

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Special Session on August 11, 2017 at 4:00 p.m.

Mayor Moore proceeded to call the meeting to order at 4:04 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Jesse Torres, Commissioner P1  
Barry Beard, Commissioner P2 – Arrived at 4:25 p.m.  
Carl Drozd, Commissioner P3  
Josh Lockhart, Commissioner P4 - Absent  
Terri Vela, City Manager  
Laura Scarlato, City Secretary  
Gary Smith, City Attorney

Mayor Moore introduced agenda item A2, Public Comments. There were no individuals signed up to speak so the agenda item was closed.

Agenda item A3, to review and accept the 2017 Certified Appraisal Roll. Finance Director Susan Lang stated the Tax Assessor receives the Certified Appraisal Roll from the Central Appraisal District. Director Lang stated the minutes should reflect that the City has received the Certified Appraisal Roll as well as the Anticipated Collection Rate and New Property Values. There were no questions. Commissioner Drozd made the motion to accept the 2017 Certified Appraisal Roll, Anticipated Collection Rate and New Property Values. Commissioner Torres seconded the motion and there were two votes to accept.

Mayor Moore introduced agenda item A4, present FY 2017-2018 Budget per Charter, Section 7.02. Commission shall name the date and place of a public hearing and shall have published in the official newspaper no less than 10 days before – Set public hearing for Budget, Per Section 7.05 (September 12, 2017). Finance Director Susan Lang presented the proposed budget to the Mayor and Commissioners along with the copy to the City Secretary to be available to the public at City Hall. Terri Vela, City Manager stated there was no action to be taken at this

time just receipt of the budget. There were no questions therefore, the agenda item was closed.

Mayor Moore introduced agenda item A5 to review and consider taking action on the Interlocal Purchasing Agreement with Missouri City. Howard Christian, Public Works Director was available for questions and stated the agreement was similar to the agreement the City has with Sugar Land and Rosenberg. Commissioner Drozd inquired as to the similarities to the agreement with TML (Texas Municipal League). Finance Director Susan Lang stated that she did not recall an agreement with TML, the City has agreements with Buy Board, Harris County Purchasing Coop and several others. Following a brief discussion, Commissioner Torres made the motion to approve the Interlocal Purchasing Agreement with Missouri City. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Agenda item A6 to review and consider taking action on the Engineer's Recommendation of award for the 2nd Street Gate Outfall Installation. This project of installing an outfall gate will help prevent Park flooding from the Brazos River rising when there is no local flooding. With the Wessendorff trail project coming to a close, the outfall gate will help provide a layer of protection for the Park and the new trail system. Public Works Director Howard Christian stated the consulting engineer, Aecom has recommended Jerdon Enterprises, LP. Having received four bids on July 13, 2017 for the project, the lowest bid came in at \$92,092.92. Aecom has worked with this contractor in the past and recommends awarding the contract. Commissioner Torres made the motion to approve the Engineer Recommendation of award for the 2<sup>nd</sup> Street Gate Outfall Installation to Jerdon Enterprise, LP with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Mayor Moore Evalyn Moore introduced agenda item A7 to review and consider taking action on the Engineer's Recommendation of award of Construction contract for Fort Bend Community Block Grant Program, Phase VIII – Sanitary Sewer System Rehabilitation. Public Works Director Howard Christian stated the City has been participating in the CDBG program for many years. The program is designed to help with infrastructure improvements in areas that meet certain economic criteria. Infrastructure is generally limited to Public Works infrastructure i.e. water, wastewater, streets and drainage. The City identified sanitary sewer line segments within the approved area that need rehabilitation on San Jacinto, Alamo, and Goliad in the Heights subdivision. On July 27, 2017, eight bids were received and the low bidder was CZ Construction, LLP with a base and alternate bid of \$222,572. The consulting engineer, Kelly Kaluza & Associates has recommended

that we award the contract to CZ Construction, LLP. The project will include manhole rehabilitation and pipe bursting sanitary sewer lines. Commissioner Drozd made the motion to approve the Engineer's Recommendation of award of Construction contract for Fort Bend Community Block Grant Program, Phase VIII – Sanitary Sewer System Rehabilitation to CZ Construction, LLP. The motion was seconded by Commissioner Torres and the vote was unanimous to approve.

The agenda item A8 to review and consider taking action on the Interlocal Agreement for the Water Wise Program in the 2017-2018 school year was introduced by Mayor Moore. City Manager Terri Vela spoke regarding this agenda item stating the Fort Bend Subsidence District would be raising the cost per student sponsored to \$36.46 for this school period. City Manager Vela stated this is the first increase the District has experienced in several years. The City receives water credits for the Surface Water Treatment Plant for their participation in the program. The program is limited to 1000 students in the Fort Bend County District. City Manager Vela stated the Development Corporation of Richmond is the funding source for this program. Commissioner Torres made the motion to approve the Interlocal Agreement for the Water Wise Program in the 2017-2018 school year with Commissioner Drozd seconding the motion. The vote was unanimous to approve with two votes.

Agenda item A9 to review and consider taking action on Resolution No. 192-2017, establishing administrative and copy charges for requests for information. City Attorney Gary Smith addressed the Mayor and Commissioners stating that the Honorable Judge Ross had requested that fees be established for the Municipal Court to charge for both staff time and materials for judicial record requests. Following a brief question and answer period, Commissioner Drozd made the motion to approve with a modification to Section 2 (d), Resolution No. 192-2017, establishing administrative and copy charges for requests for information with the modification to Section 2 (d) to include "actual cost of the medium if the greater than \$3.00. Commissioner Torres seconded the motion and the vote was two "ayes" and no "nays".

Commissioner Torres made the motion to adjourn to Executive Session, as authorized by Texas Government Code, Sections 551.071, Consultation with Attorney, and 551.087, Economic Development Negotiations. Commissioner Drozd seconded the motion. The vote was unanimous to adjourn at 4:25 p.m.


The Commission reconvened into Open Session at 5:00 p.m.

No action was taken in Executive Session regarding the lawsuit or the business prospect expansion.

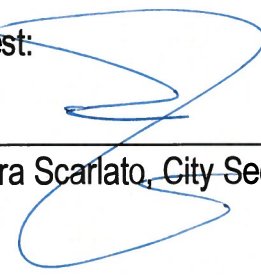
Commissioner Torres made the motion to approve the authorization of the City Manager, Terri Vela to execute the Engagement Letter with Davidson Troilo Ream & Garza. Commissioner Beard seconding the motion and the vote was unanimous to approve.

With no further business to discuss, the Mayor Evalyn W. Moore declared the meeting adjourned at 5:01 p.m.

APPROVED:

  
Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary