



CITY OF RICHMOND

Parks and Recreation Board

Regular Meeting Minutes

600 Morton Street – City Hall Annex

A Charming Past. A Soaring Future. Wednesday, August 09, 2017 at 5:00 P.M.

PARKS AND RECREATION BOARD REGULAR MEETING MINUTES

The Parks and Recreation Board (Board) for the City of Richmond, Texas, met in a regular scheduled meeting on Wednesday, August 9, 2017 at 5:00 p.m. Chair Robert Haas called the meeting to order at 5:00 p.m. A quorum was present, with the following members in attendance:

1	Vacant	4	Robert Haas	7	Veronica Torres
2	Steve Host	5	Carrie Jackson	8	Robert Hodge
3	Vacant	6	Barbara Johnson	9	Pat Pittman

A1: Robert Haas declared the meeting open at 5:00 pm with a quorum present.

A2: Robert Haas called for public comments; having none closed this item.

CONSENT AGENDA:

B1: *Review and approve minutes from the June 14, 2017.*

B2: *Monthly Report to the City Commission.*

B3: *Date of next meeting: October 11, 2017.*

Motion by Johnson and second by Hodge to approve the consent agenda. Unanimous.

REGULAR AGENDA:

C-1 Review Park Board Ordinance and Resolution from the City Commission. (No action required)

a) Ordinance No. 2017-13, amendment of number of Parks and Recreation Board Members on the Board.

b) Resolution No. 188-2017, reappointment of Parks and Recreation Board Members.

Haas informed the Board about action taken by the City Commission. Information Only. No action.

C-2 Review sign designs for Freeman Town Park and forward recommendation to City Commission. Two examples included in your packet.

Several examples for signage were reviewed. The Board agreed to forward a recommendation for a monument sign to the City. (Attached)

C-3 **Review Recommendations for Park Improvements for Fiscal Year 2017-2018 and forward recommendation to the City Commission. (Draft copy enclosed with the preliminary Public Works Capital Improvements Budget for Park Improvements.)**

The Board approved the recommendations (attached) to be forwarded to the City Commission.

C-4 **Staff Information Reports.**

General information Staff reports were presented. No action.

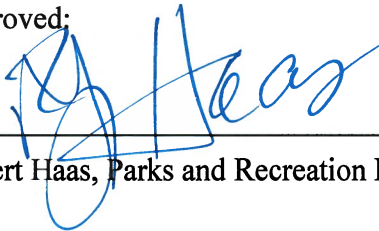
C-5 **Park visits by park board members.**

General information member reports were presented. No action.

C-6 **Adjournment.**

5:48 pm.

Approved:



Robert Haas, Parks and Recreation Board Chair

Park Board Recommendations for FY 2017-2018

Below are the City of Richmond Parks & Recreation Board's recommendations for major park projects and improvements for fiscal year 2017-2018.

1. Restroom replacement at George Park. The existing restroom needs replacement. The new restroom replacement will reduce routine maintenance and repair costs.
2. New park, North Richmond. Funding for preliminary surveys and research. Work on developing the necessary partnerships. Identify the outline of the park and possibly obtain an initial action plan, including Grant funding options. The goal is to start on-the-ground work in 2018-2019.
3. Obtain an initial action plan for implementing the Trail Master Plan in the Historic District with primary consideration to Morton Street 200 thru 400 blocks and several connectivity points to Wessendorff Park, the new pavilion, and across Jackson Street at 4th Street to the Travis Building & Old Courthouse.
4. George Park Entrance Upgrade.
5. George Park Spray Ground Design.
6. Budget adjustments to provide adequate maintenance of the Parks. One of the key areas identified through citizen input and surveys was park maintenance. The Board acknowledges that the City has thus far done an excellent job in providing adequate maintenance and upkeep. However, the dynamics of new park additions, capital improvements, and the complexity of the improvements will require additional resources to properly protect our investments. The Board therefore supports recommendations for maintenance budget increases as deemed necessary to preserve our Parks.

Freeman Town Park Sign

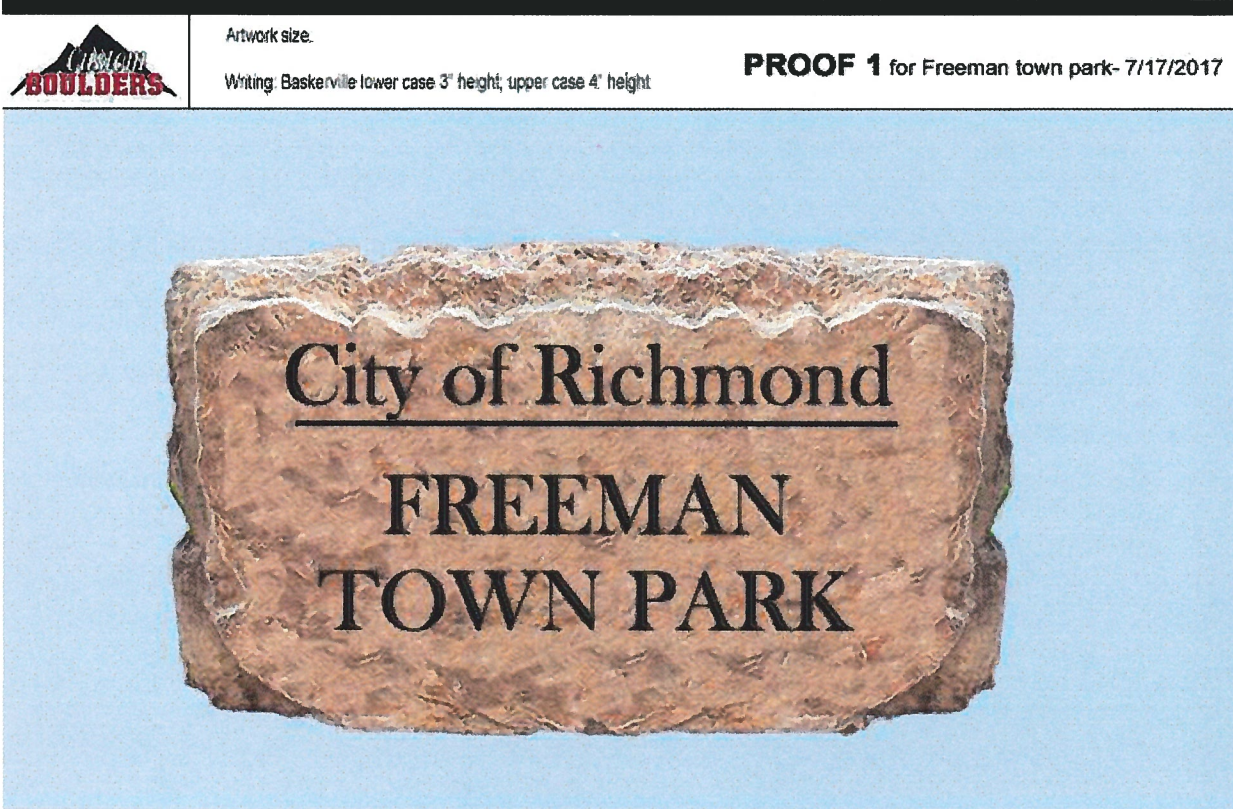
The size of the letters as noted in the attached proof: 3" lower case and 4" upper case
Size of the boulder as noted in the attached proof: 60"x36"x6"

The cost of your custom boulder:

- one sided boulder as per the proof attached: \$1,839
- double sided boulder as per proof attached: \$ 2,227

This cost includes: design, manufacture, paint, seal, deliver to the park location in Richmond.
We have a trailer that we can use, with the only restriction that we need space to back into the sign placement area.

We would like to know if you are planning to have a pedestal built or do you want the boulder to be placed on the ground. We have not included a base/pedestal in our cost.



Boulder Size - 60" wide by 36" tall by 6" thick

* NOTE THAT NO TWO BOULDERS ARE THE SAME. *ALL FONTS AND IMAGES MAY VARY SLIGHTLY ON COMPLETED PRODUCT.
PROOFS SHOWN ARE NOT EXACT REPRESENTATIONS AND LIKE ALL NATURAL MATERIALS VARIATION IS NORMAL.