

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on February 16, 2015 at 4:30 p.m. Mayor Moore called the meeting to order at 4:31 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner
Terri Vela, City Manager
Laura Scarlato, City Secretary

Mayor Moore announced that agenda items A12 and A15 are being pulled from the agenda and will be placed on a future agenda for discussion.

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Mayor Moore recognized William Norton for his 15 years of dedicated service to the Street Department. Mr. Norton was not present to receive his plaque.

Chief Youngblood presented Robert Haas with a Lifetime Achievement Award from the Fire Department with a shadow box containing several of his patches and memorabilia from his lengthy career with the city and the Richmond Fire Department. Mayor Moore presented Mr. Haas with a beautiful crystal plaque from the Fire Prevention and Permits for his outstanding service.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were no comments and the agenda item was closed.

Agenda item A4 was a Public Hearing for the Strategic Partnership Agreement between the City of Richmond and the Williams Ranch Municipal Utility

District No. 1 which is located off of U.S. 59/169. There were no comments from the public; therefore the public hearing was closed.

Mayor Moore introduced the consent agenda, A5 with the following items:

1. Review and approve the minutes for the meeting January 20, 2015 Commission Meeting.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report.
7. Review and approve the Public Works Report.
8. Set the date for next meeting to be Monday, March 16th @ 4:30 p.m.

There was no discussion regarding the consent agenda items therefore Commissioner Gilmore made the motion to approve the consent agenda and Commissioner Torres seconded with a vote of two "ayes" and no "nays".

Mayor Moore introduced agenda item A6 to review and consider approving Ordinance No. 2015-03, the Order of Election for the May 9th 2015 Election. City Manager, Terri Vela explained that this Ordinance is required to determine a voting place for the election in May and to fill the position that will be vacated by Commissioner Torres. The cost of the election will be \$5,464.00 to have early voting at the Richmond Water Facility as well as on Election Day. Commissioner Gilmore motioned to approve Ordinance No. 2015-03 Order of Election on May 9th, 2015 and Commissioner Torres seconded the motion. The vote was two "ayes" to approve and no "nays".

Agenda item A7 to review and consider approving the Joint Election Agreement and Contract for Election Services with Fort Bend County. City Manager Vela reviewed the contract with the Mayor and Commissioners, again providing the cost of \$5,464.00 to hold the election to elect one commissioner position. Commissioner Gilmore made the motion to approve the Joint Election Agreement and Contract for Election Services with Fort Bend County. Commissioner Torres seconded the motion and the vote was unanimous to approve the contract.

Mayor Moore introduced agenda item A8 to review and consider waiving the parade fees for the Lamar Little League Opening Day Parade. Commissioner Torres

commented that they may want to make their request on a form rather than on a letter next year, it would appear much neater in the future. It was clarified that the parade would begin at the George Library and proceed to George Park. Commissioner Gilmore motioned to approve waiving the parade fees for the Lamar Little League Opening Day Parade and Commissioner Torres seconded the motion. The vote was unanimous to approve.

Agenda item A9 was introduced by Terri Vela, City Manager to review and consider approve waiving the fee for the street closure for the Fort Bend County Museum's Annual Children's Day. City Manager Vela explained this is an annual event and is scheduled for March 28, 2015. They are requesting the street closure fee be waived but intend to pay the barricade fees. Commissioner Torres made the motion to approve the Fee waiver of the street closure for the Fort Bend County Museum's Annual Children's Day with Commissioner Gilmore seconding the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A10 to review and consider the request for the Historical Tax Exemption for the Historical Darst Home. City Manager Vela presented the details of the Darst Home to the Commission. The home was built in 1908 and Ms. Johnston requested the 100% exemption in 2014. There are 9 historical homes in Fort Bend County that are state recognized and 3 of those homes are in the City of Richmond. Susan Lang, City Manager reported that she had spoken with the Central Appraisal District and they indicated that with the number of potential homes that could be considered historical homes and the city being 38% tax exempt properties at this time, Richmond needs to be cautious as to granting additional tax exemptions. The fear is in causing a chain reaction of requests for the Historical Tax Exemption. Commissioner Gilmore made the motion to deny the request for the Historical Tax Exemption and Commissioner Torres seconded the motion. The vote was unanimous to deny the request.

Mayor Moore introduced agenda item A11 to review and consider granting consent to create the Williams Ranch Municipal District No. 1, Ordinance No. 2015-04. City Manager, Terri Vela reviewed the contents of the ordinance with the mayor and commissioner, pointing out the park bonds reimbursement provided for in Exhibit B of the ordinance. Commissioner Gilmore made the motion to approve Ordinance No. 2015-04 to create the Williams Ranch Municipal District No. 1. Commissioner Torres seconded the motion and the vote was two "ayes" and no "nays" and the motion passed.

Agenda item A12 was tabled at the beginning of the meeting.

Mayor Moore introduced agenda item A13 to review and discuss the Development Corporation Budget Amendment for FY 2014, Ordinance No. 2015-05. City Manager, Terri Vela clarified that this ordinance is the result of the audit review. This ordinance will increase the Development Corporation Fund budgeted expenditures by a combined total of \$870,581 (combination of 4 items). Commissioner Gilmore made the motion to approve Ordinance No. 2015-05, Development Corporation Budget Amendment for FY 2014. Commissioner Torres seconded the motion and the votes were unanimous to approve the amendment.

Mayor Moore introduced agenda item A14 to review and consider awarding the Construction Contract for a 16" Water Line Extension along FM 762. Upon reviewing the bids, Kelly Kaluza & Associates, "KK&A" recommended Texas Pride Utilities, LLC for the project as the low bidder and in a timeframe of 30 days. KK&A received positive recommendations from all the references that were solicited. Commissioner Torres inquired if any bids were from local companies. Mr. Kaluza responded that invitations were sent to local contractors but they declined due to being unavailable to take the project and Gonzales Construction was received but was not the lowest bidder. Commissioner Gilmore made the motion to award the Construction Contract for the 16" Water Line Extension along FM 762 to Texas Pride Utilities, LLC based on the recommendations of KK&A. Commissioner Torres seconded the motion. The vote was two "ayes" and no "nays" for approval.

Agenda item A15 was tabled at the beginning of the meeting.

City Manager, Terri Vela introduced agenda item A16 which was an update of the Surface Water Treatment Plant Schedule. Jordan Hibbs with Enprotec/Hibbs & Todd, Inc. thanked the mayor and commission for having him at the meeting. He reported that the mass grading is complete, the preliminary design is complete and the final design is ongoing. The easement acquisition is ongoing and so is the distribution line for the plant. Upcoming in mid to late March, they have a meeting with NRG to talk about the electrical design and easement. The project is on schedule to be completed in the summer of 2017. Ms. Vela asked if the plant would be able to be expanded to 5 million gallons a day (MGD) since it will be currently at 2 MGD. Mr. Hibbs responded that yes there is room for expansion. Commissioner Gilmore asked if the easements were up to date and Mr. Jordan responded that easement acquisitions are ongoing. Ms. Vela asked how having water well #6 on the site would benefit the city. Mr. Hibbs responded that we receive a savings when

you combine your facilities. You get more bang for your buck. It can be used for diluting. Mr. Hibbs was thanked for coming and the commissioners reiterated they hoped there would be water flowing in March of 2017.

Mayor Moore introduced agenda item A17 to review and consider approving Resolution 86-2015 authorizing the submission of the application to the Community Development Block Grant Fund for Phase VII – North Richmond Sanitary Sewer Improvements. City Manager, Terri Vela clarified that the CDBG Fund for Phase VII would be for pipe bursting and researching of lines as well as replacing aging obsolete materials and undersized sewer lines in the project area. The grant would total approximately \$200,000. Commissioner Gilmore made the motion to approve the Resolution 86-2015 authorizing the submission of the application to the Community Development Block Grant Fund for Phase VII – North Richmond Sanitary Sewer Improvements. Commissioner Torres seconded the motion with two “ayes” to approve and no “nays” with the resolution being approved.

Mayor Moore introduced agenda item A18 to review and consider approving the Engineering Qualifications for Phase VI Community Development Block Grant, North Richmond Sanitary Sewer Improvements. City Manager, Terri Vela elucidated the cities choice of Kelly Kaluza & Associates for the engineering services of the Phase VI CDBG project for the North Richmond Sanitary Sewer Improvements. KK&A had the most experience among the candidates regarding CDBG grants and the familiarity with the City of Richmond. The grant amount is for \$215,000. Commissioner Gilmore made the motion to approve the appointment of Kelly Kaluza & Associates for the Phase VI Community Development Block Grant, North Richmond Sanitary Sewer Improvement Project. Commissioner Torres seconded the motion. The votes were two “ayes” to approve and no “nays”, therefore the recommendation was approved.

Mayor Moore introduced agenda item A19 to review and consider approving Preliminary Plat for the Williams Ranch Section 1 – 11.4210 acres of land, 8 Lots and 11 Reserves, U.S. Highway 59. Mr. Kaluza with KK&A recommended approving the preliminary plat subject to his comments. Commissioner Gilmore motioned to approve the Preliminary Plat for the Williams Ranch Section 1 and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A20 to review and consider approving Preliminary Plat for the Williams Ranch Section 2 – 9.88 acres of land, 49 Lots, U.S. Highway 59. Mr. Kaluza with KK&A recommended approving the preliminary plat

subject to his comments. Commissioner Gilmore motioned to approve the Preliminary Plat for the Williams Ranch Section 2 and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A21 to review and consider approving the Preliminary Plat for the Williams Ranch Section 3 – 7.7280 acres of land, 27 Lots and 1 Reserves, U.S. Highway 59. Mr. Kaluza with KK&A recommended approving the preliminary plat subject to his comments. City Manager, Terri Vela inquired if any of the tracts were commercial of which Mr. Kaluza responded there were not. Commissioner Gilmore motioned to approve the Preliminary Plat for the Williams Ranch Section 3 and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A22 to review and consider approving the Final Plat for the Terrace at Pecan Grove – 21.984 acres of land, 92 Residential Lots, Pitts Road. Mayor Moore reiterated her displeasure with the street names of this development and to have the developer please rename the streets. Richmond wishes to remain a historical and honorable city. Mr. Kaluza assured her that the street names would be changed. Mr. Kaluza with KK&A recommended approving the Final Plat subject to his comments. Commissioner Gilmore motioned to approve the Final Plat for the Terrace at Pecan Grove and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore introduced agenda item A23 to review and consider approving the Final Plat for Dell Webb Section 13B – 21.4547 acres of land, 121 Lots. Mr. Kaluza with KK&A recommended approving the Final Plat subject to his comments. Commissioner Gilmore motioned to approve the Preliminary Plat for Dell Webb Section 13B and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

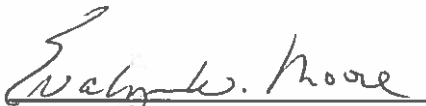
Mayor Moore introduced agenda item A24 to review and consider approving the 2014 Racial Profiling Report. City Manager, Terri Vela explained to the commissioners that this report is an annual report that is required by the state to be filed by the Police Department. Commissioner Torres asked for clarification that the report is provided so that the police cannot just stop anyone without reason. Ms. Vela responded that is correct. Commissioner Gilmore made the motion to approve the 2014 Racial Profiling Report and Commissioner Torres seconded the motion. The vote was two “ayes” and no “nays” for approval.

Mayor Moore announced that the Commission would now meet in Executive Session at 5:27 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation regarding the Pecan Grove Lawsuit and the ratification of Development Corporation Projects. Commissioner Torres moved to adjourn to Executive Session, and Commissioner Gilmore seconded and the motion carried by a vote of two "ayes" and no "nays". Mayor Moore announced that the City Commission adjourns into executive session, authorized by Texas Government Code Section 551.071 Attorney Consultation, closed meeting.

The Commission reconvened into Open Session at 6:04 p.m.

There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned. The meeting was adjourned at 6:04 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary