

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on June 15, 2015 at 4:30 p.m. Mayor Moore called the meeting to order at 4:30 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner - Absent
Terri Vela, City Manager
Laura Scarlato, City Secretary

Mayor Moore declared the meeting open at 4:31 p.m.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Mayor Moore introduced the new Planner, Jessica Duet and welcomed Jessica to the City of Richmond. She noted that Jessica jumped in and helped with the recent flooding event and we were all grateful.

Mayor Moore gave recognition to Susan Lang and the Finance Department of the 2015 Silver Leadership Circle Award for Financial Transparency. This is the City of Richmond's 5th year receiving this award.

The City of Richmond has been honored with being named one of the safest cities in Texas by receiving the SafeWise Designation. Out of 50 cities, Richmond was ranked number 42 on the list of safest cities.

Diana Butinski from the Police Department was recognized for his 20 years of service to the City of Richmond. Officer Butinski was present to receive her plaque.

Robert Oliver from the Municipal Court Department was recognized for his five years of service to the City of Richmond. Officer Oliver was present to receive his plaque.

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were no comments; therefore the agenda item was closed.

Agenda item A4 was introduced by Mayor Moore regarding the Public Hearing on the Unified Development Code. Amy Carl with the Greater Houston Builders Association was present to speak. Ms. Carl gave praise to the cities new planner, Jessica Duet being incredibly communicative with the developers and hopeful that we will continue to have a great working relationship.

Mayor Moore introduced the consent agenda; A5 with the following items.

1. Review and approve the minutes for the meeting May 18, 2015 Commission Meeting.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report.
7. Review and approve the Public Works Report.
8. Set the date for the next two meetings to be Monday, July 20th @ 6:00 p.m.

Mayor Moore wished to recognize Fire Chief Mike Youngblood, Ray Burciaga and Police Chief Gary Adams for their leadership during the recent flooding event. The Mayor thanked everyone who manned the Emergency Operations Center for 24 hours for 6 days monitoring the storm. It was a tremendous effort and it was appreciated.

City Manager, Terri Vela made note of the next Commission Meeting to be held on July 20, 2015 at a new time of 6:00 p.m. The Mayor explained this was on a trial basis to see how the public responds. There being no further discussion regarding the consent agenda items, Commissioner Gilmore made the motion to approve the consent agenda and Mayor Moore seconded with a vote of two "ayes" and no "nays".

Mayor Moore introduced agenda item A6 to review and consider approving Resolution No. 93-2015, the Strategic Partnership Agreement with Fort Bend County Municipal Utility District No. 215. Terri Vela, City Manager reviewed the terms of the

Agreement and the requirement that had been met including two public hearings which were held on April 20, 2015 and May 18, 2015 as required. The City will rebate to MUD 215 50% of the Sales and Use Tax it collects from the property within this District. The District consists of 578 acres and is located entirely in the City of Richmond's ETJ. Commissioner Gilmore made the motion to approve Resolution No. 93-2015, the Strategic Partnership Agreement with Municipal Utility District No. 215. Mayor Moore seconded the motion and the Resolution was approved with two "ayes" and no "nays".

The Agenda item no. A7 was introduced to review and consider approving Resolution No. 97-2015 which consists of the Reappointments to the West Fort Bend Management District Board. The terms of Todd Johnson and Keith J. Dupuis are ending on June 1, 2015. There was a brief discussion; the mayor thanked them for their service to the city and their willingness to continue to serve on the WFBMD. Mayor Moore made the motion to approve Resolution No. 97-2015 and the Reappointment of Todd Johnson and Keith J. Dupuis to the West Fort Bend Management District Board for a term of four years ending June 1, 2019. Commissioner Gilmore seconded the motion and the Resolution was approved with two "ayes" and no "nays".

Mayor Moore introduced agenda item no. A8 to review and consider approving Resolution No. 98-2015 which consists of the Reappointment of a Board Member to the Development Corporation. The two year term of Joe Bonham expired on May 17, 2015. City Manager Terri Vela stated that Mr. Bonham has served for two terms and would like to continue serving. Commissioner Gilmore stated that Mr. Bonham has only missed one meeting during those four years and has done an outstanding job. Commissioner Gilmore made the motion to approve Resolution No. 98-2015 and Reappoint Joe Bonham as a Board Member to the Development Corporation for the two year term of June 15, 2015 to June 15, 2017. Mayor Moore seconded the motion and the vote was unanimous to approve. Mayor Moore thanked Mr. Joe Bonham for his continued service to the board of the Development Corporation.

Agenda item A9 was introduced to review and consider approving Resolution No. 99-2015, the Appointment for the Building and Standards Commission of five members and two alternates. City Manager Terri Vela explained that the City passed Ordinance No. 2014-11 establishing a Building and Standards Commission. Ms. Vela described the various roles and responsibilities of the Building and Standards Commission and that the Building Inspector is the contact person from the

City. Ms. Vela stated there are a significant number of buildings within the City that need to be demolished. Commissioner Gilmore motioned to approve letters of applications that have been received for the board. Mayor Moore seconded the motion and the Resolution No. 99-2015 was approved to bring back applications with the resolution for approval at the next Commission Meeting.

Agenda item A10 was introduced to review and consider approving Resolution No. 101-2015, the Interlocal Radio Use Agreement with Fort Bend County. City Manager Terri Vela gave a brief summary of the agreement stating that both Police and Fire Chiefs have reviewed the contract along with the City Attorney, Frank Garza and have no changes to the document. The monthly fee will reflect a monthly increase to \$12.75 per radio effective October 1, 2015. Commissioner Gilmore made the motion to approve the Resolution No. 101-2015, Interlocal Radio Use Agreement and Mayor Moore seconded the motion. The vote was two "ayes" and no "nays" and the Resolution No. 101-2015 was approved.

Mayor Moore introduced agenda item A11 to review and consider approving the Recommendation of Award of the Construction Contract for the F.M. 762 Sanitary Pipe Bursting. City Manager Terri Vela stated that several pipes are failing on the Thompson Highway (F.M. 762) and that the City would be going with the City Engineer's recommendations for this project. Kelly Kaluza with Kelly Kaluza & Associates stated that he had never done any previous work with Nerie Construction, LLC but had contacted other projects that had and they received positive reviews. They were the lowest bidder at \$181,350 with the least number of days at 45 days. The Mayor expressed a concern for the number of days and Mr. Kaluza assured her that the project could be completed in 45 days. Commissioner Gilmore made a motion to approve the Recommendation of Award of the Construction Contract for the F.M. 762 Sanitary Pipe Bursting to Nerie Construction, LLC. Mayor Moore seconded the motion and there were two "aye" votes and no "nay" votes.

Agenda item A12 to review and consider approving the Revised Williams Ranch General Plan for U.S. 59 for 72.88 acres of land with the total of 242 residential lots. Kelly Kaluza with Kelly Kaluza & Associates presented the plat to the Mayor and Commissioner Gilmore for review. After a brief discussion, Mayor Moore motioned to approve the Revised Williams Ranch General Plan for U.S. 59 for 72.88 acres and Commissioner Gilmore seconded the motion. There were two votes to approve with two "ayes" and no "nays".

Mayor Moore announced that the Commission would now meet in Executive Session at 4:55 p.m., as authorized by Texas Government Code Section 551.071, Attorney Consultation; to discuss Financial Advisory Contract and the Right of Way Acquisition on Fort/Front Street. Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 5:24 p.m.

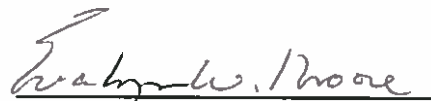
Mayor Moore made a motion to give notice of termination of the Financial Advisory Services Contract with Frost Bank. Commissioner Gilmore seconded the motion and the vote was unanimous to terminate the contract.

Mayor Moore made the motion to authorize the City of Richmond to enter into a Financial Advisory Services Contract with First Southwest Bank. Commissioner Gilmore seconded the motion and the votes were two "ayes" and no "nays" to approve the authorization of the entering into a contract.


Mayor Moore made a motion to authorize the City Manager, Terri Vela to negotiate the acquisition of the lot at the southeast corner of Front Street and Austin Street for purposes of road expansion and completion of the Fort Bend County Road Improvements Plan. Commissioner Gilmore seconded the motion and the votes were two "ayes" and no "nays" to approve the authorization to negotiation of the acquisition of the described property.

There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Mayor Moore seconded and the Commission adjourned. The meeting was adjourned at 5:26 p.m.

APPROVED:


Evalyn W. Moore, Mayor

Attest:



Laura Scarlato, City Secretary