

STATE OF TEXAS

COUNTY OF FORT BEND

CITY OF RICHMOND



The City Commission for the City of Richmond, Texas met in Regular Session on October 19, 2015 at 4:30 p.m.

Mayor Moore called the meeting to order at 4:31 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor
Glen Gilmore, Commissioner
Jesse Torres, Commissioner
Terri Vela, City Manager
Laura Scarlato, City Secretary
Betsy Johnson, Attorney

Mayor Moore declared the meeting open.

Mayor Moore introduced agenda item number A2, presentation of awards and announcements.

Troy Coffman, 10 years with the Fire Department
Garren Schmidt, 25 years with the Water Department (Not present)
Mary Mussil Tyo, 25 Years with the Customer Service Department
Gabriel Carranza, 5 years with the Water Department (Not Present)

Mayor Moore read the proclamations for the following:

Breast Cancer Awareness Month – Moore recognized the Richmond Fire Department and their t-shirts to raise awareness.

Clayton Oaks Living Grand Opening
Czech Heritage Month

Mayor Moore introduced agenda item A3, Public comments. She asked for any public comments. There were two individuals signed up for comments however, they will speak under specific agenda items. Therefore, the agenda item was closed.

Mayor Moore introduced agenda item A4, the consent agenda with the following items to be approved. Commissioner Torres requested Consent Agenda items 2 and 3 be pulled for further discussion. Commissioner Gilmore made the motion to approve the remaining items with Commissioner Torres seconding the motion. The vote was unanimous to approve.

1. Review and approve the minutes for the meetings September 14 and 21, 2015 Commission Meetings.
2. Review and approve the Fire Department Report.
3. Review and approve the Police Department Report.
4. Review and approve the Municipal Court Report.
5. Review and approve the Tax Assessor/Collector Report.
6. Review and approve the Monthly Financial Report.
7. Review and approve the Public Works Report.
8. Set the date for the next meeting to be Monday, November 16th @ 4:30p.m.

Consent Agenda item no. 2 was pulled whereas Commissioner Torres wished to commend the Fire Department for assisting with a resident that had allowed his property to be in disrepair. The firemen along with the Friends of North Richmond rallied together and were able to clean up the house and make repairs subsequently avoiding the "warning" they had been issued.

Consent Agenda item no. 3 was pulled by Commissioner Torres so that he could comment on the National Night Out. Mr. Torres was able to ride with Lt. Hicks and he observed that the neighborhoods were happy and very receptive to the police officers. He felt it was a wonderful experience.

Commissioner Torres made the motion to pass agenda items 2 and 3 with Commissioner Gilmore seconding the motion. Both Consent Agenda items 2 and 3 passed with two "ayes" and no "nays".

Mayor Moore introduced agenda item A5 to review and consider taking action regarding the Parking Variance Request from Ordinance No. 2015-11 for the property located in River Pointe Center. The Commission received comments from

both Kelly Kaluza of Kelly Kaluza and Associates (“KK&A”) and the City Planner Jessica Duet where both recommended allowing the extra parking for the hotel. It was indicated that the UDC Table was used to come up with the ratio and also that there is ample parking spaces. Commissioner Gilmore motioned to approve the Parking Variance Request from Ordinance No. 2015-11 for the property located in the River Pointe Center. Commissioner Torres seconded the motion and the vote was unanimous to approve the Request.

Agenda item A6 to review and consider taking action on the appointment of a Board Member to the Development Corporation of Richmond, Resolution No. 112-2015. City Manager Terri Vela stated the City had received an email from Carl Drozd indicating his desire to continue his service to the Board upon his term expiration of November 17, 2015. Other applications were also included in the packets for review. Commissioner Gilmore stated that Mr. Drozd had done a good job and the Mayor complimented Mr. Drozd on his assistance with the West Fort Bend Management District contract. Commissioner Gilmore motioned to approve the appointment of Carl Drozd to the Development Corporation Board via Resolution 112-2015. Commissioner Torres seconded the motion and the vote was unanimous.

Mayor Moore stated that Agenda item A7 would be moved to the end of the meeting after Agenda item A14.

Agenda item A8 to review and consider taking action on the Final Plat – Del Webb Section 16B, 18.8169 acres of land – 60 lots. City Manager stated this will be the last Commission Meeting where Plats will be reviewed and approved, going forward they will be reviewed by the Planning and Zoning Committee. Kelly Kaluza with KK&A presented the plat and recommended it be approved by the Commission. Commissioner Gilmore motioned to approve the Final Plat – Del Webb Section 16B, 18.8169 acres of land with 60 lots. Commissioner Torres seconded the motion and there were two “ayes” and no “nays” to approve the plat.

Agenda item A9 to review and consider taking action of the Final Plat – Del Webb Section 12B, 12.2975 acres of land with 51 lots. Kelly Kaluza presented the plat and recommended it be approved by the Commission. Mr. Kaluza stated this Plat and the Plat in Agenda item A8 are the final plats for Del Webb; it is now completely platted out. Commissioner Gilmore motioned to approve the Final Plat – Del Webb Section 12B, 12.2975 acres of land – 51 lots. Commissioner Torres seconded the motion and there were two “ayes” and no “nays” to approve the plat.

Mayor Moore introduced the Agenda item A10 to review and consider taking action on approving the 2016 Holiday Schedule for the City of Richmond. City Manager, Vela stated the schedule is the exact same as the county with the exception of the 911 Day that the Fire Department is allowed to trade out for the Labor Day holiday. Commissioner Torres made a motion to approve the 2016 Holiday Schedule with Commissioner Gilmore seconding the motion. There were two “ayes” and no “nays” to approve the schedule.

Agenda item A11 to review and consider taking action on approving the HGAC Board Member Appointment for FY 2016, Resolution No. 114-2015. Mayor Moore pointed out that the HGAC requests that the appointee be an elected official of the city. After a brief discussion Commissioner Torres was appointed as the designated representative of the City of Richmond with Mayor Pro-tem, Commissioner Gilmore serving as the alternate. Commissioner Gilmore made the motion to accept the HGAC Board Member Appointment for FY 2016 via Resolution No. 114-2015. Commissioner Torres seconded the motion and the vote was unanimous.

Agenda item A12 to review and consider taking action on Ordinance No. 2015-25, Regulating Traffic on Certain Streets providing for stop signs at Fourth and Fort Street. City Manager, Vela stated the City had received a request from the Fort Bend Family Health Center to make the intersection safer. Street Superintendent, Jim Whitehead presented slides of the intersection and an overview of the necessary changes. Commissioner Gilmore made the motion to approve Ordinance No. 2015-25, Regulating Traffic on Certain Streets providing for stop signs at Fourth and Fort Street. Commissioner Torres seconded the motion and the votes were two “ayes” and no “nays”. The Ordinance will be published in the paper for public notice.

Agenda item A13 to review and consider taking action on Ordinance No. 2015-26, Regulating Traffic on Certain Streets providing for stop signs at Fifth and Fort Street. City Manager, Vela stated the City had received a request from the Fort Bend Family Health Center to make the intersection safer. Street Superintendent, Jim Whitehead presented slides of the intersection and an overview of the necessary changes. Commissioner Torres made the motion to approve Ordinance No. 2015-26, Regulating Traffic on Certain Streets providing for stop signs at Fifth and Fort Street. Commissioner Gilmore seconded the motion and the votes were two “ayes” and no “nays”. The Ordinance will be published in the paper for public notice.

Mayor Moore introduced Agenda item A14 to review and discuss the Strategic Partnership Agreement with Williams Ranch MUD No. 1. City Manager, Vela stated the agenda item did not require any action but only provide her direction as to how to proceed with the SPA for MUD No. 1. Vela indicated the MUD would prefer to have a 75/25 sales and use tax distribution with 25% remitted back to the District (originally 50/50). Kelly Kaluza with KK&A interjected there are 30 acres of potential commercial property. Mayor Moore and Commissioners directed Vela to negotiate a 100% sales and use tax retained by the City. The agenda item was closed.

Mayor Moore reintroduced Agenda item A7 to review and consider taking action on the appointment of the Charter Review Commission per Section 10.04 of City's Charter, Resolution No. 113-2015. Mr. Carlos Garcia of 2003 Briar Lane, Richmond, Texas had signed up to speak regarding this agenda item. Mr. Garcia stated this is "America, one person, one vote" and disagrees with the number of appointments allowed the Mayor and Commissioners to the Charter Review Commission. Mr. Garcia feels the appointments are stacked if the Mayor has more appointments than the Commissioner. City Manager Vela stated the topic of a Charter Review Commission had been discussed in the minutes of 4 meetings and that a Charter Review Commission could not be formed or Charter Review process could not happen prior to the two year anniversary of the Charter being adopted. It would be unconstitutional to do so. Betsy Johnson, City Attorney stated the Mayor receives more appointees due to the figure head position that she holds. After a lengthy discussion, Commissioner Torres made the motion to have the Mayor and Commissioners appoint an equal number of five, five and five. Commissioner Gilmore did not second, nor did the mayor therefore, the motion failed. Commissioner Gilmore made the motion to have the Mayor and Commissioners appoint seven, four and four. Commissioner Torres abstained from the vote and stated the following, *"I don't agree, I am an elected official just like you all. I should deserve the same amount as the mayor. Whatever the Mayor wants she is going to get it. It should be an even playing field. Richmond is moving forward, it is different times."* The Mayor seconded the motion and there were two "ayes" and one abstention. The Mayor will have seven appointees and the Commissioners will have four each.

Mayor Moore announced that the Commission would now meet in Executive Session at 5:28 p.m., as authorized by Texas Government Code Section 551.071; Attorney Consultation to discuss the Acquisition of Property. Commissioner Gilmore made the motion to adjourn to Executive Session and Commissioner Torres

seconded with two "ayes". Mayor Moore announced that the City Commission adjourns into executive session, closed meeting.

The Commission reconvened into Open Session at 6:27 p.m.

City Manager Vela announced the appointees to the Charter Review Commission. There are as follows:


Kathy Kubelka	Bobby Greenwood	Wayne Wright
Mary Greenwood	Bobby Reyes	Karen Bleil
C. Michael Scherer	Robert Hodge	Josh Lockhart
John Bunk	Carole Edwards	Charles Yates
Tres Davis	Susan Bankston	Sam Hopkins
Alternates:	Tom Crayton and Jim Klentzman	

Also the language will be revised to be more specific as to the 15 members to Section #2 of Resolution No. 113-2015. Commissioner Torres made the motion to accept the appointees listed by City Manager Vela and Resolution No. 113-2015 with Commissioner Gilmore seconding the motion. There were two "ayes" to approve and no "nays".


The Commission authorizes the City Manager to obtain an appraisal of the property located at 800 Front Street, Richmond, Texas 77469. Commissioner Gilmore made the motion to approve the authorization and Commissioner Torres seconded the motion with a unanimous vote.

There being no further business to be brought before the Commission, Commissioner Gilmore motioned for the meeting to be adjourned. Commissioner Torres seconded and the Commission adjourned. The meeting was adjourned at 6:29 p.m.

APPROVED:


Evelyn W. Moore, Mayor

Attest:


Laura Scarlato, City Secretary