1. Review and approve the minutes for the meeting November 17, 2014 Commission Meeting.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report and Quarterly Investment Report.
7. Review and approve the Public Works Report.
8. Set the date for next meeting to be Monday, January 20th @ 4:30 p.m.

There was no discussion regarding the remaining agenda items (item 2 was pulled for discussion) therefore Commissioner Gilmore made the motion to approve the consent agenda and Commissioner Torres seconded with a vote or two “ayes” and no “nays”.

Commissioner Gilmore requested that consent agenda item no. 2 which is the report for the Fire Department be pulled for a separate discussion. The Mayor requested an update from Fire Chief, Mike Youngblood regarding the new Fire Station progress. Chief Youngblood reported that the foundation has been poured and the plumbing is complete. The construction is ahead of schedule at this time. Recognition goes to the Street Department and Jim Whitehead for completing the pad work and saving the city money by keeping the work inhouse. Commissioner Gilmore moved to approve consent agenda item 2 and Commissioner Torres seconded and the vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A5 to review and consider granting consent to call an election to create Fort Bend County Emergency Services No. 7 (Pecan Grove VFD Service Area). City Manager, Terri Vela presented the item by indicating that the city had received a letter from Coveler & Katz, the attorneys representing Pecan Grove. Mr. Howard Katz was present to speak on behalf of Pecan Grove. The ESD would impose a 10 cent max ad valorem tax on a \$100,000 home for fire protection. The ESD would have to have an election on sales tax. There is a five member board. There would be no restrictions on a city or the ETJ. The city has a right to remove after annexation if they do annex. The population of the area in question is 15,000. The city has full autonomy. Mr. Gilmore commented

on the intentions within Pecan Grove of the ESD/VFD and the MUD. Mr. Paul Metcalf confirmed that they are completely independent. Commissioner Torres asked questions regarding the staffing and number of stations.

Mayor Moore announced that the Commission would now meet in Executive Session at 5:07 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation. Commissioner Gilmore moved to adjourn to Executive Session, and Commissioner Torres seconded and the motion carried by a vote of two “ayes” and no “nays”. Mayor Moore announced that the City Commission adjourns into executive session, authorized by Texas Government Code Section 551.071 Attorney Consultation, closed meeting.

The Commission reconvened into Open Session at 5:26 p.m. and Commissioner Torres motioned not to approve the Emergency Services No. 7. Commissioner Gilmore seconded the motion and the votes were two “nays” and no “ayes”, therefore the consent to grant was not passed. Commissioner Torres stated that looking at the City of Richmond’s economic future was not in the best interest to pass the creation of the Emergency Services District.

Mayor Moore introduced agenda item A6 to consider approving Ordinance No. 2014-12, the annexation of 4.849 acres of land, Surface Water Treatment Plant Site, 5600 Riverwood Dr., Terri Vela, City Manager clarified the location and the language. There was no discussion regarding the ordinance. Commissioner Gilmore made a motion to approve Ordinance No. 2014-12 the annexation of the Surface Water Treatment Plant property. Commissioner Torres seconded the motion and the vote was two “ayes” and no “nays” to approve Ordinance No. 2014-12.

Agenda item A7 was introduced by Terri Vela, City Manager the item being the Trail Master Plan. Ms. Vela would like to pull the agenda item for further review and place on the agenda at the January 20, 2015 Commission Meeting. No further action was taken.

Mayor Moore introduced agenda item A8 to review and consider approving the Interlocal Contract with The City of Richmond and the Harris County Department of Education. Finance Director, Susan Lang presented the agreement whereas the city would have the opportunity to pool entities and work with Harris County who is a member of a co-op and get discount prices because of the volume we bring to the table. In particular the city is looking at a lease agreement on our copy machines.

Commissioner Gilmore made a motion to approve the Interlocal Contract between the City of Richmond and Harris County Department of Education. Commissioner Torres seconded the motion. The vote to approve the contract was two “ayes” and no “nays”, therefore the Interlocal Contract passed.

Mayor Moore introduced agenda item A9 to review and consider approving the Community Development Block Grant Agreement for installation of the sanitary sewer collection line improvements Phase VI in the amount of \$215,000. City Manager, Terri Vela clarified there are 10 manholes in the area to be rehabilitated. The grant would provide for the installation of sanitary sewer collection line improvements, construction of approximately 2,800 linear feet of 8-inch sanitary sewer line along with sewer line video inspection with closed circuit TV. The area is Newton Drive from North 3<sup>rd</sup> St. through North 10<sup>th</sup> St., Clay St. from North 3<sup>rd</sup> to approximately 900 feet to the west, North 4<sup>th</sup> from Clay to Jane Long. Commissioner Gilmore motioned to approve the Community Development Block Grant Agreement and Commissioner Torres seconded the motion with a unanimous vote to approve.

Mayor Moore presented agenda item A10 to review and consider approving the Third Amendment for Rio Vista (MUD 145) Water Supply and Wastewater Services Contract. City Manager Vela clarified that this was the Edgar Water Well or Water Well #5. The amendment provides one hundred fifty-two thousand seven hundred seventy-five (152,775) gpd of Wastewater Services to the District during the term of the Contract. The amendment also addresses the cost of designing and constructing the New Lift Station Package and the capacity therein will be shared by the City and the District on a pro rata basis based on the District's revised allocation of 152,775 gpd of capacity in the New Lift Station Package, and shall be determined by using a formula, the numerator of which is 152,775 gpd and the denominator of which is 684,720 gpd. Commissioner Gilmore made the motion to approve the Third Amendment for Rio Vista Water Supply and Wastewater Service Contract. Commissioner Torres seconded the motion and the votes were two “ayes” and no “nays” in support of approving the amendment.

Mayor Moore introduced agenda item A11 to review and consider approving Preliminary Plat for Kingdom Heights Section 3, 71 Lots, 4 Blocks and 5 Reserve. Kelly Kaluza with Kelly Kaluza & Associates “KK&A” recommended approving the preliminary plat subject to his comments. Commissioner Gilmore motioned to approve the Preliminary Plat for Kingdom Heights Section 3, 71 Lots, 4 Blocks and 5 Reserve with Commissioner Torres seconding the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A12 to review and consider approving Preliminary Plat for ValPlace Richmond for 6.106 acres of land and a Partial Replat of Reserve J Los Puentes Office, U.S. Highway 59. Mr. Kaluza with KK&A recommended approving the preliminary plot and partial replat subject to his comments. Commissioner Gilmore motioned to approve the Preliminary Plat for ValPlace Richmond for 6.106 acres of land and a Partial Replat of Reserve J Los Puentes Office, U.S. Highway 59 with Commissioner Torres seconding the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A13 to review and consider approving Revised Plat for Canyon Gate at the Brazos Section 2 and Partial Replat No. 3, 4.5474 acres of land on Crabb River Road. Kelly Kaluza with KK&A recommended approving the revised plat and the partial replat subject to his comments. Commissioner Torres motioned to approve the Revised Plat for Canyon Gate at the Brazos Section 2 and Partial Replat No. 3, 4.5474 acres of land on Crabb River Road with Commissioner Gilmore seconding the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A14 to review and consider approving Revised Final Plat for the Precinct Line Boat and RV with 7.6289 acres of land on a Commercial Reserve on Precinct Line Road. Kelly Kaluza with KK&A recommended approving the revised final plat subject to his comments. Commissioner Gilmore motioned to approve the Final Plat for the Precinct Line Boat and RV acreage on Precinct Line Road with Commissioner Gilmore seconding the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A15 to review and consider approving the Final Plat – Revised, A Fast Bail Bonds with .3970 acres of land and two commercial reserves on Front Street. Kelly Kaluza with KK&A recommended approving the Final Plat-Revised subject to his comments. Commissioner Gilmore motioned to approve the Final Plat –Revised, A Fast Bail Bonds with .3970 acres of land and two commercial reserves on Front Street. Commissioner Torres seconded the motion and the vote was unanimous to approve

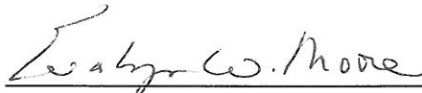
Mayor Moore introduced agenda item A16 to review and consider approving a Petition for Consent to create Williams Ranch Municipal District No. 1. City Manager Vela presented the details of the petition that the MUD needs TCEQ approval, needs to submit an SPA agreement and water and wastewater agreements. Ms. Vela

reiterated that this is only the petition to create the Municipal District. Commissioner Torres made the motion to approve the petition for consent to create the Williams Ranch Municipal District No. 1 with Commissioner Gilmore seconding the motion. The votes were two “ayes” and two “nays” to approve the consent.


Mayor Moore introduced agenda item A17 to review and consider re-appointing Fort Bend Subsidence District Board Member, Karl Baumgartner. City Manager Vela indicated that a letter signed by Mayor Moore be submitted to the Subsidence District. The term will be in effect from January 1, 2015 through January 1, 2017. Commissioner Gilmore motioned to appoint Karl Baumgartner to continue serving on the Fort Bend Subsidence District Board with Commissioner Torres seconding the motion. The votes were unanimous to appoint Mr. Baumgartner.

There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned. The meeting was adjourned at 5:51 p.m.

APPROVED:

  
Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary