

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on January 20, 2015 at 4:30 p.m. Mayor Moore called the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner
Terri Vela, City Manager
Laura Scarlato, City Secretary

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Mayor Moore presented a plaque to Kenneth Jansky for his 5 years of dedicated service to the Street Department.

The Retirement of Robert Haas from the Fire and Permit Departments was recognized and he was presented a watch for his 27+ years of service to the City of Richmond. Commissioner Gilmore shared stories regarding Robert and how he had been here through the acquisition of the fire field, the first ladder truck, brush truck and the fire at the Baptist Church. Mayor Moore thanked Robert for his assistance with many large projects throughout the years. City Manager Terri Vela thanked Rebecca Haas, Robert's wife for her support of Robert through his many years of service to the city. Vela stated that sometimes we forget the sacrifice that spouses make when their husbands or wives leave their own families to go fight a fire or during a hurricane. Commissioner Torres thanked Robert for his support to the Lamar Consolidated School Board during Mr. Torres tenure on the board. Robert indicated that he had signed up for the Marine Corps in 1971 and spent two years in the corps but the remainder of his career had been employed with the City of Richmond.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were no comments and the agenda item was closed.

Agenda item A4 was a Public Hearing for River Pointe Center Reserve "B" Replat No. 1, 5.535 acres of land, Pointe West Circle and Ransom Road. There were no comments from the public; therefore the public hearing was closed.

Mayor Moore introduced the consent agenda, A5 with the following items:

1. Review and approve the minutes for the meeting December 15, 2014 Commission Meeting.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report and Quarterly Investment Report.
7. Review and approve the Public Works Report.
8. Set the date for next meeting to be Monday, February 16th @ 4:30 p.m.

There was no discussion regarding the remaining agenda items (item 3 was pulled for discussion) therefore Commissioner Gilmore made the motion to approve the consent agenda and Commissioner Torres seconded with a vote or two "ayes" and no "nays".

Mayor Evalyn W. Moore requested that consent agenda item no. 3 which is the report for the Police Department be pulled for a separate discussion. The Mayor wished to recognize Officer Golovine for his community service related to the organization of the "Santa Behind The Badge" event. This year the event provided for approximately 40 children from financially distressed families. The Mayor wanted to let the officer know that she was very proud of him and the service he provides to our community. City Manager Vela also informed the mayor that bicycles were purchased by some of the police officers for the children. Commissioner Torres moved to approve consent agenda item 3 and Commissioner Gilmore seconded and the vote was two "ayes" and no "nays" for approval.

Mayor Moore introduced agenda item A6 to review and consider discussing the time of the Regular Commission Meeting, Ordinance No. 2013-09. City

Manager, Terri Vela introduced the item for discussion regarding changing the meeting time of the commission meetings. Commissioner Gilmore stated that the current time of 4:30 was chosen to keep costs to a minimum, not have to provide a meal to elected officials and employees or pay overtime. Commissioner Torres indicated that he is frequently late because he has a job. Commissioner Torres would like to see a compromise of maybe 5:30 p.m. Mayor Moore suggested meeting at 11:00 a.m. or 1:00 p.m. and citizens could schedule to come around their lunch hours. The item was closed with no further action needed at this time.

Agenda item A7 to review and discuss the request to form a Charter Review Commission was introduced by City Manager, Terri Vela. According to Frank Garza, City Attorney, Section 10.04 Charter Review Commission states that within the first two (2) years after the adoption of this Charter the Commission may appoint a Charter Review Commission in accordance with this section. Mr. Garza recommended not appointing a Charter Commission because it was adopted May 11, 2013. The Texas Constitution says that you may not amend the Charter within two years of it being adopted or amended. Since the election in May this year is May 9, 2015, that falls outside the two year period. Therefore, the next time the City can amend the Charter is November 2015.

Mayor Moore introduced agenda item A8 to consider approving Ordinance No. 2014-20, the Trail Master Plan. City Manager Vela clarified that the Trail Master Plan has gone through numerous revisions, one being the Historic District Sidewalks to reflect 8 foot wide sidewalks vs. 5 in the downtown area. The Historic District Amphitheater was removed and all references to it. A Public Hearing has been held regarding the Trail Master Plan and we feel this will make the city a safe walkable city. Commissioner Gilmore motioned to approve Ordinance No. 2014-20 to approve the Trail Master Plan and Commissioner Torres seconded the motion and the vote was two "ayes" and no "nays" to approve Ordinance No. 2014-20.

Agenda item A9 was introduced by Terri Vela, City Manager to review and consider approving the Strategic Partnership Agreement with the City of Richmond and Williams Ranch Municipal District No. 1. Ms. Vela would like to pull the agenda item for further review and place on the agenda at the February 16, 2015 Commission Meeting. No further action was taken.

Mayor Moore introduced agenda item A10 to review and consider approving the Budget Amendment No. 2 for FY 2014, Ordinance No. 2015-02. City Manager, Terri Vela gave a brief overview of the budget amendment in the absence of Finance

Director, Susan Lang. The increasing of the General Fund budgeted by \$0, to redistribute savings from one department to another to fund unforeseen repairs; increase the Utility Fund budgeted expenditures by \$137,000 to provide for water meters above projected growth and corresponding indirect cost allocation to General Fund; increase Debt Service expenditures by \$10,000 to fund arbitrage compliance study mandated by the federal government. Commissioner Gilmore motioned to approve the Budget Amendment Ordinance No. 2015-02 and Commissioner Torres seconded the motion. The vote to approve the ordinance was two “ayes” and no “nays”, therefore the Budget Amendment No. 2 passed.

Mayor Moore introduced agenda item A11 to review and consider adoption of Ordinance 2015-01 in order to codify the City Code and to be known in the future as the “Code of Ordinances, City of Richmond, Texas”. City Manager, Terri Vela verified for the Mayor and Commissioners what the codification process was and why it was necessary. All the ordinances have been reviewed by a legal team and are now bound in a book and will be linked on the cities website. This is a major milestone for the city and has taken approximately two years to complete. Commissioner Gilmore motioned to approve Ordinance 2015-01 to codify the City Code and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” and the motion passed.

Mayor Moore presented agenda item A12 to review and consider approving River Pointe Center Reserve “B” Replat No. 1, 5.535 acres of land, Pointe West Circle and Ransom Road. Kelly Kaluza with Kelly Kaluza & Associates recommended granting conditional plat approval subject to their comments. Commissioner Torres made the motion to approve the River Pointe Center Reserve “B” Replat No. 1 based on the recommendation of Kelly Kaluza Commissioner Gilmore seconded the motion and the votes were two “ayes” and no “nays” therefore the Replat was approved.

Mayor Moore introduced agenda item A13 to have the director of Public Works, Lenert Kurtz present an update on the TxDot Overpass Projects and Landscape improvements, 90A at Lane Drive and FM 359 at 90A. Timeline pending utility conflicts, proposed plans of roadways were given.

Mayor Moore introduced agenda item A14 to review and consider approving the Agreement with the County on the Transit Agreement for a fixed route system. City Manager Vela reiterated to the commissioners that Rob Tobias, Economic Development Director has been working with Paulette Shelton with the Fort Bend

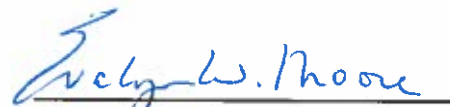
County Transportation circulation services. The Development Corporation has committed \$75,000 in funding to a shared partnership with Rosenberg, the county and the George Foundation. The plan is to have a fixed route to serve north Richmond and Freeman Town on an ongoing basis similar to Metro in Houston. Commissioner Torres motioned to approve the Interlocal Agreement for Transportation Services and Commissioner Gilmore seconded the motion. The vote was two "ayes" and no "nays" for approval.

Mayor Moore announced that the Commission would now meet in Executive Session at 5:12 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation. Commissioner Gilmore moved to adjourn to Executive Session, and Commissioner Torres seconded and the motion carried by a vote of two "ayes" and no "nays". Mayor Moore announced that the City Commission adjourns into executive session, authorized by Texas Government Code Section 551.071 Attorney Consultation, closed meeting.

The Commission reconvened into Open Session at 5:25 p.m.


There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned. The meeting was adjourned at 5:26 p.m.

APPROVED:



Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City-Secretary