



STATE OF TEXAS  
COUNTY OF FORT BEND  
STATE OF TEXAS

The City Commission for the City of Richmond, Texas met in Regular Session on January 22, 2018 at 4:30 p.m.

Mayor Moore proceeded to call the meeting to order at 4:32 p.m. A quorum was present, with the following members in attendance:

Evalyn W. Moore, Mayor  
Jesse Torres, Commissioner P1  
Barry Beard, Commissioner P2  
Carl Drozd, Commissioner P3  
Josh Lockhart, Commissioner P4  
Terri Vela, City Manager  
Gary Smith, City Attorney  
Laura Scarlato, City Secretary

Mayor Moore introduced agenda item A2, Excuse from Attendance. There were no absences for Regular Commission Meetings to be explained. The agenda item was closed.

Mayor Moore introduced agenda item A3, Presentations and there were none for the month.

Mayor Moore introduced agenda item A4, Public Comments. There was no individuals signed up to speak, therefore the agenda item was closed.

Agenda item A5, Public Hearing to receive comments for or against a Replat – Morton Cemetery Association to replat 0.818 acres of land in a plat showing division of Lots 1, 2, 3, & 4 in Block No. 4 Newton Place; being in the William Morton League, Abstract No.32, City of Richmond, to create 1 block, 73 lots and 552 spaces. The subject site is located on the west side of 4<sup>th</sup> Street between Jane Long Street and Newton Drive. There were no comments, therefore the agenda item was closed.

Mayor Moore asked if there was any discussion regarding agenda item A6, the Consent Agenda. The Mayor pulled items A6 (1) and (2) for discussion. Commissioner Beard moved to approve the remainder of the Consent Agenda items with Commissioner Torres seconding the motion and the vote was unanimous to approve.

Agenda item A6 (1) A correction to the minutes was noted by City Manager Terri Vela to change the meeting from a Special Session to a Regular Session in both the body and the footer.

Agenda item A6 (2) The Mayor stated the Fire Department report was a very good report this month and wanted to commend them on a good job.

Commissioner Beard made the motion to approve consent agenda item A6 (1) and (2) with Commissioner Torres seconding the motion. The vote was unanimous to approve.

Agenda item A7, to review and consider taking action on Resolution No. 214-2017, consent to add additional acreage to West Fort Bend Management District. City Attorney Gary Smith provided the overview of the Resolution to the Commission stating the West Fort Bend Management District "WFBMD" has requested the City to grant the expansion of its boundaries to include the Mandola tract, approximately 72.358 acres of land south of Hwy. 90A and east and north of the Brazos River. The granting of consent will allow WFBMD to move forward with the establishment of a "Defined Area" of approximately 100 acres including the 72.258 acre tract, to provide assistance in the development of a single family residential community. There was a lengthy discussion as to the worst and best case scenarios if the consent is granted. Following several questions fielded by City Attorney Smith, Mayor Moore tabled the agenda item. City Manager Terri Vela stated the WFBMD is under a time frame in order to call an election and would need to know the decision of the Commission by January 30, 2018. West Fort Bend Management Director Ellen Hughes stated that if they do not meet the deadline for the election, it would be a 6 month wait. The agenda item was closed.

Mayor Moore introduced agenda item A8 to review and consider taking action on the Replat – Morton Cemetery Section RKT – 0.818 acres of land – 552 spaces, 73 lots, 1 block. City Planner II Jose Abraham addressed the Commission regarding the replat stating the Planning and Zoning Commission recommends the approval of the replat. The Morton Cemetery Association took ownership of the property in March, 2016 in order to expand the cemetery. Commissioner Beard made the motion to approve the Replat - Morton Cemetery Section RKT – 0.818 acres of land – 552 spaces, 73 lots, 1 block. Commissioner Drozd seconded the motion and the vote was unanimous to approve.

Agenda item A9 to review and consider taking action on Ordinance No. 2018-01, Order of General Election for the May 5, 2018 Election. City Manager stated the voting locations have not been identified. There was no further discussion therefore, Commissioner Lockhart made the motion to approve Ordinance No. 2018-01 with Commissioner Drozd seconding the motion. The vote was unanimous to approve.

Mayor Moore introduced agenda item A10 to review and consider taking action on the Resolution No. 217-2018, appointment of Building and Standards Board Members. Mayor Moore appointed Elise Kaufman to the Building and Standards

Commission for Position 2. City Manager Terri Vela stated the term would be for the remainder of Jim Jackson's term who recently resigned which will expire on September 30, 2018. The board voted unanimously to accept the appointment of Elise Kaufman to Position 2 of the Building and Standards Commission. Mayor Moore appointed Joe Garcia to the Alternate B position of the Building and Standards Commission. The Alternate B position will also expire on September 30, 2018. The board voted unanimously to accept the appointment of Joe Garcia to the Alternate B position.

Mayor Moore introduced agenda item A11 to review and consider taking action on the Resolution No. 218-2018, recommendation of award for Sanitary Sewer System Rehabilitation. Public Works Director Howard Christian addressed the Commission regarding the severe deterioration of the concrete sanitary sewer lines. To avoid serious sink holes in the streets creating a safety hazard, the City advertised to receive bids on the project of 4,150 L.F. of existing 6" sanitary sewer lines by pipe bursting. The lines are located along Main St., Elm St., Winston Dr., Courtney St., Burnet St., and Fannin St. There were 10 bids received for this project with the lowest bidder being Lopez Utilities, LLC with a base bid of \$264,775. Commissioner Drozd made the motion to approve Resolution No. 218-2018 awarding the contract for Sanitary Sewer System Rehabilitation to Lopez Utilities, LLC at 120 days for \$264,775. Commissioner Beard seconded the motion and there were 4 "ayes" to approve and no "nays".

Agenda item A12 to review and consider taking action on Resolution No. 219-2018, authorize staff to negotiate contract for water meter reading services. Finance Director Susan Lang spoke regarding the request for authorization to negotiate a contract for Water Meter Reading Services. The City advertised for services and received two bids. After review by 3 members of staff, Inframark, LLC was recommended as the preferred offeror. Commissioner Beard made the motion to approve the authorization of staff to negotiate a contract for Water Meter Reading Services with the successful offeror, Inframark (formerly Severn Trent) with a price not to exceed the previously negotiated amount, for services beginning March 1, 2018. Commissioner Lockhart seconded the motion and the vote was unanimous to approve. Commissioner Beard commended Finance Director Lang for reaching out to obtain other service providers. Commissioner Drozd asked that it be clarified there is not a Zone 4. The agenda item was closed.

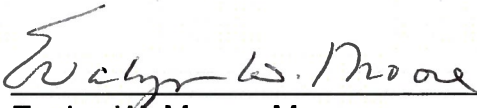
Mayor Moore introduced agenda item A13, to review and consider taking action on Resolution No. 216-2018, approving and authorizing a Water Interconnect Agreement with Fort Bend County Water Control and Improvement District No.3. City Manager Terri Vela stated the City had received a letter stating the District's desire to enter into an agreement. During Hurricane Harvey, the City utilized the interconnect and the agreement will assure water to its customers during an emergency. Commissioner Drozd made the motion to approve the Resolution No. 216-2018, approving and authorizing a Water Interconnect Agreement with Fort Bend County

Water control and Improvement District No. 3. Commissioner Beard seconded the motion and the vote was unanimous to approve.

Mayor Moore introduced agenda item A14 to review and consider taking action on Resolution No. 220-2018, consenting to the conversion of the Fort Bend County Water Control and Improvement District No. 3 to a municipal utility district. City Attorney Gary Smith addressed the Commission stating that Chapter 54 of the Texas Water Code has 6 sections providing the conversion procedure. The conversion changes the District's powers and methods of operations to those of the municipal utility district. The Resolution converts the District to a Municipal Utility District broadening the ability of what they may do. Commissioner Lockhart made the motion to approve Resolution No. 220-2018, consenting to the conversion of the Fort Bend County Water Control and Improvement District No. 3 to a municipal utility district. Commissioner Beard seconded the motion. The vote was unanimous to approve.

With no further business to discuss, Mayor Moore declared the meeting adjourned at 5:11 p.m.

APPROVED:

  
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Evalyn W. Moore, Mayor

Attest:

  
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Laura Scarlato, City Secretary